

Students

Integrity

Fiscal Responsibility

Learning

People

Teamwork

Commitment

Accountability

High Standards



Four Corners Charter School

**BOARD OF DIRECTORS' MEETING
November 4, 2010**





FOUR CORNERS CHARTER SCHOOL, INC. BOARD MEETING
Thursday, November 4, 2010
Agenda

CALL TO ORDER

ACTION ITEMS

- I. Open For Public Comment**
- II. Minutes from September 16, 2010 Meeting (APPROVAL)**
- III. 1ST Quarter Financials, FCCS, Inc. (APPROVAL)**
- IV. 1st Quarter Financials, FCCS (APPROVAL)**
- V. Management Agreement Renewal (APPROVAL)**
- VI. Race to the Top (APPROVAL)**
- VII. Facility Update (DISCUSSION/APPROVAL)**

INFORMATIONAL

- VIII. School Report**
- IX. A+ Money**
- X. Strategic Plan**
- XI. Old Business**
- XII. New Business**
- XIII. Adjournment**

◀ *Next Meeting: To Be Determined* ▶



FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, November 4, 2010

SUBJECT: Minutes

Review the minutes from the previous board meeting for approval.

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School, Inc. Governing Board Minutes.

RECOMMENDATION:

Approval

Submitted by: Mary Vecchione

MEETING MINUTES

Name of Foundation: Four Corners Charter School, Inc.
Board Meeting: September 16, 2010

School(s): Four Corners Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
09.16.10	4:05 p.m.	5:50 p.m.	11.04.10	4:00 p.m.	M. Vecchione
Meeting Location:					
Osceola County School District, 817 Bill Beck Blvd, Kissimmee, Florida					
Attended by:					
Mr. John McKay, Chairman Mr. David Stone, Director Mr. Jay Wheeler, Director Ms. Cindy Barrow, Director (teleconference)			Mr. Richard Page, VP of Business Development, CSUSA Mr. Paul Hage, Dir of Facilities, CSUSA Mr. Dan Cappola, Facilities, CSUSA Ms. Denise Thompson, Principal, FCCS Ms. Mary Vecctione, Governing Board Liaison, CSUSA Ms. Migdalia Mercado, Osceola School District Mr. Gary Sersheimer, Osceola School District Dr. Sonia Esposito, Osceola School District Ms. Suzanne D'Agresta, Attorney, Osceola School District		
Absent: Mr. Larry Metz, Director					
Highlights:					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:05 p.m. with a Call to Order by Chairman McKay. Roll call was taken and quorum was established.

I. APPROVAL OF MINUTES

Chairman McKay asked the Board to review the minutes from the July 15, 2010 Governing Board meeting and note any corrections or comments. The minutes stand.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the Four Corners Charter School, Inc. Governing Board minutes from July 15, 2010. The motion was approved 4-0 (1 absent).

II. MEMORADUM OF UNDERSTANDING

- Chairman McKay asked the Board for any comments on the revisions to the Memorandum of Understanding. The Board had no comments but Ms. D'Agresta, Attorney for the Board distributed her changes, shown in track change format. The revisions made were mostly grammatical changes. Chairman McKay asked for a motion to approve.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the Memorandum of Understanding on the technology purchase made by the Board for FCCS, with the final revisions by Ms. D'Agresta. The motion was approved 4-0 (1 absent).

III. INTERLOCAL AGREEMENT

- Chairman McKay did not see the need to discuss this agreement between Lake County and Osceola County with this Board. This is a discussion for the District School Board.

IV. FCCS, INC. FY10 4TH QUARTER FINANCIALS

- Ms. Mercado reviewed the unaudited financials. She stated the general fund ended the year with \$3,528,788 in assets and \$331,411 in liabilities, resulting in a projected ending fund balance of \$3,197,377.42. The projected ending fund balance includes a \$1.15 million reserve for the school's facilities and maintenance and a \$1.1 million reserve for debt service. The corporation's liabilities are mostly for management fees due to the school's management company. The corporation's revenues and expenditures materialized relatively close to forecasts with the exception of the student geography incentive portion of the management fee; this was not earned during the 2010 school year.

Motion made by Mr. Stone with a second by Mr. Wheeler to approve the FCCS, Inc. FY10 4th Quarter Financials for the School Year 2009-2010. Motion approved 4-0 (1 absent).

V. FCCS, INC. FY11 ADOPTED BUDGET

- Ms. Mercado reviewed the FY11 budget for adoption. The general fund budget is based on 982 UFTE and includes about \$6 million in State revenues and \$12,000 in local revenues. Due to a change in legislation, the administrative fee charged by The School Board of Osceola County will be reduced by about \$77,000 which will increase the funds available for the school's operations by about \$37,000. There were no other significant changes to the corporation's budget for 2011; it includes payment to the school's management company, the corporation's rental payment, and the planned annual increase to the reserve for long-term capital improvements of the school's facilities.
- There is no change to the capital budget for 2011. The corporation should expect \$506,914 in charter school capital outlay funds from the State which will be transferred to the general fund and applied towards the corporation's rental payment.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the FCCS, Inc. FY11 Adopted Budget for School Year 2010-2011. Motion approved 4-0 (1 absent).

VI. FCCS FY10 4TH QUARTER FINANCIALS

- Mr. Essik reviewed the FCCS FY 10 4th Quarter Financials. FTE Revenue in excess of \$5,981/student was reserved and is now included in the final results. The reserve amount represents \$157K of the FTE revenue and is a contributing factor to the favorable year end results. Enrollment was also better than plan.
- Mr. Essik also walked the Board through the summary of significant budget variances which included favorable revenue enrollment, rent income, and unfavorable revenue with the FTE audit adjustment.
- Favorable expenses included compensation, fixed expenses and capital spending. Unfavorable expenses included district fees and management fees, transportation, and building maintenance and repairs.

- Significant plant operation budget variances totaled a negative (\$67,000) primarily due to telephone & internet, electricity, and building/maintenance expenses.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the FCCS FY10 4th Quarter Financials. The motion was approved 4-0 (1 absent).

VII. FCCS FY11 REVISED BUDGET

- Mr. Essik stated due to the amended budget for FCCS, Inc. it was necessary to revise the FCCS FY11 Budget.
- The only items impacted were FTE revenue, holdback income, and Capital Outlay.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the FCCS FY11 Revised Budget. Motion was approved 4-0 (1 absent).

VIII. CAPITAL OUTLAY PLAN

- Mr. Essik asked the Board to approve the Capital Outlay Plan for FCCS.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the FCCS Capital Outlay Plan for School Year 2010-2011. The motion was approved 4-0 (1 absent).

IX. MANAGEMENT AGREEMENT

- Chairman McKay led discussion on renewal of the management agreement with CSUSA. The Board is unanimously in favor of renewing the contract. The question raised by CSUSA is the incentive paid to the management company. Mr. Page introduced the proposal to 1. Extend the term of the agreement to coincide with the term of the charter. 2. The fee structure of a potential of 12% of FEFP will remain unchanged. However a revision to the performance incentive to remove the incentive portion tied to percent of students who reside in Osceola County. Propose to increase the guaranteed portion of the management fee to \$550,000 annually and have 100% of the remainder between the guaranteed portion and 12% of FEFP to be tied to school grade as defined in the current management agreement. 3. Lastly the budