

Students

Integrity

Fiscal Responsibility

Learning

People

Teamwork

Commitment

Accountability

High Standards



Four Corners Charter School

**BOARD OF DIRECTORS' MEETING
September 16, 2010**





FOUR CORNERS CHARTER SCHOOL, INC. BOARD MEETING
Thursday, September 16, 2010
Agenda

CALL TO ORDER

ACTION ITEMS

- I. Open For Public Comment**
- II. Minutes from July 15, 2010 Meeting (APPROVAL)**
- III. Memorandum of Understanding-Technology Inventory (APPROVAL)**
- IV. Interlocal Agreement –Lake Cty/Osceola Cty (APPROVAL)**
- V. FY10 4th Quarter Financials – FCCS, Inc. (APPROVAL)**
- VI. FY11 Budget – FCCS, Inc. (APPROVAL)**
- VII. FY10 4th Quarter Financials- FCCS (APPROVAL)**
- VIII. Capital Outlay Plan (APPROVAL)**
- IX. Management Agreement Renewal (APPROVAL)**
- X. Facility Update (APPROVAL)**
- XI. Out of Field Waivers (APPROVAL)**
- XII. School Improvement Plan (APPROVAL)**
- XIII. Merit Award Plan (APPROVAL)**

INFORMATIONAL

- XIV. School Report**
- XV. New Board Member Appointments**
- XVI. Fingerprint Clearance**
- XVII. Old Business**
- XVIII. New Business**
- XIX. Adjournment**

◀ *Next Meeting: To Be Determined* ▶



FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Minutes

Review the minutes from the previous board meeting for approval.

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School, Inc. Governing Board Minutes.

RECOMMENDATION:

Approval

Submitted by: Mary Vecchione

MEETING MINUTES

Name of Foundation: Four Corners Charter School, Inc.
 Board Meeting: July 15, 2010

School(s): Four Corners Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
07.15.10	2:10 p.m.	4:00 p.m.	09.16.10	2:00 p.m.	M. Vecchione
Meeting Location:					
Osceola County School District, 817 Bill Beck Blvd, Kissimmee, Florida					
Attended by:					
Mr. John McKay, Chairman Ms. Cindy Barrow, Director Mr. Larry Metz, Director Mr. David Stone, Director Mr. Jay Wheeler, Director			Mr. Richard Page, VP Business Development, CSUSA Mr. Paul Hage, Director of Facilities, CSUSA Mr. Dan Cappola, Facilities, CSUSA Ms. Denise Thompson, Principal, FCCS Ms. Mary Vecchione, Governing Board Liaison, CSUSA Ms. Migdalia Mercado, Osceola School District Dr. Sonia Esposito, Osceola School District Mr. Gary Sersheimer, Osceola School District Ms. Suzanne D'Agresta, FCCS, Inc. Board Attorney		
Highlights:					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 2:10 p.m. with a Call to Order by Chairman McKay. Roll call was taken and quorum was established.

I. APPROVAL OF MINUTES

Chairman McKay asked the Board to review the minutes from the May 20, 2010 Governing Board meeting and note any corrections or comments. The minutes stand.

Motion made by Mr. Wheeler with a second by Mr. Metz to approve the Four Corners Charter School, Inc. Governing Board minutes from the May 20, 2010 meeting. The motion was approved 5-0.

II. MEMORANDUM OF UNDERSTANDING - TECHNOLOGY EQUIPMENT

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the Memorandum of Understanding for Technology Equipment.

Discussion:

- The Board felt the MOU was not detailed enough in its outline of accountability and internal controls and this section needed to be expanded upon. They would like to include a more detailed process of the day to day accountability and how this can be controlled. In addition, they would like to include an attachment from the section of the CSUSA employee handbook which outlines the rules and procedures for technology equipment.

- The Board also would like to include the wording, "property of Four Corners Charter School, Inc." If the staff abuses the system, they are the employees of CSUSA and therefore CSUSA is responsible. Clarity on where the ultimate responsibility lies needs to be spelled out.
- Mary Vecchione will provide Dr. Esposito with a second draft of the MOU prior to the meeting and she in turn will provide the Board's attorney, Suzanne D'Agresta with the document for her review and edit. The MOU would then be presented at the next board meeting.
- The Board will ultimately hire a property auditor for auditing purposes on an annual basis and report back to the Board their findings.

Motion Withdrawn

III. TRANSPORTATION AGREEMENT - OSCEOLA COUNTY

- The Board discussed the yearly transportation agreement between FCCS and the Osceola School District.

Motion made by Mr. Stone with a second by Mr. Wheeler to approve the transportation agreement between FCCS and the School Board of Osceola County. The motion was approved 5-0.

IV. TRANSPORTATION AGREEMENT - LAKE COUNTY

- The Board discussed the yearly transportation agreement between FCCS and the School Board of Lake County.

Motion made by Ms. Barrow with a second by Mr. Wheeler to approve the transportation agreement between FCCS and the School Board of Lake County. The motion was approved 5-0.

V. ENGAGEMENT LETTER FOR AUDIT

- Ms. Mercado presented the Board with a letter of engagement for the audit for the year ended June 30, 2010. She indicated that the price of the audit had increased and she re-negotiated the price from \$11,250 down to \$8,800, concurrent with the amount paid last year.

Motion made by Mr. Wheeler with a second by Ms. Barrow to approve the Engagement Letter from the audit firm Berman, Hopkins, Wright, & Laham for year ended June 30, 2010. The motion was approved 5-0.

VI. SCHOOL REPORT

- Ms. Thompson reported student enrollment of 963 total. She currently has 12 students from Orange Cty, 148 students from Osceola Cty, 249 students from Lake Cty, and 554 students from Polk County. Budgeted enrollment is 986 students.
- Ms. Thompson reported on the School Improvement Plan and Professional Development topics. In addition, she included numerous School, PTO, and Community activities.
- 821 students have recommitted to attend FCCS for next year, 139 new applications have come in, 39 slots have been offered, and there are currently 198 students on the wait list.

VII. FCAT RESULTS

- Ms. Thompson reviewed the FCAT scores. Overall the scores were very good and the Board was pleased. She indicated that they used the Benchmark results throughout the year to determine what skills they needed to focus on.
- Due to the State provider for score analysis, the Board acknowledged the possible discrepancies in analyzing the results from the previous year's scores following through to the current year. The State is researching this. It was acknowledged that there is a potential delay in receiving School Grades and Teacher Bonus' due to school grades.
- Mr. Page commented that CSUSA is aware of the possible discrepancies and is looking into our data. CSUSA has not taken an official stand on the matter yet.
- Chairman McKay asked Ms. Thompson to share their expressions of thanks for a job well done to her teachers and staff.

VIII. PARENT SURVEY RESULTS

- Ms. Thompson reviewed the end of year parent survey results. She shared the school results, school results compared with CSUSA network, and noted the strengths and opportunities. These results will be incorporated into the school strategic/improvement plans.

IX. STUDENT SURVEY RESULTS

- Ms. Thompson reviewed the end of year student survey results. She shared the overall school results, school results compared with CSUSA network, and noted the strengths and opportunities. These results will be incorporated into the school strategic/improvement plans.

X. STAFF SURVEY RESULTS

- Ms. Thompson reviewed the end of year staff survey results. She shared the overall school results, school results compared with CSUSA network, and noted the strengths and opportunities. These results will be incorporated into the school strategic/improvement plans.

XI. FACILITIES UPDATE

Hand Rail

- Mr. Hage reviewed the quotes received for a hand rail required by the safety inspection report from the District. The quote for a wooden handrail came back as \$3,700, with a portion of the rail being removable.
- The Board decided that for safety and longevity of the rail, it would be best to go with a metal rail. They requested 3 quotes for a metal handrail to be brought to the next meeting.
- A decision on where these funds will come from, either the Board reserve or worked into the School budget, will be decided at the next meeting.
- It was suggested that they receive quotes from Twin City Welding in St. Cloud (contact name: Dave Lucey) and Keating Construction in Celebration.

Athletic Fields

- As discussed in previous Board meetings, there were 2 options outlined for the development of athletic fields. The Board had asked Ms. Thompson to recommend which option she felt would work best for FCCS. She stated option

#2 has a better fit for their school community. It allows for multiple play areas, designed to use as a stand alone, slightly separated from the each other.

- Mr. Stone questioned the use of a baseball field. Would the School really utilize this and should they be utilizing it? The fence required is higher than a softball field and given the size and ages of the students, was it needed.
- Mr. Hage reminded the Board that they had asked for a field which the community would have access to, in addition to the School. Mr. Stone felt that the main objective was to build the facilities for the students at the school and not the community.
- Chairman McKay reminded the Board that this project would be built in stages and over a period of time.

HVAC

- CSUSA facilities are waiting on the blueprints from Haskell Construction. These are needed prior to getting quotes from vendors. The Board questioned if the unit is sufficient to accommodate the Schools needs during the analysis time and after the decision has been made will it accommodate the School through the completion of the project.
- It was reported that they have patched the unit and it is working adequately. Currently there are no mold issues.
- The Board asked to have these quotes ready for discussion at the next Board meeting. When the reports are received, Mr. Hage will have Mary Vecchione send to the Board for their review prior to the meeting.

Roof

- CSUSA Facilities team is working on quotes for the repair of the roof. Vendors used have been approved by the School District. Nothing is imminent to the start of the School year.
- The Board asked to have these quotes ready for discussion at the next Board meeting. When the reports are received, Mr. Hage will have Mary Vecchione send to the Board for their review prior to the meeting.

X. MANAGEMENT AGREEMENT

- Chairman McKay commented that this is the last year for the Management Agreement contract between CSUSA and FCCS, Inc. He would like to begin discussions now to facilitate the process. The Board has to decide if they would like to go out for bid from other management companies.
- Mr. Wheeler commented that CSUSA has done a stellar job with the School, the community is happy, and the student performance is high. Based on performance and history he is inclined to stay with CSUSA.
- Mr. Metz commented the School has progressed nicely, performance is high, and continuity is important. In addition, FCAT scores were positive, and the School operations and financial health are good. He suggested that the Board develop a timeline for the renewal process and sequence of events to start renegotiating the contract with CSUSA.
- Mr. Stone was in agreement and felt the Board did not need to go out for bids.
- Ms. Barrow was also in support of this decision.
- Chairman McKay recommended that CSUSA put together a proposal to bring back to the Board at the next meeting. This would provide ample time for negotiations and discussions. They will expect a letter of intent from CSUSA at the next board meeting and a draft of the proposal. The Board will make

preliminary recommendations prior to the new board members taking office in November.

- The question was asked if this Board could execute the new contract prior to leaving in November. It was recommended that they could possibly extend the existing contract for 3 years, which would be in line with the Charter Contract. The Board will review the letter of intent and the first draft proposal from CSUSA in September and discuss further at that time.
- Mr. Page commented that CSUSA is open to this process and we will have the necessary documents for the next meeting.

XI. BOARD MEMBER APPOINTMENTS

- It was noted that Ms. Barrow and Mr. Metz will not be running for re-election of the Lake County School Board in November and therefore would not have a seat on the FCCS, Inc. Governing Board.
- It was discussed that Ms. Vecchione draft a letter to the Polk County School Board to suggest that they have a representative attend the FCCS, Inc. Governing Board meetings and the possibility of a non-voting member seat on the Board. This would allow the Polk County School District to have some level of accountability for their students attending FCCS. Ms. Vecchione will send a draft to Chairman McKay within the next week or two.

XII. OPEN FORUM

Food Service Agreement

- Chairman McKay stated that the Board should also be approving the food service agreement between Osceola School District and FCCS. This needs to be completed prior to the beginning of the year.
- Given that there was no copy of the agreement brought before the Board and the next meeting will be after the start of the School year, it was recommended that the Board had reasonable cause to proceed with action on this item today to facilitate the contract. Dr. Esposito will follow up and procure the contract from the District's department, work with CSUSA and the District and in the event there were no changes, to move forward with finalizing the contract.
- Mr. Page noted that the contract was automatically renewed if no changes were implemented. Chairman McKay suggested that the District nor CSUSA did not have the authority to automatically renew the contract without the Board's approval.

Motion made by Mr. Wheeler with a second by Ms. Barrow to delegate authority to Chairman McKay to execute the Food Service Contract between the School District of Osceola County and FCCS for the School year 2010-2011. The motion was approved 5-0.

Teacher Complaint

- Chairman McKay addressed the Board on the letter received June 7, 2010 from a disgruntled teacher from FCCS. Dr. Esposito explained the letter and advised the Board to investigate the situation. Chairman McKay asked Ms. Thompson and CSUSA to provide the Board with their version of the allegations and what transpired for the dismissal of the teacher. Once the investigation is concluded, forward CSUSA's thoughts to Dr. Esposito. CSUSA was asked to report at the next Board meeting.

Motion made to adjourned the Four Corners Charter School, Inc. Governing Board meeting at 4:00 p.m. The motion was approved unanimously.

John McKay, Chairman

Date: _____

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Memorandum of Understanding for Technology Equipment

Review the document, Memorandum of Understanding between FCCS, Inc. and CSUSA for understanding the inventory control of the technology equipment purchased FY11.

EXECUTIVE SUMMARY:

Review and approve the Memorandum of Understanding.

RECOMMENDATION:

Approval

Submitted by: Richard Page

Memo of Understanding
Between
Four Corners Charter School, Inc.
And
Charter Schools USA

Charter Schools USA (“CSUSA”) acting on behalf of Four Corners Charter School, Inc. (the “School”) will purchase technology as outlined in the budget for fiscal year 2011 and will be the sole property of FCCS, Inc. Subsequent to this purchase the technology will be maintained by CSUSA in accordance with policies and procedures, CSUSA will assume risk of loss, and additionally provide the Board with an annual inventory report to include:

Deleted: .

1. CSUSA will establish and maintain an asset inventory listing for technology purchases which will include the following detail:
 - Item description
 - Item serial number
 - Date of purchase
 - Original purchase price
 - Expected useful life
 - Location and person responsible for item
 - Date item put into service
 - Status of item (i.e., in use, decommissioned, etc.)

Inventory will be taken each year by staff of CSUSA. Teachers are responsible for the inventory of their classrooms and taking inventory is part of their check in/out procedures each year.

2. CSUSA’s Accounting Department will also maintain the technology purchased on the general ledger of the school as well as in their Fixed Assets software program. This information will coincide with the inventory listing for ease of tracking any additions and deletions.
3. CSUSA’s policy on lost, damaged or missing equipment is as follows:
 - In the event of a suspected stolen item, we contact the Osceola County Sherriff’s Department and have them conduct an investigation and file a report of the theft.
4. CSUSA’s policy on distribution of technology equipment and communication systems are as follows:

- Employee's who receive technology equipment are provided a policy outlining proper use and are accountable to care for equipment.
- CSUSA's technology & internet policies are communicated to every employee at time of hire as part of the employee handbook. Employees are required to sign acknowledgement of this policy.

Four Corners Charter School, Inc.

Chairman

Date

Charter Schools USA

Charter Schools USA

Date

APPENDIX B

COMPUTERS AND COMMUNICATION SYSTEMS

CSUSA's computer and communication resources and services are for the use of CSUSA and its workers.

Computer and communication resources and services include, but are not limited to: printers, servers, workstations, standalone computers, laptops, software, computer files, internal/external communications networks, internet, commercial online services, bulletin board systems, email systems, telephones systems, long distance services, voicemail, cellular phones, pagers, video equipment, and tape that are accessed directly or indirectly as provided by CSUSA.

As a user, you are responsible for using these resources and services in an efficient, effective, ethical, professional and lawful manner. All communications transmitted by, received from, or stored in these systems are the **sole property of the Company**. As noted above, all such communications are subject to review and monitoring by CSUSA. Accordingly, you should have no expectation of privacy in such communications.

The following guidelines apply to all users of computer and communication resources and services, wherever the users are located. The term "users" refers to all employees, independent contractors, and other persons or entities accessing or using CSUSA computer and communication resources and services. CSUSA's Information Technology Department must approve access to any of these services by non-employees.

Violations of this policy may result in disciplinary action, up to and including possible termination, and/or legal action.

Policy

CSUSA has the right, but not the duty, to monitor any and all aspects of computer and communication systems used, maintained or provided in the conduct of its business, including email and Internet access, to ensure compliance with its policies. Computers and computer accounts are provided to assist employees in the performance of their job. No user should have an expectation of privacy in anything created, sent, received or downloaded on the computer or communication system. CSUSA is not responsible for the actions of individual users.

The computer and communication systems belong to CSUSA and should be used for business purposes only. The Company reserves the right to monitor the operation of these systems, to access all records within them, and to retain or dispose of those records as it deems necessary. Non-business use of CSUSA equipment and services should be kept to a minimum. Any technical questions about this policy should be addressed to Information Technology Management.

Users are governed by the following provisions, which apply to all computer and communication resources and services:

- Users must comply with all software licenses, copyrights, and all other state and federal laws governing intellectual property.
- Fraudulent, harassing, embarrassing, indecent, profane, obscene, intimidating or other unlawful material may not be sent by email, downloaded by other form of electronic communication, or displayed on or stored in Company computers. If you encounter or receive such material, you should immediately report the incident to your Administrator/Manager.
- Without prior written permission, CSUSA's computer and communication resources and services may not be used for the transmission or storage of commercial or personal advertisements, solicitations, promotions, destructive programs (viruses and/or self-replicating code), political material, obscene material or any other unauthorized or personal use.

Electronic Mail (email)

The electronic mail ("email") system is the property of CSUSA and is for use in conducting Company business. All communications and information transmitted by, received from, or stored in this system are Company records and property of the Company. While email usage is intended for job-related activities, incidental and occasional brief personal use is permitted within reasonable limits. Employees will refrain from using Company issued email addresses for excessive incoming personal email and/or subscriptions to email lists (listservs) unrelated to individual job tasks.

Staff members should use the same care in drafting email and other electronic documents as they would for any other written communication. Anything created on the computer may, and likely will, be reviewed by others. In addition, the confidentiality of any message should not be assumed. Even when a message is erased, it is still possible to retrieve that message.

CSUSA's email and internet access systems are provided solely for business use. Communications by you through these systems are not private nor are they protected, and you should have no expectation of privacy in such communications. For security and operational purposes, CSUSA may monitor and/or retrieve messages, communications, material and attachments sent through these systems. Moreover, use of the internet access provided by CSUSA to obtain offensive or otherwise inappropriate material is completely prohibited. Likewise, you have no expectation of privacy with respect to any other information stored on any CSUSA computer or in any CSUSA work area.

CSUSA expects its employees to maintain organized electronic document and contact information files. Employees are not to email documents or materials to persons who are not authorized to receive or review such materials.

The following additional guidelines apply to the use of CSUSA's email system:

- Employees have no right of privacy in any material stored in, created, received, or sent over the email system.

- In its discretion as owner of the email system, the Company reserves and may exercise the right to monitor, access, retrieve, and delete any matter stored in, created, received, or sent over the email system, for any reason and without the permission of any employee.
- Even if employees use a password to access the email system, the confidentiality of any message stored in, created, received, or sent from the email system still cannot be assured. Use of passwords or other security measures does not in any way diminish the Company's rights to access materials on its system, or create any privacy rights of employees in the messages and files on the system. Any password used by employees must be revealed to the Information Technology Administrator/Manager, as email files may need to be accessed by the Company in an employee's absence.
- Employees should be aware that deletion of any email messages or files would not truly eliminate the messages from the system. All email messages are stored on a central back up system in the normal course of data management.
- Even though CSUSA has the right to retrieve and read any email messages, those messages should still be treated as confidential by other employees and accessed only by the intended recipient. Employees are not authorized to retrieve or read any email messages that are not sent to them. Any exception to this policy must receive the prior approval of management.
- The Company's policies against sexual or other harassment apply fully to the email system, and any violation of those policies is grounds for discipline up to and including discharge. Therefore, no email messages should be created, sent, or received if they contain intimidating, hostile, or offensive material concerning race, color, religion, sex, age, national origin, disability or any other classification protected by law.
- Do not send personal messages or jokes using the Company's email. Even if the material is not offensive, you should not encourage the use of email for non-business related activities. If you receive non-business related messages, jokes or related files from someone else, delete the messages and refer that person to CSUSA's policies. If the activities continue, contact the person's Administrator/Manager.
- If you receive a chain mail message, do not respond to it. Inform IT and they will put a block on the message.

Personal Computers and Software Applications

The help desk and IT department are the only persons authorized to install software on company owned computers. If you need particular software contact your supervisor or the IT department to authorize the use of the software and they will arrange to install it on your computer.

Any duplication of copyrighted software or data, except for backup and archival purposes, is a violation of both Company policy and federal law. Any unauthorized or unlicensed copies of software at CSUSA expose both you and the Company to potential civil and criminal penalties. Software must only be used according to the software license agreement. No unlicensed software may be used or installed into the Company's

computers. CSUSA may delete any unlicensed software or personal software without notice to you.

The computer assigned to you is your responsibility. As such, it is your responsibility to take reasonable precautions to secure it from use and/or abuse by another. The following outlines some of your responsibilities and guidelines regarding computer use and security:

- You are responsible for immediately reporting any unlawful activity involving your personal computer. The data you work with may be more valuable and more difficult to replace than the hardware or software used to access it.
- Employees are responsible for safeguarding your password for the system. Individual passwords should not be printed, stored online, or given to others. You are responsible for all actions made using your password. Sharing of passwords is prohibited and may result in a limited or suspended account.
- In the event password protection is needed, the Administrator/Manager of Information Services and the employee's Administrator/Manager must be made aware of the password and the document must be saved on the network.
- Be aware that a computer's hard drive may fail at any time. Several backup methods are available. Consult IT for instructions on backing up your files or for any other questions.
- Employees should not read, alter or copy a file belonging to another user without first obtaining permission from the owner of the file. The ability to read, alter, or copy a file belonging to another user does not imply permission to read, alter, or copy that file.

Important: A user's ability to access other computer systems directly or through the network, including the CSUSA network does not imply a right to access those systems or to make use of those systems unless specifically authorized by the operators of those systems. Unauthorized use may result in disciplinary actions up to and including termination.

Internet

Internet access to global electronic information resources on the World Wide Web is provided by CSUSA to assist employees in obtaining work related data and technology. While Internet usage is intended for job related activities, incidental and occasional brief personal use is permitted within reasonable limits. The following guidelines have been established to help ensure responsible and productive Internet usage.

- All Internet data that is composed, transmitted, or received via our computer communications systems is considered to be a part of the official records of CSUSA and, as such, is subject to disclosure to law enforcement or other third parties. Consequently, employees should always ensure that the business information contained in Internet email messages and other transmissions is accurate, appropriate, ethical, and lawful.
- Data that is composed, transmitted, accessed, or received via the Internet must not contain material that could be considered discriminatory, offensive, obscene,

threatening, harassing, intimidating, or disruptive to any employee or other person. Examples of unacceptable content may include, but are not limited to, sexual comments or images, racial slurs, gender specific comments, or any other comments or images that could reasonably offend someone on the basis of race, color, age, sex, pregnancy, religious or political beliefs, national origin, citizenship, veteran status, disability, sexual orientation, or any other characteristic protected by law.

- Abuse of the Internet access provided by CSUSA in violation of law or CSUSA policies will result in disciplinary action, up to and including termination of employment. Employees may also be held personally liable for any violations of this policy. The following behaviors are examples of previously stated or additional actions and activities that are prohibited and can result in disciplinary action:
 - Sending or posting discriminatory, harassing, or threatening messages or images
 - Sending or posting confidential material or proprietary information outside of the organization
 - Sending or posting messages or material that could damage the organization's image or reputation

CSUSA reserves the right to, and does, monitor Internet usage including sites visited and time spent at those sites while on Company premises.

Personal Web Sites, Web Logs and Text Message Policy

Personal Web sites, Web logs (blogs), and text messaging have become prevalent methods of self-expression in our culture. Charter Schools USA respects the rights of employees to use their mediums during their personal time. If an employee chooses to identify himself or herself as a Charter Schools USA employee on a Web site or Web log, he or she must adhere to the following guidelines:

- Make it clear to the readers that the views expressed are the employee's alone and that they do not reflect the views of Charter Schools USA.
- Do not disclose any information that is confidential or proprietary to CSUSA or to any third party that has disclosed information to the Company. Consult the Company's confidentiality policy for guidance about what constitutes confidential information.
- Uphold Charter Schools USA's value of respect for the individual and avoid making defamatory statements about CSUSA's employees, clients, partners, affiliates, students and others, including competitors.
- Be careful to not let blogging interfere with your job or ethical and standards commitments.

Employees, especially instructional staff, are held to a high standard. Your commitment and oath to the Education Professional Ethics Standards must not be violated. These standards outline appropriate conduct with students, parents and peers and others who have access to the Internet and access to content you display on the Internet, regardless of whether you believe it may be personally secured or not. Personal web sites and blogs

are not exempt from the Education Professional Ethics Standards or Company standards. Furthermore, violations may be reported to the Florida Department of Education and may ultimately affect instructional certification.

If blogging activity is seen as compromising to the Education Professional Ethics Standards, the corporation or schools standards, Charter Schools USA may request a cessation of such commentary and the employee may be subject to disciplinary action up to and including termination.

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Interlocal Agreement between Lake County & Osceola County

Review and discuss agreement.

EXECUTIVE SUMMARY:

Review and approve the interlocal agreement between Lake County & Osceola County.

RECOMMENDATION:

Approval

Submitted by: Dr. Sonia Esposito

**INTERLOCAL AGREEMENT FOR
FOUR CORNERS CHARTER SCHOOL**

This Interlocal Agreement is entered into this 23 day of November, 1999, between the School Board of Osceola County, Florida ("Osceola School Board") and the School Board of Lake County ("Lake School Board").

RECITALS

WHEREAS, Section 228.056, Fla. Stats., authorizes the creation of charter schools in Florida and provides that a district school board may sponsor a charter school in the county over which the board has jurisdiction; and

WHEREAS, Section 235.195, Fla. Stats., provides for the cooperative development and the use of an educational facility by two or more school boards; and

WHEREAS, the Osceola School Board has formed a not-for-profit corporation known as Four Corners Charter School, Inc. ("Four Corners").

WHEREAS, the Osceola School Board and Lake School Board have committed, through their respective roles in the affairs of Four Corners to the development of the Four Corners Charter School in Osceola County; and

WHEREAS, the Osceola School Board and the Lake School Board have agreed to the form of governance and are committed to taking such action as is necessary to ensure the success of the educational program at the Four Corners Charter School.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein exchanged and other good and valuable consideration, the adequacy of which is acknowledged, the parties agree to the development and operation of the Four Corners Charter School in accordance with the following terms:

1. **Recitals.** The recitals in the "Whereas" clauses are incorporated and have become a part of this Agreement.

2. **Osceola School Board Policy.** Osceola School Board policy and practices concerning and governing the use of its property and facilities shall apply to the operation of the Four Corners School except to the extent that the Charter School Agreement between Osceola

School Board, as sponsor (the "Sponsor"), and Four Corners (the "Charter School Contract") provides otherwise.

3. Use of School. The parties agree that students from both Osceola County and Lake County may enroll in the Four Corners Charter School in accordance with such formulas as the parties establish. The formula shall be in compliance with law and may provide for an attendance zone with boundaries that are within a reasonable distance from the Four Corners Charter School.

4. Governance of the Four Corners Charter School. The Four Corners Charter School will be operated in accordance with the following procedures:

(a) Osceola School Board has approved the formation of Four Corners hereto which will sublease and operate the charter school.

(b) The Osceola School Board will organize Four Corners, grant the Charter, and enter the Charter School Contract in accordance with its customary rules and procedures regarding charter schools within Osceola County. A proposed Charter School Contract is attached hereto as Exhibit "A." The parties agree to mutually complete drafting the Charter School Contract and that the Four Corners Charter School shall be operated and governed in accordance with the Charter School Contract and all procedures and requirements therein. This governance of the Four Corners Charter School shall be subject to the rights of the Osceola County School Board to take such action and render such decisions as are reserved to it in this agreement and the Charter School Contract.

(c) Four Corners will be governed in accordance with its Articles of Incorporation and Bylaws.

(d) Four Corners will operate the Four Corners Charter School in accordance with the Charter School Contract (Exhibit "A").

(e) The School Board of Osceola County shall have ultimate decision-making authority with regard to any issue or matter that affects the title to the land on which the school is constructed, involves business considerations that will have a financial impact with regard to the operation or ownership of the school or the Osceola School District, or which affects the Charter, status or termination of the Charter School Contract.

(f) The Charter School will be managed under a management agreement by and between Four Corners and Cambridge Charter Schools, a division of Cambridge Academies, Inc., a Delaware corporation (hereinafter, "Cambridge Academies"). The parties hereto agree to negotiate a management agreement with Cambridge Academies consistent with this Interlocal Agreement and the Charter School Contract.

(g) The Lake School Board and the Osceola School Board will cooperate and take such actions as may be reasonably necessary to adhere to the business plan and program set forth in this section and elsewhere in this Agreement such that the quality of education is maintained

at a high level of quality at the Four Corners Charter School. In the event the management agreement with the Manager is terminated by Four Corners, then the parties to this Agreement with the assistance of Four Corners, will cooperate and take such action as is necessary to either replace the management company in the best interests of the program at the Four Corners Charter School or, in the event no other company is available to manage the operation of the School on terms that are satisfactory, then the Osceola School Board shall operate the Four Corners Charter School as its sponsor.

5. Termination of the Charter. Osceola School Board in its capacity as the sponsor may terminate the Charter for any of the following reasons:

- (a) Breach of the Charter School Contract
- (b) Failure by Four Corners or the Manager to meet requirements for student performance stated in the Charter School Contract;
- (c) Failure by Four Corners or the Manager to meet generally accepted standards of fiscal management;
- (d) A violation of law or the Charter Contract by Four Corners or its Manager;
or
- (e) Any other good cause, including persistent failure to achieve anticipated or reasonable benchmarks of student achievement.

6. Reversion Upon Termination. In the event the Four Corners is dissolved or the Charter is not renewed or is otherwise terminated, any public unencumbered funds of the Four Corners shall automatically revert to the Sponsor. In that event, all of Four Corners' property and improvements, furnishings and equipment purchased with public funds shall be delivered to the Sponsor and automatically revert to full ownership by the Sponsor. If Four Corners accounting records fail to clearly establish whether a particular asset was purchased with public funds or non-public funds, ownership of the asset will revert to the Sponsor.

Upon the termination or expiration of the Charter, any unencumbered funds of Four Corners facilities constructed on the land owned by the Osceola School Board and all property, improvements, furnishings and equipment purchased with public funds, including all facilities constructed on the land owned by the Osceola School Board, shall automatically revert to Osceola School Board subject to the municipal bond insurance companies rights to continue operating the facility until the expiration of the ground lease dated as of December 1, 1999 between the Osceola School Board, as lessor and the Florida School Boards Association, Inc., as lessee.

7. Operational Items.

- (a) The starting date (opening) for the Four Corners Charter School will be as set forth in the Charter School Contract (Exhibit "A");

(b) The Charter will have a term of eleven years and may be renewed in increments. In the event the parties cannot agree concerning renewal of the Charter, then the Osceola School Board shall have the option of continuing the Charter as the sole sponsor.

(c) The Osceola School Board, as sponsor, will enter into the Charter with Four Corners.

(d) The Four Corners Charter School will enter a Management Agreement with Cambridge Academies, as set forth in the Contract.

(e) In the event a party to this Agreement is named in a lawsuit that arises from or is related to the operation of the Four Corners Charter School, then the Osceola School Board, as sponsor, shall, in consultation with the Lake School Board, select defense counsel and the parties hereto will thereafter cooperate in the defense of such litigation and share in the expense of the defense.

8. **Payment.** The Lake School Board shall not be obligated to pay the Osceola School Board for the use of the Four Corners Charter School. Students from Lake County and Osceola County enrolled in the Four Corners Charter School shall be funded solely in accordance with the provisions of Section 228.056(13), Florida Statutes. Lake School Board and Osceola School Board shall be obligated to remit funds directly to Four Corners as provided in Section 228.056(13). The parties hereto agree to include the students from the respective school district enrolled in the Four Corners Charter School in the Osceola County district's report of student enrollment as provided in Section 228.056(13)(a), Florida Statutes.

9. **Indemnity and Hold Harmless.** To the extent permitted by law, and without waiver of sovereign immunity, the parties agree to hold harmless the other and to indemnify each other from and against any and all manner and types of claims, damages, losses, lawsuits (including trial and appellate level attorneys' fees) and other manner of actions that result from any act or omission to act committed by the party required to give indemnification hereunder. Indemnification will only be available if one party to this agreement is actively responsible for the claim or other matter which is subject to this provision and the party seeking indemnity was passive with regard to the matter and may only be liable as a derivative party, or vicariously, because of the act or omission of the party from whom indemnity is sought.

Notwithstanding the indemnity and hold harmless provision contained herein, neither party waives sovereign immunity by virtue of this agreement and all sovereign immunity is claimed by the parties hereto to the fullest extent available under Section 768.28 Fla. Stats., as it may be amended from time to time, and any other applicable provision of law. Specifically, the limits of liability expressed in Section 768.28 Fla. Stats. shall be applicable and shall remain in effect and are not waived hereby.

10. **Term of Agreement.** The parties agree that the term of this agreement shall be for the later of (i) the term of the Charter or (ii) eleven (11) years. This agreement may only be terminated sooner than the expiration of the eleven (11) year term for a breach of the agreement,

but before this agreement may be terminated for breach, the party claiming the other is in default must give sixty (60) calendar days prior written notice specifying the default alleged and the party receiving the notice shall have the right and opportunity to cure such default within such period of time, and if the default may not be remedied fully within such period of time, it shall be sufficient to cure the default if the party initiates good faith efforts to resolve the problem and maintains activity necessary to cure the breach within said sixty (60) day period of notice and thereafter. In the event a default is cured, or the cure is initiated within such sixty (60) day period of time, then this agreement may not be terminated.

Additionally, the Lake School Board may terminate at the end of each school year, and in such event the attendance zone for the school will be redrawn by the Osceola School Board to include only areas within Osceola County, subject to any subsequent Interdistrict Agreement as permitted by §228.056(6)(a), Fla. Stats.

All provisions of Florida law that may govern interlocal agreements between political subdivisions, including those provisions regarding conditions precedent to maintenance of litigation between the parties shall be fully enforced and are incorporated herein by reference.

11. **Interdistrict Agreement.** This agreement constitutes an interdistrict agreement within the meaning of Section 228.056(6)(a), Florida Statutes, and an Interlocal Agreement within the meaning of Section 163.01, Florida Statutes.

12. **Entire Agreement.** This Agreement, including the Exhibits and Schedules attached hereto and the documents delivered pursuant hereto, sets forth all the promises, covenants, agreements, conditions and understandings between the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements, understandings, inducements or conditions, expressed or implied, oral or written, except as herein contained.

13. **Binding Effect/Assignment.** This Agreement shall be binding upon the parties hereto, their beneficiaries, heirs and administrators. No party may assign or transfer its interests herein, or delegate its duties hereunder, without the written consent of the other parties.

14. **Amendment.** The parties hereby irrevocably agree that no attempted amendment, modification or change (collectively, the "Amendment") of this Agreement shall be valid and effective, unless the parties shall unanimously agree in writing to such Amendment.

15. **No Waiver.** No waiver of any provision of this Agreement shall be effective unless it is in writing and signed by the party against whom it is asserted, and any such written waiver shall only be applicable to the specific instance to which it relates and shall not be deemed to be a continuing or future waiver.

16. **Gender and Use of Singular and Plural.** All pronouns shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identity of the party or parties or their personal representatives, successors and assigns may require.

17. Counterparts. This Agreement and any amendments hereto may be executed in one or more counterparts, each of which shall be deemed an original and all of which together will constitute one and the same instrument.

18. Headings. The article and section headings contained in this Agreement are inserted for convenience only and shall not affect in any way the meaning or interpretation of the Agreement.

19. Governing Law and Venue. This Agreement shall be construed in accordance with the laws of the State of Florida and any proceeding arising between the parties in any manner pertaining or related to this Agreement shall, to the extent permitted by law, be held in Osceola County, Florida.

20. Further Assurances. The parties hereto will execute and deliver such further instruments and do such further acts and things as may be reasonably required to carry out the intent and purposes of this Agreement.

21. Notices. All notices, requests, demands and other communications hereunder shall be deemed to have been duly given if the same shall be in writing and shall be delivered personally or by registered or certified mail, postage prepaid and addressed, as set forth below:

For the Osceola School Board: Office of the Superintendent
817 Bill Beck Boulevard
Kissimmee, FL 34744

With a copy to Brown, Ward, Salzman & Weiss, P.A., 111 N. Orange Avenue, Suite 875, Orlando, Florida 32801, Attention: Usher L. Brown, Esquire.

For the Lake County School Board: Office of the Superintendent
201 West Burleigh Boulevard
Tavares, FL 32778

With a copy to Pam H. Saylor, Esquire, 201 West Burleigh Boulevard, Tavares, Florida 32778.

22. Recording. This document shall be recorded in the Public Records of Osceola County, Florida and Lake County, Florida.

IN WITNESS WHEREOF, the Osceola County School Board and the Lake County School Board have caused this Agreement to be duly executed through their authorized representation on their respective date set forth below.

SCHOOL BOARD OF OSCEOLA COUNTY:

By: Donna Hart
Donna Hart, Chairman,

Date: December 14, 1999

Attest By: Blaine A. Muse
Blaine A. Muse, Superintendent

STATE OF FLORIDA)
COUNTY OF Alachua)

The foregoing instrument was acknowledged before me this 14th day of ~~November~~ ^{December}, 1999, by Donna Hart, who is personally known to me or who has produced _____ as identification.



Wilma L. James
MY COMMISSION # CC733859 EXPIRES
May 22, 2002
BONDED THROUGH TROY FAIR INSURANCE, INC.

Wilma L. James
Notary Public
Print Name: Wilma L. James
My _____ Commission

Expires: 5/22/2002

Number: CC733859

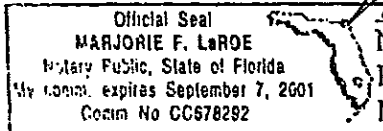
LAKE COUNTY:

By: Kyleen Fischer
Kyleen Fischer, Chairman
Date: 11-22-99

Attest By: Dr. R. Jerry Smith
Dr. R. Jerry Smith,
Superintendent

STATE OF FLORIDA)
COUNTY OF Lake)

The foregoing instrument was acknowledged before me this 22nd day of November, 1999, by Kyleen Fischer, who is personally known to me or who has produced _____ as identification.



Marjorie F. LaRoe
Notary Public
Print Name: _____
My _____ Commission

Expires: _____

Commission Number: _____

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: FY10 Fourth Quarter Review – FCCS, Inc.

Review the FY10 Year Fourth Quarter Review for approval for FCCS, Inc.

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School, Inc. FY10 Year Fourth Quarter Review.

RECOMMENDATION:

Approval

Submitted by: Migdalia Mercado

Balance Sheet
P&L
Supporting Schedules
Bank Statement

For Month Ended:
June 30, 2010

Four Corners Charter School, Inc.
Governmental Balance Sheet
June 30, 2010

	Account Number	Fund Types				Total
		OF1 GENERAL	OF2 DEBT SERVICE	OF3 CAPITAL PROJECTS	OF4 SPECIAL REVENUE	
ASSETS						
Cash and Cash Equivalents	1110	3,527,601.34	0.00	0.00	0.00	3,527,601.34
Investments	1160	0.00	0.00	0.00	0.00	0.00
Taxes Receivable	1120	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	1130	1,187.36	0.00	0.00	0.00	1,187.36
Interest Receivable	1170	0.00	0.00	0.00	0.00	0.00
Due from Reinsurer	1180	0.00	0.00	0.00	0.00	0.00
Deposits Receivable	1210	0.00	0.00	0.00	0.00	0.00
Due from Other Funds	1140	0.00	0.00	0.00	0.00	0.00
Due from Other Agencies	1220	0.00	0.00	0.00	0.00	0.00
Inventory	1150	0.00	0.00	0.00	0.00	0.00
Prepaid Items	1230	0.00	0.00	0.00	0.00	0.00
Total Assets		3,528,788.70	0.00	0.00	0.00	3,528,788.70
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Salaries, Benefits and Payroll Taxes Payable	2110	0.00	0.00	0.00	0.00	0.00
Payroll Deductions and Withholdings	2170	0.00	0.00	0.00	0.00	0.00
Accounts Payable	2120	331,411.28	0.00	0.00	0.00	331,411.28
Judgments Payable	2130	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable	2140	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable-Retained	2150	0.00	0.00	0.00	0.00	0.00
Matured Interest Payable	2190	0.00	0.00	0.00	0.00	0.00
Due to Fiscal Agent	2240	0.00	0.00	0.00	0.00	0.00
Sales Tax Payable	2260	0.00	0.00	0.00	0.00	0.00
Estimated Liability Self Insurance	2270	0.00	0.00	0.00	0.00	0.00
Accrued Interest Payable	2210	0.00	0.00	0.00	0.00	0.00
Deposits Payable	2220	0.00	0.00	0.00	0.00	0.00
Due to Other Agencies	2230	0.00	0.00	0.00	0.00	0.00
Due to Other Funds	2160	0.00	0.00	0.00	0.00	0.00
Deferred Revenue	2410	0.00	0.00	0.00	0.00	0.00
Total Liabilities		331,411.28	0.00	0.00	0.00	331,411.28
FUND BALANCES						
Total Fund Balances	2700	3,197,377.42	0.00	0.00	0.00	3,197,377.42
Total Liabilities and Fund Balances		3,528,788.70	0.00	0.00	0.00	3,528,788.70

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual June 30, 2010		GENERAL FUND				
		OF1	Budget Amounts		Percentage of Current Budget	
		Account Number	Original	Current		Actual
			989.96	986.47		986.47
REVENUES						
Federal Direct	3100	0.00	0.00	0.00	0.00%	
Federal Through State	3200	0.00	0.00	0.00	0.00%	
State Sources	3300	6,118,589.86	6,118,589.96	6,203,174.36	101.38%	
Local Sources	3400	14,000.00	14,000.00	15,198.77	108.56%	
Total Revenues		6,132,589.86	6,132,589.96	6,218,373.13	101.40%	
EXPENDITURES						
Current:						
Instruction	5000	4,471,910.99	4,471,910.99	4,555,541.39	101.87%	
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%	
Instructional Media Services	6200	0.00	0.00	0.00	0.00%	
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%	
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%	
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%	
Board	7100	14,000.00	14,000.00	9,200.00	65.71%	
General Administration	7200	869,309.45	869,309.45	800,184.25	92.05%	
School Administration	7300	0.00	0.00	0.00	0.00%	
Facilities Acquisition and Construction	7410	1,135,237.52	1,135,237.52	1,135,237.52	100.00%	
Fiscal Services	7500	0.00	0.00	0.00	0.00%	
Food Services	7600	0.00	0.00	0.00	0.00%	
Central Services	7700	0.00	0.00	0.00	0.00%	
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%	
Operation of Plant	7900	0.00	0.00	0.00	0.00%	
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%	
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%	
Community Services	9100	0.00	0.00	0.00	0.00%	
Debt Service	9200	0.00	0.00	0.00	0.00%	
Total Expenditures		6,490,457.96	6,490,457.96	6,500,163.16	100.15%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		(357,868.10)	(357,868.00)	(281,790.03)	78.74%	
OTHER FINANCING SOURCES (USES)						
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00		
Transfers In	3600	507,868.00	507,868.00	506,914.00		
Transfers Out	9700	0.00	0.00	0.00		
Total Other Financing Sources (Uses)		507,868.00	507,868.00	506,914.00		
FUND BALANCE						
Net Change in Fund Balance		149,999.90	150,000.00	225,123.97		
Fund Balance, July 01, 2009	2800	2,907,974.16	2,907,974.16	2,972,253.45		
Adjustment to Fund Balance	2891	0.00	0.00	0.00		
Fund Balance, June 30, 2010	2700	3,057,974.06	3,057,974.16	3,197,377.42		

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual June 30, 2010		CAPITAL PROJECTS FUNDS				
		OF3 Account Number	Budget Amounts		Actual	Percentage of Current Budget
			Original	Current		
	985	986.47	986.47			
REVENUES						
Federal Direct	3100	0.00	0.00	0.00	0.00%	
Federal Through State	3200	0.00	0.00	0.00	0.00%	
State Sources	3300	507,868.00	507,868.00	506,914.00	99.81%	
Local Sources	3400	0.00	0.00	0.00	0.00%	
Total Revenues		507,868.00	507,868.00	506,914.00	99.81%	
EXPENDITURES						
Current:						
Instruction	5000	0.00	0.00	0.00	0.00%	
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%	
Instructional Media Services	6200	0.00	0.00	0.00	0.00%	
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%	
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%	
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%	
Board	7100	0.00	0.00	0.00	0.00%	
General Administration	7200	0.00	0.00	0.00	0.00%	
School Administration	7300	0.00	0.00	0.00	0.00%	
Facilities Acquisition and Construction	7410	0.00	0.00	0.00	0.00%	
Fiscal Services	7500	0.00	0.00	0.00	0.00%	
Food Services	7600	0.00	0.00	0.00	0.00%	
Central Services	7700	0.00	0.00	0.00	0.00%	
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%	
Operation of Plant	7900	0.00	0.00	0.00	0.00%	
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%	
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%	
Community Services	9100	0.00	0.00	0.00	0.00%	
Debt Service	9200	0.00	0.00	0.00	0.00%	
Total Expenditures		0.00	0.00	0.00	0.00%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		507,868.00	507,868.00	506,914.00	99.81%	
OTHER FINANCING SOURCES (USES)						
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00		
Transfers In	3600	0.00	0.00	0.00		
Transfers Out	9700	(507,868.00)	(507,868.00)	(506,914.00)		
Total Other Financing Sources (Uses)		(507,868.00)	(507,868.00)	(506,914.00)		
FUND BALANCE						
Net Change in Fund Balance		0.00	0.00	0.00		
Fund Balance, July 01, 2009	2800	0.00	0.00	0.00		
Adjustment to Fund Balance	2891	0.00	0.00	0.00		
Fund Balance, June 30, 2010	2700	0.00	0.00	0.00		

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: FY11 Budget – FCCS, Inc.

Review the FY11 Budget for approval for FCCS, Inc.

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School, Inc. FY11 YBudget.

RECOMMENDATION:

Approval

Submitted by: Migdalia Mercado

2011 Adopted Budget

OSCEOLA COUNTY COMPONENT UNIT
Four Corners Charter School, Inc.
Revenue & Expenditures - Budget
June 30, 2011

	OF1 Function	General Fund		
		Budget Amounts		
		FISCAL YEAR		CHANGE
2009-10	2010-11			
REVENUES				
Federal Direct	3100			0.00
Federal Through State & Local	3200			0.00
State Sources	3300	6,118,589.96	6,079,077.00	(39,512.96)
Local Sources	3400	14,000.00	12,000.00	(2,000.00)
Total Revenues		6,132,589.96	6,091,077.00	(41,512.96)
EXPENDITURES				
Current:				
Instruction	5000	4,471,910.99	4,509,635.94	37,724.95
Pupil Personnel Services	6100			0.00
Instructional Media Services	6200			0.00
Instruction and Curriculum Development Services	6300			0.00
Instructional Staff Training Services	6400			0.00
Instruction Related Technology	6500			0.00
Board	7100	14,000.00	12,000.00	(2,000.00)
Administration Fees:				
District Holdback Fee	7201	153,498.47	76,771.46	(76,727.01)
Charter Holder	7202			0.00
Management Company	7203	715,810.98	714,527.34	(1,283.64)
Other	7204			0.00
School Administration	7300			0.00
Facilities Acquisition and Construction	7400	1,135,237.52	1,135,056.26	(181.26)
Fiscal Services	7500			0.00
Food Services	7600			0.00
Central Services	7700			0.00
Pupil Transportation Services	7800			0.00
Operation of Plant	7900			0.00
Maintenance of Plant	8100			0.00
Administrative Technology Services	8200			0.00
Community Services	9100			0.00
Debt Service: (Function 9200)				
Retirement of Principal	710			0.00
Interest	720			0.00
Dues, Fees and Issuance Costs	730			0.00
Miscellaneous Expenditures	790			0.00
Capital Outlay:				
Facilities Acquisition and Construction	7420			0.00
Other Capital Outlay	9300			0.00
Total Expenditures		6,490,457.96	6,447,991.00	(42,466.96)
Excess (Deficiency) of Revenues Over (Under) Expenditures		(357,868.00)	(356,914.00)	(83,979.92)
OTHER FINANCING SOURCES (USES)				
Loans Incurred	3720			0.00
Proceeds from the Sale of Capital Assets	3730			0.00
Loss Recoveries	3740			0.00
Proceeds of Forward Supply Contract	3760			0.00
Special Facilities Construction Advances	3770			0.00
Transfers In	3600	507,868.00	506,914.00	(954.00)
Transfers Out	9700			0.00
Total Other Financing Sources (Uses)		507,868.00	506,914.00	(954.00)
SPECIAL ITEMS				
				0.00
EXTRAORDINARY ITEMS				
				0.00
Net Change in Fund Balances		150,000.00	150,000.00	0.00
Fund Balance - Beginning of Year	2800	3,047,377.42	3,197,377.42	150,000.00
Adjustment to Fund Balance	2891			0.00
Fund Balance - End of Year	2700	3,197,377.42	3,347,377.42	150,000.00

2011 Adopted Budget

OSCEOLA COUNTY COMPONENT UNIT
Four Corners Charter School, Inc.
Revenue & Expenditures - Budget
June 30, 2011

	OF3 Function	Capital Outlay		
		Budget Amounts		
		FISCAL YEAR		CHANGE
2009-10	2010-11			
REVENUES				
Federal Direct	3100			0.00
Federal Through State & Local	3200			0.00
State Sources	3300	507,868.00	506,914.00	(954.00)
Local Sources	3400			0.00
Total Revenues		507,868.00	506,914.00	(954.00)
EXPENDITURES				
Current:				
Instruction	5000			0.00
Pupil Personnel Services	6100			0.00
Instructional Media Services	6200			0.00
Instruction and Curriculum Development Services	6300			0.00
Instructional Staff Training Services	6400			0.00
Instruction Related Technology	6500			0.00
Board	7100			0.00
Administration Fees:				
District Holdback Fee	7201			0.00
Charter Holder	7202			0.00
Management Company	7203			0.00
Other	7204			0.00
School Administration	7300			0.00
Facilities Acquisition and Construction	7410			0.00
Fiscal Services	7500			0.00
Food Services	7600			0.00
Central Services	7700			0.00
Pupil Transportation Services	7800			0.00
Operation of Plant	7900			0.00
Maintenance of Plant	8100			0.00
Administrative Technology Services	8200			0.00
Community Services	9100			0.00
Debt Service: (Function 9200)				
Retirement of Principal	710			0.00
Interest	720			0.00
Dues, Fees and Issuance Costs	730			0.00
Miscellaneous Expenditures	790			0.00
Capital Outlay:				
Facilities Acquisition and Construction	7420			0.00
Other Capital Outlay	9300			0.00
Total Expenditures		0.00	0.00	0.00
Excess (Deficiency) of Revenues Over (Under) Expenditures		507,868.00	506,914.00	(954.00)
OTHER FINANCING SOURCES (USES)				
Loans Incurred	3720			0.00
Proceeds from the Sale of Capital Assets	3730			0.00
Loss Recoveries	3740			0.00
Proceeds of Forward Supply Contract	3760			0.00
Special Facilities Construction Advances	3770			0.00
Transfers In	3600			0.00
Transfers Out	9700	(507,868.00)	(506,914.00)	954.00
Total Other Financing Sources (Uses)		(507,868.00)	(506,914.00)	954.00
SPECIAL ITEMS				
				0.00
EXTRAORDINARY ITEMS				
				0.00
Net Change in Fund Balances		0.00	0.00	0.00
Fund Balance - Beginning of Year	2800	0.00	0.00	0.00
Adjustment to Fund Balance	2891			0.00
Fund Balance - End of Year	2700	0.00	0.00	0.00

#REF!

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: FY10 Fourth Quarter Review & Capital Outlay Plan

Review the FY10 Year Fourth Quarter Review for approval.
Review the Capital Outlay Plan for FCCS

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School, Inc. FY10 Year Fourth Quarter Review and Capital Outlay Plan.

RECOMMENDATION:

Approval

Submitted by: Mike Essik



FCCS FY10 Year End Review

Presented by Mike Essik

September 16, 2010

www.charterschoolsusa.com





Summary of FY10 Financial Results:

	FY10 Budget		FY10 Actual	
Student Enrollment		985		990
Avg FTE Rev / Student	\$	5,981	\$	6,140
Total Capital Outlay Revenue	\$	670,042	\$	659,345
Net School Surplus / (Deficit) <i>Before Reserve</i>	\$	(33,493)	\$	191,784
FTE Revenue Reserve		-	\$	157,410
Net School Surplus / (Deficit) <i>With Reserve</i>	\$	(33,493)	\$	349,194

FTE Rev in excess of \$5,981 (per student) was reserved and is now included in the final results. The reserve amount represents 157K of FTE revenue and is a contributing factor to the favorable year end results.



Summary of Significant Budget Variances:

<i>Amounts in thousands</i>	July - June	
<u>Revenue:</u>	Actual	Comments
FTE Revenue	\$ 187	Enrollment is favorable to budget by 5 students (includes reserve)
Capital Outlay Revenue	(11)	Per Capital Outlay payment - FL Dept of Education
Food Service Revenue	-	
Before/Aftercare Revenue	26	
Contributions	-	
Other Revenue	(79)	FTE Audit adjustment
Misc and Interest Revenue	20	Rent income (Cornerstone)
Other State/Federal Programs	127	MAP, IDEA, School Recognition, and Teacher Lead
Total Revenue:	270	
 <u>Expenses:</u>		
Compensation	206	Primarily due to group health insurance participation, Instructional Aides
Professional Services	(21)	District Fees and Mgt Fees calculated on higher FTE revenue
Vendor Services	(40)	Transportation costs above plan
Administrative Services	(4)	Printing/Copying over budget
Instruction Expense	(13)	Teacher Lead (pass through) and Teacher Supplies
Plant Operations Expense	(67)	Bldg Maintenance & Repairs, Electricity higher than budget
Fixed Expenses	34	Primarily due to lower insurance premiums than plan
Capital Expenses	18	Capital spending under plan
Total Expense:	113	
Net Change in Fund Balance	383	



Plant Operations Budget Variances:

in (000's)	July-June Actual
Other Operating Expense	
Telephone & Internet	(12)
Postage	1
Express Mail	-
Electricity	(30)
Cable / Satellite	-
Water & Sewer	1
Waste Disposal	(7)
Pest Control	(1)
Maintenance & Cleaning Supplies	1
Building Repairs & Maintenance	(27)
Common Area Maintenance (CAM)	-
Equipment Repairs & Maintenance	10
Software Licensing Fees	-
Reenrollment / Student Incentives	-
Theft Loss Expense	-
Personal Property Tax	-
Miscellaneous Expenses	(3)
Total Other Operating Expense	<u>(67)</u>

Variances are primarily in telephone & internet, electricity, and building maintenance expenses (HVAC and materials).

The School District of Osceola County

Charter School

Revenues & Expenditures

Cover Sheet

2009-2010

0863

School Name: Four Corners Charter School

Charter Holder's Name: Four Corners Charter School, Inc

Board Chairman's Printed Name: John Mckay

Board Chairman's Signature:

Date Board Approved:

Contact Name:

Phone Number:

Email Address:

OSCEOLA COUNTY CHARTER SCHOOL Four Corners Charter School Projected Revenues & Expenditures	All Fund Types		All Fund Types	All Fund Types
	Function	Budget	Actual	Variance
		2009-2010 985 UFTE	2009-2010 990 UFTE	2009-2010 5 UFTE
REVENUES				
Federal Direct	3100	0.00	0.00	0.00
Federal Through State & Local	3200	11,198.00	126,011.43	114,813.43
State Sources	3300	6,416,580.28	6,597,371.73	180,791.45
Local Sources	3400	103,700.00	71,119.82	(32,580.18)
Total Revenues		6,531,478.28	6,794,502.98	263,024.70
EXPENDITURES				
Current:				
Instruction	5000	2,889,813.20	2,789,877.38	99,935.82
Pupil Personnel Services	6100	43,360.52	40,585.51	2,775.01
Instructional Media Services	6200	43,923.76	37,626.05	6,297.71
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00
Instructional Staff Training Services	6400	6,124.00	5,921.76	202.24
Instruction Related Technology	6500	27,564.10	11,108.73	16,455.37
Board	7100	0.00	0.00	0.00
General Administration	7200	838,578.92	869,309.45	(30,730.53)
School Administration	7300	408,091.91	343,880.73	64,211.18
Facilities Acquisition and Construction	7400	0.00	0.00	0.00
Fiscal Services	7500	15,000.00	11,500.00	3,500.00
Food Services	7600	0.00	0.00	0.00
Central Services	7700	13,461.04	6,213.72	7,247.32
Pupil Transportation Services	7800	54,350.00	100,383.40	(46,033.40)
Operation of Plant	7900	1,858,186.49	1,857,533.01	653.48
Maintenance of Plant	8100	298,252.60	315,691.90	(17,439.30)
Administrative Technology Services	8200	0.00	0.00	0.00
Community Services	9100	68,265.21	55,676.86	12,588.35
Debt Service: (Function 9200)				
Retirement of Principal	9200.7100	0.00	0.00	0.00
Interest	9200.7200	0.00	0.00	0.00
Dues, Fees and Issuance Costs	9200.7300	0.00	0.00	0.00
Miscellaneous Expenditures	9200.7900	0.00	0.00	0.00
Capital Outlay:				
Facilities Acquisition and Construction	7420	0.00	0.00	0.00
Other Capital Outlay	9300	0.00	0.00	0.00
Total Expenditures		6,564,971.75	6,445,308.50	119,663.25
Excess (Deficiency) of Revenues Over (Under) Expenditures		(33,493.47)	349,194.48	382,687.95
OTHER FINANCING SOURCES (USES)				
Loans Incurred	3720	0.00	0.00	0.00
Proceeds from the Sale of Capital Assets	3730	0.00	0.00	0.00
Loss Recoveries	3740	0.00	0.00	0.00
Proceeds of Forward Supply Contract	3760	0.00	0.00	0.00
Special Facilities Construction Advances	3770	0.00	0.00	0.00
Transfers In	3600	0.00	0.00	0.00
Transfers Out	9700	0.00	0.00	0.00
Total Other Financing Sources (Uses)		0.00	0.00	0.00
SPECIAL ITEMS				
	SPCL	0.00	0.00	0.00
EXTRAORDINARY ITEMS				
	EXTR	0.00	0.00	
Net Change in Fund Balances		(33,493.47)	349,194.48	382,687.95
Fund Balance, Beginning	2800	701,185.00	701,185.00	0.00
Adjustment to Fund Balances	2891	0.00	0.00	0.00
Fund Balance, Ending	2700	667,691.53	1,050,379.48	382,687.95

OSCEOLA COUNTY CHARTER SCHOOL

Four Corners Charter School

Function	Revenues & Expenditures 2009-2010			2009-2010 990.00 UFTE
REVENUES				
3100	Federal Direct			0.00
3200	Federal Through State & Local			
	<i>School Recognition Bonus</i>			73,608.00
	<i>MAP Revenue Performance Pay</i>			39,108.64
	<i>IDEA Grant</i>			13,294.79
3300	State Sources			
	<i>FEFP (Fill out Revenue WorkSheet)</i>			6,078,293.97
	<i>Capital Outlay</i>			506,914.00
	<i>Florida Lead Teacher</i>			12,163.76
	<i>(Description)</i>			0.00
	<i>(Description)</i>			0.00
3400	Local Sources			
	<i>Before and Aftercare Revenue</i>			97,770.24
	<i>Rental Income and Other</i>			(26,650.42)
	<i>Pre-K Revenue</i>			0.00
	Total Revenues			6,794,502.98
EXPENDITURES				
5000	Instruction			
	Teachers	58.00	44,131.32	2,559,616.79
	Classroom Asst.	9.00	10,996.60	98,969.39
	Text Books			28,731.81
	Supplies			92,900.19
	Equipment			2,444.00
	Other			7,215.20
6100	Pupil Personnel Services			
	Attd and Social Wrk	1.00	24,256.91	24,256.91
	Guidance Services			
	Health Services	1.00	16,254.83	16,254.83
	Psychological Services			
	Supplies			73.77
	Equipment			0.00
	Other			0.00
6200	Instructional Media Services			
	Personnel	1.00	37,626.05	37,626.05
	Library Books			0.00
	Materials			0.00
	Supplies			0.00

OSCEOLA COUNTY CHARTER SCHOOL

Four Corners Charter School

Function	Revenues & Expenditures 2009-2010		2009-2010 990.00 UFTE
	Equipment		0.00
	Other		0.00
6300	Instruction and Curriculum Development Services		
	Specialists	<i>(Num of Units)</i>	<i>(Avg Salary)</i>
	Supplies		0.00
	Other		0.00
6400	Instructional Staff Training Services		5,921.76
6500	Instruction Related Technology		11,108.73
7100	Board		0.00
7200	General Administration		0.00
7300	School Administration		
	Principal	<i>1.00</i>	<i>100,855.41</i>
	Asst. Principal	-	0.00
	Other Supervisors	<i>1.00</i>	<i>45,427.71</i>
	Secretary	<i>3.00</i>	<i>22,457.57</i>
	Bookkeeper	<i>1.00</i>	<i>48,643.99</i>
	Other Assistants	<i>1.00</i>	<i>32,531.92</i>
	Supplies		3,366.51
	Equipment		0.00
	Other		45,682.50
7400	Facilities Acquisition and Construction		
	Land & Building Purchases		0.00
	Remodeling/Improvements		0.00
	Construction & Additions		0.00
	Lease/Rent		0.00
7500	Fiscal Services (Accounting & Auditing)		11,500.00
7600	Food Services		0.00
7700	Central Services		6,213.72
7800	Pupil Transportation Services		100,383.40
7900	Operation of Plant		
	Insurance		94,139.68
	Security Personnel	<i>1.00</i>	<i>33,994.37</i>
	Utilities & Telephone		325,070.11
	Security		0.00
	Other		1,404,328.85
8100	Maintenance of Plant		
	Ground Maint.		35,729.00
	Bldg Repairs & Maint.		271,898.81

OSCEOLA COUNTY CHARTER SCHOOL

Four Corners Charter School

Function	Revenues & Expenditures 2009-2010	2009-2010 990.00 UFTE
	Preventative	8,064.09
	Other	0.00
8200	Administrative Technology Services	0.00
9100	Community Services	
	<i>Before and Aftercare</i>	49,684.91
	<i>Aftercare snacks/food</i>	5,991.95
9200	Debt Service	
	Retirement of Principal	0.00
	Interest	0.00
	Dues, Fees and Issuance Costs	0.00
	Miscellaneous Expenditures	
	Normal Expenditures	5,575,999.05
ALLOCATED EXPENDITURES		
	District Holdback	153,498.48
7200	<i>General Administration</i>	100% 153,498.48
	<i>Please Select From Drop Down List</i>	0%
	<i>Please Select From Drop Down List</i>	0%
	<i>Please Select From Drop Down List</i>	0%
	Management Fee	715,810.97
7200	<i>General Administration</i>	100% 715,810.97
	<i>Please Select From Drop Down List</i>	0% 0.00
	<i>Please Select From Drop Down List</i>	0% 0.00
	<i>Please Select From Drop Down List</i>	0% 0.00
	Allocated Expenditures	869,309.45
	Total Expenditures	6,445,308.50
	Excess of Revenues Over Expenditures	349,194.48
OTHER FINANCING SOURCES (USES)		
3720	Loans Incurred	
	<i>(Description)</i>	0.00
	<i>(Description)</i>	0.00
3730	Proceeds from the Sale of Capital Assets	0.00
	Total Other Financing Sources (Uses)	0.00
SPECIAL ITEMS		
SPCL		
EXTRAORDINARY ITEMS		
EXTR	<i>(Description)</i>	0.00
NET CHANGE IN FUND BALANCES		349,194.48

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Capital Outlay Plan

Review the FY11 Capital Outlay Plan

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School Capital Outlay Plan.

RECOMMENDATION:

Approval

Submitted by: Migdalia Mercado

CHARTER SCHOOL CAPITAL OUTLAY PLAN

Prior to the allocation of funds to the charter school, this form must be completed and the information verified and approved by the charter school governing board and sponsoring district.

DISBURSEMENT OF FUNDS TO THE DISTRICT WILL DISCONTINUE UNLESS RECEIVED BY 10/15/2010

CHARTER SCHOOL INFORMATION		SPONSOR INFORMATION
Charter School Name Four Corners Charter School	School Number (MSID) 0863	District Name School District of Osceola County, FL
School Liaison Name / Phone / Email Denise Thompson 407-787-4300 dthompson@fourcornerscharter.org		Sponsor Liaison Name / Phone / Email Sonia Esposito 407-518-2921 espositos@osceola.k12.fl.us

I have read and understand the Memorandum published by the Office of Educational Facilities, dated July 8, 2010, subject: *Distribution of Charter School Capital Outlay Funds for Fiscal Year 2010-2011*, which is available on the Office's website: YES NO

Please indicate eligibility pursuant to Section 1013.62, Florida Statutes, by checking the boxes below

SECTION 1: The charter school's sponsor can verify that (both criteria apply):

- (a) there exists an agreement with the charter school that includes provisions for the reversion of any unencumbered funds and all equipment and property purchased with public education funds to the ownership of the district school board in the event that the school terminates operations, and
- (b) the charter school facilities were **not** created by the conversion of a public school, does not operate in facilities provided by the charter school's sponsor for a nominal fee or at no charge, and is not directly or indirectly operated by the school district.

SECTION 2: A charter school is eligible for capital outlay funds if it meets one of the following four criteria.

Please check those that apply.

- (1) Has been in operation for three or more years.
- (2) Is part of an expanded feeder pattern (sends or receives a majority of students from a currently eligible school) Identify the charter school as (both may be applicable):
 - a SENDER school which sends over 50 percent of its population to:
School Name: _____ MSID: _____
 - a RECEIVING school which receives over 50 percent of its population from:
School Name: _____ MSID: _____
- (3) Has been accredited by the Commission on Schools of the Southern Association of Colleges and Schools (SACS). Proof of accreditation must be attached.
- (4) Is governed by a governing board, which has been established in Florida for 3 or more years and operates both charter and conversion schools in Florida.
Please provide the name and MSID of the conversion charter school AND traditional charter school:
Conversion Charter Name: _____ MSID: _____
Traditional Charter Name: _____ MSID: _____

SECTION 3: A charter school must meet all of the following criteria to qualify for capital outlay funds

- (1) Has financial stability for future operation as a charter school.
- (2) Has satisfactory student achievement based on state accountability standards applicable to the school.
- (3) Has received final approval from its sponsor pursuant to s. 1002.33, F.S. for operation this fiscal year.
- (4) Serves students in facilities not provided by the charter school's sponsor:
 - (a) This IS NOT a conversion charter school utilizing district-owned facilities;
 - (b) Nor operating in a district-owned facility which is rented, leased, or otherwise made available to the charter school by the school district.

SECTION 4: A charter school may use charter school capital outlay funds for any of the following eight expenditures.

Please check the box(es) that apply.

- (1) Purchase of real property.
- (2) Construction of school facilities.
- (3) Purchase, lease-purchase, or lease of permanent or relocatable school facilities (i.e., mortgage or rent).
- (4) Purchase of vehicles to transport students to and from the charter school.
- (5) Renovation, repair, and maintenance of school facilities that the charter school owns or is purchasing through a lease-purchase or long-term lease of 5 years or longer.
- (6) The purchase, lease-purchase, or lease of new and replacement capital equipment, and enterprise resource software applications (must be classified as capital assets pursuant to the Governmental Accounting Standards Board [GASB], have a useful life of at least five years, and be used to support school-wide administration or state-mandated reporting requirements).
- (7) Payment of the cost of premiums for property and casualty insurance which are deemed necessary to insure the school facilities.
- (8) Purchase, lease-purchase, or lease of driver's education vehicles; motor vehicles used for the maintenance or operation of educational plants and equipment; security vehicles; or vehicles used in storing or distributing materials and equipment.

Certification: As the Charter School Governing Body Representative, I certify that all information provided is accurate and current, and that capital outlay funds will only be used for the statutory allowances provided in Section 4. As the District Finance Officer, I certify that I have documentation on file that substantiates the charter school Capital Outlay eligibility requirements as written in statute and listed above in sections 1, 2, and 3.	
_____ Charter School Governing Body Signature	_____ District Finance Officer Signature
Verification: The Office of Independent Education and Parental Choice has reviewed the information provided in Section 2 and hereby certifies that the referenced charter school meets the eligibility criteria to receive capital outlay funding.	
_____ Name	_____ Date
Please mail or fax this form, with all signatures affixed, to: Office of Educational Facilities, 325 West Gaines Street, Room 1004, Tallahassee, FL 32399 - Fax 850-245-9243. If possible, please scan and email to: chartercapital@fldoe.org	

ACCREDITED

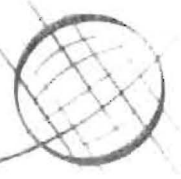
This is to certify that

Four Corners Charter School

having met the requirements established by the AdvanceED Accreditation Commission and Board of Trustees is hereby accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement.

Expiration Date: June 30, 2014

Mark A. Elgart
Mark A. Elgart, Ed.D.
President/Chief Executive Officer
AdvanceED



ADVANCEED

Southern Association of Colleges and Schools
Council on Accreditation and School Improvement (SACSI)
The Southern Association of Colleges and
Schools Council on Accreditation and School Improvement (SACSI)



FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Management Renewal

Continue discussions on Management Renewal.

EXECUTIVE SUMMARY:

Review and Discuss.

RECOMMENDATION:

Informational

Submitted by: John McKay

CSUSA Recommendation for Contract Renewal

Background

The management agreement between Charter School USA (CSUSA) and Four Corners Inc. for the operation of the Four Corners Charter School (FCCS) expires at the end of the 2010-11 school year. The renewal of the management agreement was discussed in the July FCCS Board meeting. Due to the strong performance of CSUSA, the board unanimously approved entering into contract negotiations to renew the current management agreement and directed CSUSA to propose recommended amendments to the current agreement.

Contract Amendments

- *Term* – Extend the term of the agreement to coincide with the term of the charter. The charter was renewed in 2010 for a period of five years, with a performance review after three years. The term of the management agreement should reflect the same expiration period as the charter.
- *Fee Structure* – The overall fee structure of a potential of 12% of FEFP will remain unchanged. However, a revision to the performance incentive will be made to remove the incentive tied to percent of students who reside in Osceola County. Despite targeted efforts to increase the percent of students from Osceola, the population dynamics in the area have resulted in the school consistently averaging ~15% of the student population residing from Osceola. Based on current funding, enrollment, and the 20% allocation of incentive fee tied to this measure, it is estimated the potential value of this incentive to be ~\$50,000 per year. Therefore, it is proposed to increase the guaranteed portion of the management fee to \$550,000 annually and have 100% of the remainder between the guaranteed portion and 12% of FEFP to be tied to school grade as defined in the current management agreement.
- *Budget Approval Timeline* – Based on experience over the past five years operating FCCS the current timeline for submitting a preliminary and final budget are somewhat premature to ensure a projected budget that possesses well vetted assumptions for the coming school year. It is recommended the timeline for submitting preliminary and final budgets be moved back one month from April 30 and May 31st to May 31st and June 30th respectively.

**Four Corners Charter School Management Fee
4-year History**

	Revenue	Guaranteed				Incentive			
		Base		Reporting		Letter Grade		Student Geography	
2011	5,961,320.24	253,126.50	4.25%	121,500.72	2.04%	272,584.97	4.57%	68,146.24	1.14%
2010	5,965,091.49	250,125.00	4.19%	120,060.00	2.01%	276,500.78	4.64%	69,125.20	1.16%
2009	5,761,636.89	250,000.00	4.34%	120,000.00	2.08%	257,117.14	4.46%	64,279.29	1.12%
2008	5,611,249.03	250,000.00	4.46%	120,000.00	2.14%	242,679.91	4.32%	60,669.98	1.08%
4-yr avg		250,812.88	4.31%	120,390.18	2.07%	262,220.70	4.50%	65,555.18	1.12%

PREPARED BY MIGDALIA MERCADO

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Facility – Follow up to Open Items

Review safety inspection concerns, roofing, A/C unit and athletic fields. Report on updates on processes and bids for these projects.

EXECUTIVE SUMMARY:

Review and Discuss and Approve.

RECOMMENDATION:

Informational & Approval.

Submitted by: Dan Coppola/Paul Hage

TWIN CITY WELDING & ERECTION, INC.

1855 TILESTON ROAD ST. CLOUD, FL 34771
PHONE (407) 892-5022 FAX (407) 892-1435

Proposal

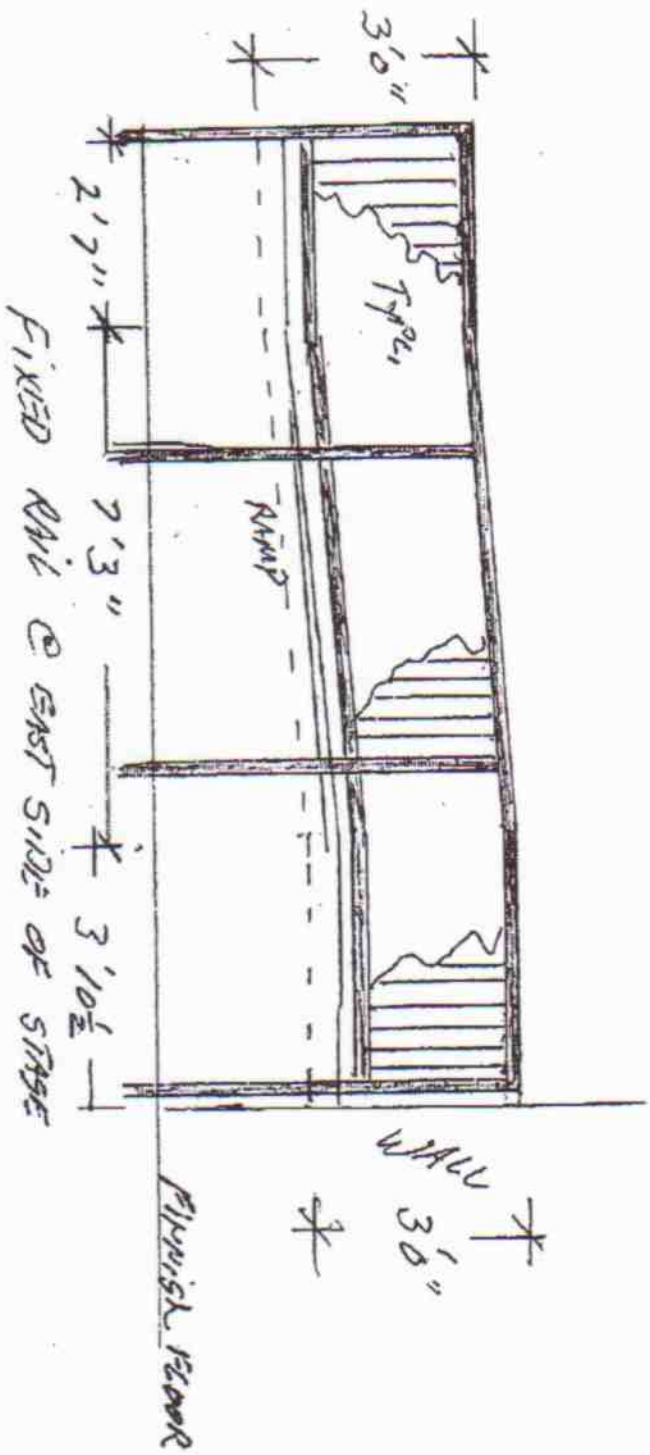
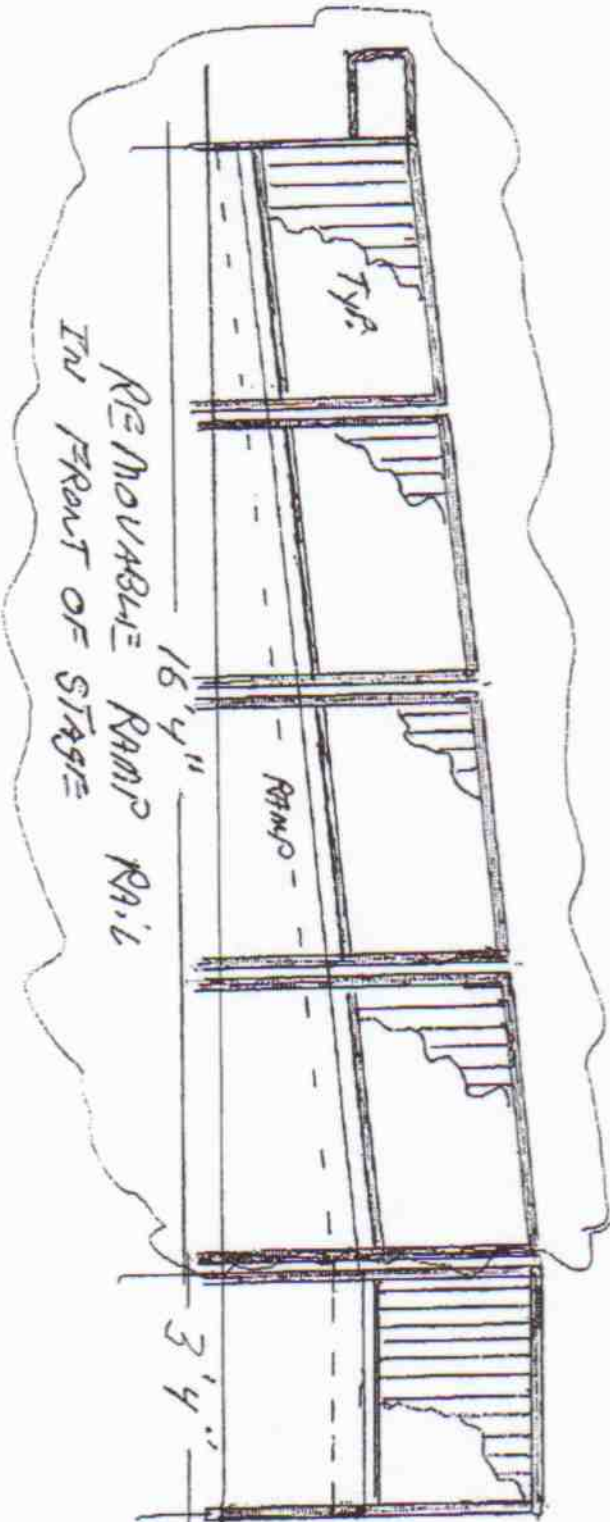
DATE	Proposal #
8/2/2010	10- 61

NAME / ADDRESS
Charter Schools USA 6245 N. Federal Highway 5th Floor Ft. Lauderdale, FL 33308

TERMS	PROJECT	Quote good for 30 days

DESCRIPTION	TOTAL
Fabricate misc. metals; Stage ramp rails @ 4 corner Charter School Per Sketch attached @ 18 Inft fixed picket rail on East side of stage @ 16'4" Inft removable picket ramp rail in front of stage All rail to meet 4" code (grab rail over wood on inside of new ramp rails not included)	2,810.00T
Install Misc. metals listed above Core drill existing floor slab and tile to receive new rails Osceola 7% tax	1,393.30
	196.70
	\$2,033.30
TOTAL	\$4,400.00

SIGNATURE _____



Twin City Welding
 ST. Cloud Flr 34771
 407-892-5082
 4 CORNER CHARLIE SA
 RAMP RAIL

FIXED
 27' 30"
 11' 15"
 FINNICK FLOOR



A & A Construction and Design, Inc.

July 26, 2010

Proposal No. 065-10

For: Dan Cappola

Project: Four Corners Charter School
9100 Teacher Lane, Davenport, FL 33897

Description:

1- Build and install iron safety rail for ramp	\$ 5,900.00
Labor and Materials.....	\$ 5,900.00

Alfonso Rodriguez
President



RE: Facilities Report – Board Meeting March 2010

Annual Comprehensive Safety Inspection:

Follow up on the Osceola County District Schools "Annual Comprehensive Safety Inspection" dated 3/4/09

All deficiencies have been corrected and or rectified except the Hand Rail installation and rock climbing parts for the playground equipment. The Facilities Department is submitting a quote for rectifying the handrail issue and if the board approves this deficiency will corrected within the next 60 days. The rock climbing parts have been ordered but are on back order so we are not able to give a definitive timeframe for completion on this.

Hand Rail Quote: Pioneer Welding & Fabrication Inc. – Option A \$4,864.00 or Option B \$6,016.00. Enclosed is all the details including a sketch of what the rails would look like. Currently this is the only bid we were able to get. Dan Cappola contacted Best Fence Company, Dixon's and the Fence Outlet but none of these companies were interested in bidding the work.

Roof & HVAC: The next step is to review with Osceola District to develop "SOW" in order to start getting bids. Clyde Wells referred the CSUSA Facilities Department to Don Young and we are now trying to get a date set to start the process.

Athletic Fields: The school Administration will provide feedback on their preferences.

Submitted by:

Paul Hage
Director of Facilities, CSUSA

9100 Teacher Lane
Davenport, FL 33847
Office: 407.787.4300 Fax: 407.787.4315

PIONEER WELDING & FABRICATION INC.
INDUSTRIAL & COMMERCIAL FABRICATION & ERECTION
STRUCTURAL & MISC. STEEL

February 22, 2010

Charter Schools USA

Attn: Dan Cappola

RE: Proposal Division 5- Charter Schools/ USA

OPTION # 1 PAGE # 3 / RAIL A

PIONEER WELDING PROPOSES, SUBJECT TO THE CONDITIONS HEREIN TO FURNISH, FABRICATE, DELIVER AND INSTALL THE FOLLOWING:

- 1.) 2 LINE STEEL 1 1/2" DIAMETER ROUND TUBING RAILING WITH APPROXIMATE 20'-0" REMOVABLE, THE REMAINING 16'-0" WILL BE FIXED TO FLOOR
- 2.) PRIMER PAINTED, THEN FINAL COLOR SELECTED BY SCHOOL
- 3.) ALL MATERIALS ARE STEEL

PRICE - \$ 4,864.00

OPTION # 2 PAGE # 3/ RAIL B

PIONEER WELDING PROPOSES, SUBJECT TO THE CONDITIONS HEREIN TO FURNISH, FABRICATE, DELIVER AND INSTALL THE FOLLOWING:

- 1.) 2 LINE STEEL 1 1/2" DIAMETER ROUND TUBING RAILING, TOP BOTTOM, AND POST WITH TUBE STEEL PICKETS 4" O.C. AND GRAB RAIL
- 2.) PRIMER PAINTED, FINAL COLOR SELECTED BY SCHOOL
- 3.) ALL MATERIALS ARE STEEL

PRICE - \$6,016.00

THE PRICE STATED HEREIN IS BASED ON THE TERMS AND CONDITIONS LISTED IN THIS PROPOSAL UPON ACCEPTANCE OF THIS BID. THE PRICE, SPECS, QUALIFICATIONS, STANDARD EXCLUSIONS TERMS AND CONDITIONS ARE SATISFACTORY AND HEREBY ACCEPTED TO BE INCORPORATED IN ITS ENTIRETY AND MADE A PART OF ANY RESULTANT CONTRACT AGREEMENT. IT IS HEREBY SPECIFICALLY AGREED THAT SHOULD COLLECTION BE NECESSARY, THE UNDERSIGNED COMPANY/INDIVIDUAL WILL PAY ALL COSTS, ARBITRATION COSTS, AND INTEREST. THE PRIVILEGE OF CHANGING VENUE FROM ORANGE COUNTY, FL IS HEREBY WAIVED. PROPOSAL PRICE IS VALID 7 DAYS FROM BID DATE, AFTER WHICH PRICE SUBJECT TO CONFIRMATION FROM SUPPLIERS.

PLEASE NOTE ALL MATERIALS MUST BE DELIVERED TO JOBSITE WITHIN 90 DAYS OF ACCEPTANCE OR PRICE MAY BE SUBJECT TO CHANGE

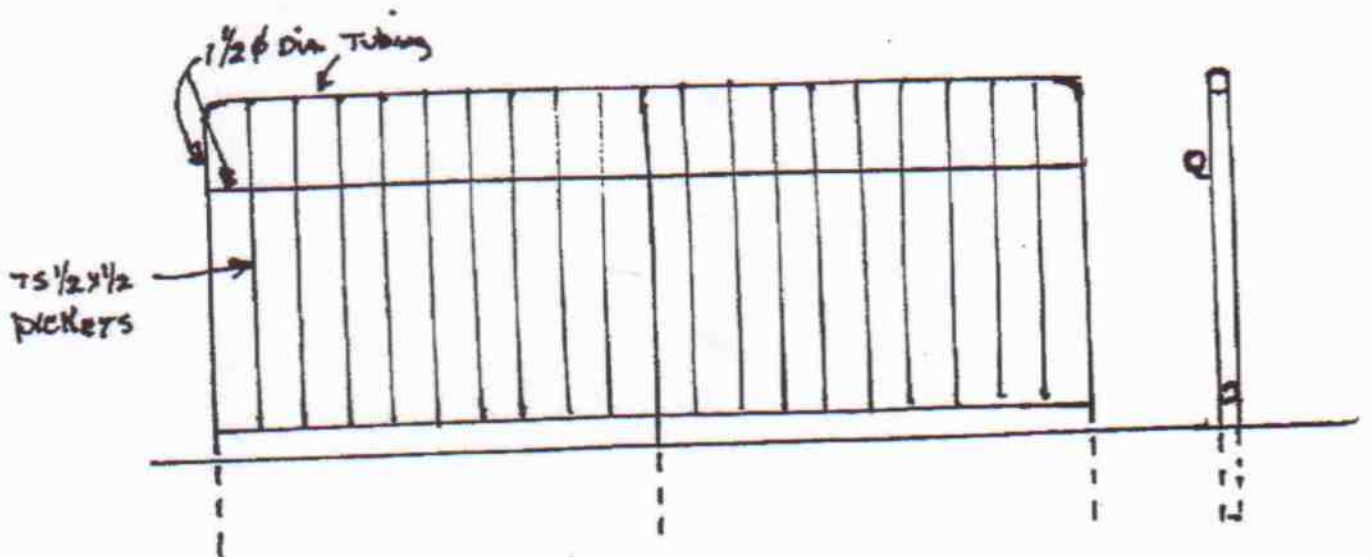
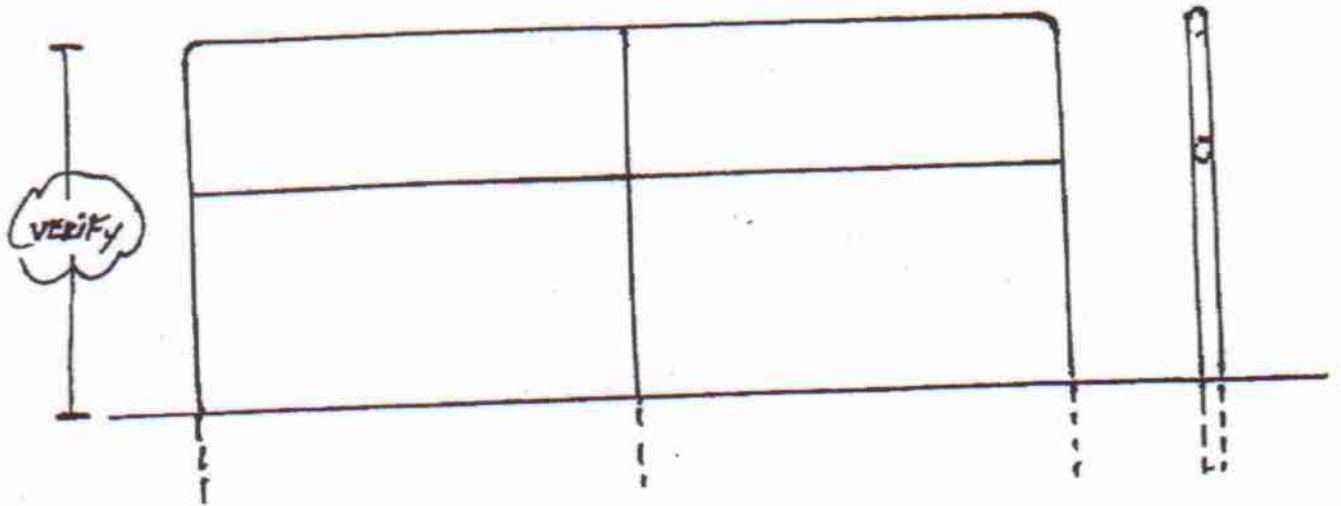
THANK YOU,



KURT MARN
PIONEER WELDING & FABRICATION, INC.

1051 OCOEE APOPKA RD. APOPKA, FL. 32703
OFFICE - (407) 880-4997 FAX- (407) 880-8594
Info@Pioneerwelding.com

PROPOSED DESIGNS



#3

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Out of Field Waivers

Review the out of field waivers for FCCS.

EXECUTIVE SUMMARY:

Review and approve the out of field waivers.

RECOMMENDATION:

Approval

Submitted by: Denise Thompson

Out of Field Teachers

As of _____

Four Corners Charter School

NAME	Date Hired	Position	Certificate	Number	Expiration	Out of field Assignment	ESOL Comp
Eileen Garcia	8/9/2010	Kindergarten	Prof. Elem. Ed (K-6)	1116718	6/30/2014	ESOL	120 hrs
Diana Mayhugh	10/22/2007	Kindergarten	Prof. Elem. Ed (K-6), Pre-K/Primary (age 3-Grad	1076069	6/30/2014	ESOL	240- hrs
Stacy Vogan	8/9/2010	Kindergarten	Prof. Pre-K/Primary (age 3- grade 3)	1076389	6/30/2015	ESOL	0-new teacher
Jeseria Cartagena	8/1/2006	Kindergarten	Prof. Pre-K/Primary (age 3- grade 3)	970330	6/30/2014	ESOL	240 hrs
Lindsay Felicetti	8/8/2007	Kindergarten	Prof. Pre-K/Primary (age 3- grade 3)	1043133	6/30/2015	ESOL	240- hrs
Cindy Ogletree	8/29/2007	1st grade	Prof Elem. Ed. (K-6)	1071849	6/30/2012	ESOL	60 hrs
Maria RC-Sanchez	8/8/2007	2nd grade	Prof. Elem. Ed (K-6)	986166	6/30/2013	ESOL	60 hrs
Jenny Cordero	8/8/2007	2nd grade	Prof. Pre-K/Primary (age 3- grade 3)	1051900	6/30/2013	ESOL	120 hrs
Maria Ramos-Rodriguez	11/9/2009	3rd grade	Prof. Elem. Ed. (K-6)	1016868	6/30/2014	ESOL	60 hrs
Kimberly Gosy	8/1/2006	3rd grade	Prof. Elem Ed (1-6)	367734	6/30/2011	ESOL	120 hrs
Jennifer (Carr) Wentzell	8/8/2007	3rd grade	Prof.. Elem Ed (K-6)	1069250	6/30/2015	ESOL	120 hrs
Margaret Avent	8/9/2010	4th grade	Prof. Elem Ed (K-6)	1054930	6/30/2013	ESOL	120 Hrs
Jeffrey Maday	8/8/2007	4th grade	Prof. Elem Ed (K-6), Pre-K-grade 3	1053549	6/30/2015	ESOL	120 hrs
Scott Jones	8/9/2010	4th grade	Prof. Elem Ed (K-6), Social Science (5-9)	978510	6/30/2014	ESOL	120 hrs
Ciara Haynes	10/18/2006	5th grade	Prof. Elem. Ed (K-6)	1032528	6/30/2014	ESOL	120 hrs
Julie Chardavoyne	12/6/2009	5th grade	Prof. Elem. Ed (K-6)	991756	6/30/2011	ESOL	60 hrs
Nelrose Stewart	8/1/2006	5th grade	Prof. Elem Ed. (K-6) / Biology (6-12)	831392	6/30/2014	ESOL	240- hrs
Gina Drake	8/4/2008	5th grade	Prof. Elem. Ed (K-6)	1056255	6/30/2015	ESOL	120 hrs
Sarah Schmitt	8/9/2010	5th grade	Prof. Elem Ed.(K-6), Social Science (6-12)	1144990	6/30/2015	ESOL	0-new teacher
Laurie Houkes	8/16/2010	Math-6th Grade	Prof. Elem Ed (K-6), Middle Integ (5-9)	1035805	6/30/2012	ESOL	0-new teacher
Joe Childers	8/10/2009	MS-Social Studies	Temp. MS Integrated (5-9), Social Sci (6-12)	1094480	6/30/2011	ESOL	60 hrs
Kelly Bernhardt	8/20/2010	MS-Int. Curriculum	Waiting on Temp for MGIC-in process /DOE			ESOL	0-new teacher
Jean Smith	8/16/2010	Science-Middle School	Waiting on Cert from DOE-MGIC			ESOL	0-new teacher
Joseph Winters	8/10/2009	Technology-Middle School	Temp. Computer Science (K-12)			ESOL	
Jaret Gant	8/1/2006	Music-Middle School	Temp. Music (K-12)			ESOL	0-new teacher

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: School Improvement Plan

Review the school improvement plan for approval.

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School Improvement Plan.

RECOMMENDATION:

Approval

Submitted by: Denise Thompson

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Merit Award Plan

Review the school Merit Award Plan for approval.

EXECUTIVE SUMMARY:

Review and approve the Merit Award Plan.

RECOMMENDATION:

Approval

Submitted by: Denise Thompson

1.0 The Charter Schools USA Network

Founded in 1997, Charter Schools USA, Inc (CSUSA) is the first and largest charter school education management company in Florida. CSUSA provides turn key education management services to both private charter foundations and municipalities. CSUSA operates charter schools on 19 campuses in Florida where current enrollment exceeds 17,000 students; CSUSA’s corporate headquarters is based in South Florida, with over 60 local and regional support team members and over 1,800 employees dedicated to specific schools. Since its founding, CSUSA has graduated hundreds of students sending the majority to post-secondary education.

CSUSA is proposing to administer the Merit Award Program (MAP) plan aggregately across our network of schools. Instructors and administrators from all of our schools will be evaluated and the top 25% will be awarded MAP bonuses. The table below identifies the charter schools that are included in the plan. Appendix C of this document provides the governing board resolutions supporting MAP for each of the charter schools.

Charter School	School Number	Grade Levels	School District	Governing Board
Aventura City of Excellence Charter School	0950	K - 5	Miami/Dade	City of Aventura
Bonita Springs Charter School	4102	K - 8	Lee	Lee Charter Foundation
Cape Coral Charter School	4111	K - 6	Lee	Lee Charter Foundation
Coral Springs Charter School	5091	6 -12	Broward	City of Coral Springs
Downtown Miami Charter School	3600	K - 5	Miami/Dade	Downtown Development Authority of Miami
Duval Charter School at Arlington	1231	K – 8	Duval	Renaissance Charter Schools Inc.
Four Corners Charter Elementary / Middle School	0863	K - 8	Osceola	Four Corners Charter School, Inc.
Gateway Charter Elementary School	4103	K - 4	Lee	Lee Charter Foundation
Gateway Charter Intermediate School	4261	5-8	Lee	Lee Charter Foundation
Gateway Charter High School	4121	9 -12	Lee	Lee Charter Foundation
Hollywood Academy of Arts & Science	5325	K - 5	Broward	Renaissance Charter Schools Inc.
Hollywood Academy Middle School of Arts & Science	5362	6 - 8	Broward	Renaissance Charter Schools Inc.
Keys Gate Charter School	3610	K - 8	Miami/Dade	Homestead Charter Foundation
Keys Gate Charter High School	7050	9 – 12	Miami/Dade	Renaissance

				Charter Schools Inc.
North Broward Academy of Excellence Elementary	5161	K - 5	Broward	Renaissance Charter Schools Inc.
North Broward Academy of Excellence Middle School	5371	6 - 8	Broward	Renaissance Charter Schools Inc.
Renaissance Elementary Charter School	0400	K - 5	Miami/Dade	Renaissance Charter Schools Inc.
Renaissance Charter Middle School	6028	6	Miami/Dade	Renaissance Charter Schools Inc.
Six Mile Charter	4141	K - 6	Lee	Lee Charter Foundation
PM Wells Charter Academy		K-8	Osceola	Education Foundation
Canoe Creek Charter Academy		K-8	Osceola	Education Foundation
Renaissance Charter School of St. Lucie		K-8	St. Lucie	Renaissance Charter School

*** CSUSA will notify the FL DOE in January of current MAP plan year of any changes to current school listings.*

CSUSA proposes to administer the MAP across all of our schools using the criteria defined in this document. It is important to note CSUSA schools included in the plan reside in six different school districts. Therefore, CSUSA proposes that each school listed above receive its pro-rata share of MAP funds from respective districts and forward the funds to CSUSA to administer as a consortia (per a written agreement between each school and CSUSA). Our plan follows the DOE guidelines by initially awarding 5% of the average salary (per respective district) to the top 25% performers and a methodology for awarding additional funds not to exceed 10% of the average salary, if available.

2.0 Method to Determine Which Teachers Are Eligible for MAP Awards

The following steps will occur to identify those personnel who qualify for the MAP award.

1. All instructional personnel and school-based administrators, with the exception of paraprofessionals and substitute teachers, are included in this Plan. No application is required by staff to participate in the Plan. Furthermore, inclusion in the MAP program does not preclude any staff from receiving an additional bonus.
2. 60% of the criteria will be based on student achievement. Student achievement will be measured via a balance between learning gains and proficiency. Chapter Four and Appendix A define how points will be earned for this component.
3. 40% of the criteria will be based on a professional practices evaluation. Appendix B of this document defines how points will be earned for this component.
4. Add together the scores from Step 2 and Step 3 for each instructor and administrator. MAP awards will be granted to the top 25% in each of the following groups:
 - **Elementary K-2 Instructors** (Kindergarten – Second Grade Instructors + “Category III” Instructors for All Elementary)
 - **Elementary 3-5 Instructors** (Third – Fifth Grade Instructors + “Category II” Instructors for All Elementary)
 - **Middle School Instructors** (Sixth – Eighth Grade Instructors)
 - **High School Instructors** (Ninth – Twelve Grade Instructors)
 - **School Administrators** (Elementary, Middle, and High School Administrators)
5. MAP awards will be distributed in two phases. First, all qualified recipients will receive an award equal to 5% of the average salary of the respective district where the charter school is located. If funds remain after the first phase, then funds will be equally allocated to all recipients until either all funds are exhausted or the bonus amount reaches 10% of the average salary for the school district. MAP awards will not exceed 10% of the average district salary. Any unused funds will be returned to the DOE. CSUSA will attain the average salary amounts from each school district to base the award.
6. Due to the lateness of receiving the FCAT and norm referenced data, time may not allow for immediate corrections to the data before the end of the fiscal year, June 30, 2010. After identifying the top 25% of instructional personnel for MAP awards, if possible data corrections indicate additional instructional personnel may be eligible for inclusion in the initial round of awards, MAP award money will be encumbered for the personnel prior to moving to additional rounds for awarding remaining money.

3.0 Employee Communications

CSUSA was successful in communicating the STAR plan in 2006-07 and we are deploying similar strategies for MAP. CSUSA was also successful in the implementation of the MAP for the 2008 – 09 and 2009 – 2010 school years. CSUSA has engaged in continuous communications with staff regarding the criteria and procedures of MAP and will perform numerous additional communications once the MAP Plan is formally approved, including the following:

- **Principal Meetings** – all principals in the CSUSA network meet monthly to discuss various issues and strategies. MAP is a permanent agenda item. These school-based administrators are informed of the current status of the initiative and provided materials to relay communications to their staff at school staff meetings
- **Communications Teams** – Each school has designated instructional staff that volunteer to act as communication liaisons between CSUSA and all staff. These teams were used effectively in communicating the STAR program in 2006-07 and will be used ongoing as our MAP Plan is approved. The Communications Teams will be provided an in-depth presentation outlining the criteria and procedures of the MAP Plan and materials to allow them to communicate the plan to all staff.
- **Staff Meeting** – Once the MAP Plan is approved, the principal of each school will hold a staff meeting to present the details of the plan. CSUSA will continue to use and update current PowerPoint presentations detailing the criteria and procedures of the MAP Plan for the Principals. In addition, a copy of the MAP Plan will be available at the school and provided to any staff upon request. Contact information for additional questions is also provided.
- **FAQs** – Frequently Asked Questions (FAQ) documents will be developed that identify the key areas of concerns and primary topics of interest among staff. The FAQ documents are e-mailed to all staff and posted at the school.
- **Newsletter** – CSUSA produces a quarterly newsletter that is disseminated to all staff. Updates on the MAP Plan are routinely provided in the newsletter. In addition, staff are provided contact information if they have any additional questions.

4.0 CSUSA Method of Determining Student Achievement for MAP

The following details the methodology that CSUSA will use for determining the rank order and points awarded for instructional personnel and administrators based on measures of student achievement for the MAP program. Up to sixty points will awarded based on the percentile ranking within each group as described below. The following criteria will be used:

1. FCAT data will be used as a pretest and posttest to measure learning gains in core subject areas where the FCAT is available. In non-FCAT course areas, an end of course exam will be administered to determine proficiency.
2. Instructional Personnel with school wide responsibilities (Guidance Counselors, Media Specialists, Reading Coaches, etc.) will use FCAT data of assigned students or school-wide FCAT data if personnel support the entire school as the indicator of student achievement.
3. School based administrators will use school-wide FCAT data as the indicator for student achievement.
4. All school-based teachers and administrators will be divided into groups: Elementary K-2, Elementary 3-5, Middle School, High School, and Administrators.
5. All instructional staff at each grade level group (Elementary K-2, Elementary 3-5, Middle and High School) will then be divided into instructional groups based on their teaching assignment(s). The instructional groups include:
 - a. Category I – Classroom Instructor with a Direct FCAT Link
 - b. Category II – Non-Classroom Instructor with an Indirect FCAT Link
 - c. Category III – Classroom Instructor with an Indirect FCAT Link
 - d. Administrators will be grouped together into one grouping
6. The state developed FCAT value tables will be used for FCAT achievement data. An effectiveness value will derived using the value tables. For non-FCAT course areas, proficiency will be used to measure student achievement. For these instructors, the percent of students proficient will be the effectiveness value.
7. Appendix A contains a list of proposed data that will be used as a pretest and posttest for each grade level and instructional category.
8. School wide effectiveness values will be developed for administrators and instructional personnel who are responsible for the entire student body, such as guidance and media specialists. (If such personnel are responsible for specific groups of students, the scores of those students will be used.) Using FCAT data, an effectiveness value will be developed for the entire school using the same procedures that will be used for teachers with assigned students.
 - A. Teachers with both mathematics and reading values will be ranked on both the reading and mathematics values. The highest ranking will be used to determine awards.
 - B. Teachers and administrators using the school data will be ranked based on the average of the reading and mathematics values for assigned students or all students for staff with school-wide responsibilities.

7. Teachers and administrators will be rank ordered within their instructional group based on their effectiveness value. A high score indicates a more effective teacher or administrator than does a low score. Percentile ranks will be determined for each group (Elementary K-2, Elementary 3-5, Middle, High School, and administrators) and instructional group (Category I, II, and III). Bands of the percentile ranks will be assigned a point value.
8. Points will be awarded for the Student Achievement Value based on the chart below (0 to 60 possible points)

Teacher / Administrator Effectiveness Percentile Rank	Points Earned
80-99 percentile	60
70-79 percentile	50
60-69 percentile	40
50-59 percentile	30
25-49 percentile	15
Below 25 percentile	0

End of Course Exams in Non-FCAT Areas

Student achievement in non-FCAT courses will be measured based on proficiency using end of course exams. These student assessments relate directly to the Sunshine State Standards of the subject/course being taught. These exams have been and will continue to be developed from existing research-based resources, including the following:

- Test banks from major text book publishers
- National assessments that align to State Standards
- Approved assessments developed by Florida School Districts
- Other research-based resources available from established vendors in the education industry

CSUSA is the largest education management company in Florida. We are able to devote significant resources to the development of end of course exams and are committed to creating an industry leading performance evaluation model to reward high performing teachers regardless of the MAP plan. We have established a strong team of subject matter experts to lead the development of these exams and are in discussions with several State universities to establish a long-term partnership to refine our performance evaluation system. To ensure the integrity of administering these exams, school-based personnel will not participate in the development of the exams. Only resources from the CSUSA corporate office and contracted vendors will participate in the development of the exams.

Crosswalk of Instructors to Categories

The table below maps each instructor type to the grade level and instructional group for awarding student achievement points.

Level	<u>Category I</u> Classroom Instructor with Direct FCAT Link	<u>Category II</u> Non-Classroom Instructor with Direct FCAT Link	<u>Category III</u> Classroom Instructor with Indirect FCAT Link
Elementary K-2 <i>25% of Elementary K-2 Instructors receive MAP award</i>	<ul style="list-style-type: none"> Kindergarten Grades 1-2 General Teachers ESE Teachers 	<ul style="list-style-type: none"> Guidance Counselors Curriculum Specialists Reading Coaches Media Specialists 	<ul style="list-style-type: none"> Music Teachers Art Teachers P.E. teachers
Elementary 3-5 <i>25% of Elementary 3-5 Instructors receive MAP award</i>	<ul style="list-style-type: none"> Grades 3-5 General Teachers ESE Teachers 	<ul style="list-style-type: none"> Technology Specialists School Social Workers School Psychiatrist <p><i>* Since these instructors cross over all elementary grade levels, they will be combined into one group and included in Elementary 3-5 award pool</i></p>	<p><i>* Since these instructors cross over all elementary grade levels, they will be combined into one group and included in Elementary K-2 award pool</i></p>
Middle School <i>25% of Middle School Instructors receive MAP award</i>	<ul style="list-style-type: none"> Grades 6-8 Reading Teachers Grades 6-8 Language Arts Teachers Grades 6-8 Science Teachers Grades 6-8 Math Teachers ESE Teachers 	<ul style="list-style-type: none"> Guidance Counselors Curriculum Specialists Reading Coaches Media Specialists Technology Specialists School Social Workers School Psychiatrist Technical / Career Education 	<ul style="list-style-type: none"> Social Studies Teachers Music Teachers Art Teachers P.E. / Health Teachers Foreign Language Teachers
High School <i>25% of High School Instructors receive MAP award</i>	<ul style="list-style-type: none"> Grades 9-10 Reading Teachers Grades 9-10 Language Arts Teachers Grade 11 Science Teachers Grades 9-10 Math Teachers ESE Teachers 	<ul style="list-style-type: none"> Guidance Counselors Curriculum Specialists Reading Coaches Media Specialists Technology Specialists School Social Workers School Psychiatrist Technical / Career Education 	<ul style="list-style-type: none"> Music Teachers Art Teachers P.E. / Health Teachers Foreign Language Teachers Grades 11-12 Math Teachers Grades 9,10 & 12 Science Teachers Grades 11-12 Language Arts Teachers Grades 9-12 Social Studies Teachers

Appendix A - Methods of Determining Student Achievement for MAP

Pre / Post Tests by Instructional Type

The tables below define the specific pre and post tests that will be used to measure student achievement.

Elementary Grades			
	Grade Level	Pre Test	Post Test
Kindergarten	K	Dibels	Dibels
Reading/Language Arts	1	NA	Standards Based End of Course Exam
	2	NA	Standards Based End of Course Exam
	3	CSUSA Benchmark Test	FCAT Reading
	4-5	FCAT Reading	FCAT Reading
Mathematics	1	NA	Standards Based End of Course Exam
	2	NA	Standards Based End of Course Exam
	3	CSUSA Benchmark Test	FCAT Mathematics
	4-5	FCAT Mathematics	FCAT Mathematics
Science	1-4	Any teacher who teaches science also teaches reading or mathematics	
	5	CSUSA Benchmark Test	FCAT Science
Guidance*	All	FCAT Data	FCAT Data
Media Specialists*	All	FCAT Data	FCAT Data
PE/Art*	All	NA	Standards Based End of Course Exam
Music*	All	NA	Standards Based End of Course Exam
School Social Workers*	All	FCAT Data	FCAT Data
School Psychologists*	All	FCAT Data	FCAT Data
Reading Coaches*	All	FCAT Reading Data	FCAT Reading Data

* Data are included for whom instructional personnel have specific responsibilities.

Appendix A (cont) - Methods of Determining Student Achievement for MAP

	Middle Grades		
	Grade Level	Pre Test	Post Test
Reading/Language Arts	6-8	FCAT Reading	FCAT Reading
Mathematics	6-8	FCAT Mathematics	FCAT Mathematics
Science	6-7	NA	Standards Based End of Course Exam
	8	CSUSA Benchmark Test	FCAT Science
Social Studies	6-8	NA	Standards Based End of Course Exam
Guidance*	All	FCAT Data	FCAT Data
Media Specialists*	All	FCAT Data	FCAT Data
PE/Art*	All	NA	Standards Based End of Course Exam
Music*	All	NA	Standards Based End of Course Exam
Foreign Language*	All	NA	Standards Based End of Course Exam
Technical/Career Education*	All	NA	Standards Based End of Course Exam
School Social Workers*	All	FCAT Data	FCAT Data
School Psychologists*	All	FCAT Data	FCAT Data
Reading Coaches*	All	FCAT Reading Data	FCAT Reading Data

* Data are included for students for whom instructional personnel have specific responsibilities

Appendix A (cont) - Methods of Determining Student Achievement for MAP

	High School Grades		
	Grade Level	Pre Test	Post Test
Reading/Language Arts	9-10	FCAT Reading	FCAT Reading
	11-12	FCAT Reading	Standards Based End of Course Exam
Mathematics	9-10	FCAT Mathematics	FCAT Mathematics
	11-12	FCAT Mathematics	Standards Based End of Course Exam
Science	9-10,12	NA	Standards Based End of Course Exam
	11	CSUSA Benchmark Test	FCAT Science
Social Studies	9-12	NA	Standards Based End of Course Exam
Guidance*	All	FCAT Data	FCAT Data
Media Specialists*	All	FCAT Data	FCAT Data
PE/Art*	All	NA	Standards Based End of Course Exam
Music*	All	NA	Standards Based End of Course Exam
Foreign Language*	All	NA	Standards Based End of Course Exam
Technical/Career Education*	All	NA	Standards Based End of Course Exam
School Social Workers*	All	FCAT Data	FCAT Data
School Psychologists*	All	FCAT Data	FCAT Data
Reading Coaches*	All	FCAT Reading Data	FCAT Reading Data

* Data are included for students for whom instructional personnel have specific responsibilities

Appendix B - CSUSA INSTRUCTIONAL EVALUATION CRITERIA

Introduction

This appendix provides the criteria and categories that will be used to evaluate teacher and administrator performance and assign scores to be used for determining bonuses for the MAP Program.

CSUSA has developed comprehensive performance evaluation instruments for instructors and administrators covering the array of skills and responsibilities for success in our charter school system. Our evaluation instruments are provided in this appendix. For purposes of MAP, a sub-set of the evaluation criteria will be used for the instructor evaluation. These criteria are focused on the professional practices defined in Florida Statute as required for MAP for instructors. The elements in the first category – Academic Success are the only elements that will be used to award points for MAP. For the administrator evaluation, the entire instrument will be used for MAP because it reflects the broader responsibilities of the school leader including ability to manage human, financial, and material resources to maximize resources for direct instruction, ability to recruit and retain high-performing teachers, effectively communicate and develop relationships with stakeholders, and provide leadership to faculty and staff.

There are two types of performance element: individual and system wide impact. For individual elements, a rating of 0-2 is assigned based on proficiency. For system-wide impact elements, a rating of 3 is awarded if the criteria are met. The table below summarizes the point values assigned to each of the elements in the performance evaluation.

Performance Rating Category	Points Awarded
Not Meeting	0
Progressing	1
Proficient	2
System Wide Impact	3

An overall score will be assigned based on the summation of points received for each MAP element. All instructors will be rank ordered by their overall score and points for MAP will be assigned based on their percentile rank of the overall score as follows:

Performance Evaluation Percentile Rank	MAP Points Earned
90-99 percentile	40
80-89 percentile	30
70-79 percentile	20
60-69percentile	10
Below 60th percentile	0

Appendix C – Governing Board Resolutions

The table below provides the status of Governing Board attestation for the MAP Plan. As of (insert date), (Number of schools) of the 22 schools had received a formal approval of the school's inclusion in the CSUSA MAP Plan by their respective Governing Board. The attestation was performed via a motion and corresponding unanimous vote of the Board. Documentation of the approved motion is found in the meeting minutes from the respective board meetings, which will be provided upon request to the DOE.

The schools are currently scheduled to present the MAP Plan to the Board in the 09/10 and 10/10 Board meetings. These boards have stated previously that they are supportive of their school's inclusion in the CSUSA MAP Plan and participation in the CSUSA Plan for 2011 – 12.

Upon approval of our MAP Plan, CSUSA will present the Plan to all of our Governing Boards for a final approval of participation. CSUSA attests that no school will participate in the MAP Plan without formal approval from the respective Governing Board.

Charter School	Governing Board	Board Attestation Status
Aventura City of Excellence Charter School	City of Aventura	
Bonita Springs Charter School	Lee Charter Foundation	
Cape Coral Charter School	Lee Charter Foundation	
Coral Springs Charter School	City of Coral Springs	
Downtown Miami Charter School	Downtown Development Authority of Miami	
Duval Charter School at Arlington	Renaissance Charter Schools Inc.	
Four Corners Charter Elementary / Middle School	Four Corners Charter School, Inc.	
Gateway Charter School	Lee Charter Foundation	
Gateway Charter High School	Lee Charter Foundation	
Hollywood Academy of Arts & Science	Renaissance Charter Schools Inc.	
Hollywood Academy Middle School of Arts & Science	Renaissance Charter Schools Inc.	
Keys Gate Charter School	Homestead Charter Foundation	
Keys Gate Charter High School	Renaissance Charter	



Merit Award Plan (2011 - 12)

	Schools Inc.	
North Broward Academy of Excellence Elementary	Renaissance Charter Schools Inc.	
North Broward Academy of Excellence Middle School	Renaissance Charter Schools Inc.	
Renaissance Elementary Charter School	Renaissance Charter Schools Inc.	
Renaissance Charter Middle School	Renaissance Charter Schools Inc.	
Six Mile Charter Academy	Lee Charter Foundation	

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: School Report

Discussion and review on the summary of the School Report for the previous month. The report will summarize the highlights from Enrollment; Reasons for Withdrawal; Staffing Updates; School Updates; Facility Updates; School & Community Activities; and Technology. Detailed information can be found within the summary attached.

EXECUTIVE SUMMARY:

Discussion and review for purposes of evaluating the progress of the school and to generate goals and ideas.

RECOMMENDATION:

Discussion

Submitted by: Denise Thompson

The Board of Directors' School Report

Date: September 16, 2010

I. Enrollment (Aug)

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Enrollment-Elementary	655										
Total Enrollment-MS	347										
Enrollment – Osceola Cty	155										
Enrollment – Lake County	243										
Enrollment – Polk County	604										
Budgeted Enrollment	982										
% in Attendance											
# of Student Withdrawals	20										
# of Suspensions	0										

II. Reasons For Withdrawal:

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Moving Out of Area	10										
Curriculum											
Sport/ExtraCurricular											
Transportation/Busing											
Uniforms											
Not Satisf w Teacher											
Not Satisf w Adminis											
Volunteer Hours											
Discipline											
Other: Please indicate why: 1. no shows 2. 3.	10										

III. Staffing Update

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
# of New Staff	16										
Grade & Subject Area of Open Positions:	All positions filled										
Reasons for Leaving:	Various, - transfer to other schools go to school district, moving.										
Additions Since Last Report:											

Leadership Training/Leading Edge Update: <i>Participation:</i> <i>Names:</i> <i>Position:</i>	Ken Toppin, Jenn Reagan, Darlene Wykert, Jeseira Cartagena, Krista Holycross Dean, CRT, Admin Assist., Teachers
Other:	

IV. School Update

School Site Visit: 9/15/2010 CSUSA	Next Date: TBD
Monthly Updates on School Improvement Plan/Strategic Plan <i>Date & Agenda of Last SAC Mtg:</i> <i>Professional Dev Topics for the Month:</i>	August 31, 2010 SIP divided amongst all stakeholders, Completed by 9/16/10 Effective Writing, Procedural vs. Declarative, STRIVE, Envision Math, Smartboard Training, Crisis Management, RTI Process, Curriculum Maps, PBS, Reading Challenge
Other:	
Other:	

V. Facility Update

Cleaning: Heavy Scrub Down	Hired 7 custodians
Maintenance: waxed floors, painted halls & classrooms	
Building: Pressure cleaning, put up promethean boards	
Outdoor Areas: landscaping upgrades/ mulch	
Other:	

VI. School/PTO/Community Activities (Highlight any school and/or community activities held that would significantly impact the board)

Event: PTC/SAC	Aug. 31 st and Sept. 14th
Event: Community Partner (Reunion) luncheon	September 1st
Event:	
Event:	
Event:	
Event:	

VII. Technology

Technology Improvements (new equip; new software; SIS, etc):	MS- Promethean boards, doc cams, netbooks, wireless, laptops for teachers, new desktops
Technology Concerns:	
Other:	

VIII. Reports Specific To This Month (This will vary month to month)

AUGUST:	
Student Enrollment: 1002	Recommits: New Enrollment: 232 Wait List: 221
Out of Field Waivers:	
Other:	

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Board Member Appointments – Lake County

Continue discussion on Board Member Appointments.

EXECUTIVE SUMMARY:

Review and Discuss.

RECOMMENDATION:

Informational

Submitted by: John McKay

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, September 16, 2010

SUBJECT: Fingerprint Checks

Review the process for fingerprint checks.

EXECUTIVE SUMMARY:

All Charter School Governing Board members must be fingerprinted in their District. This process must be done for FCCS, Inc.

RECOMMENDATION:

Informational

Submitted by: Mary Vecchione

OSCEOLA SCHOOL DISTRICT, FLORIDA

817 Bill Beck Blvd

Kissimmee, FL

If offered employment, you must be prepared to:

- Produce employment eligibility information (typically a Social Security card) and valid picture identification (typically a driver's license).
- Undergo fingerprinting background check, at a cost of \$57.25*

Location: HR Department
Osceola School District
817 Bill Beck Blvd
Kissimmee, FL
407.343.8610
407.870.4091

You must call and make an appointment Tuesday thru Friday.

You must go on line to pay: <http://www.flprints.com/> (I will have already pre-paid for you but you must bring your print out receipt with you.)

You must bring your authorized release form.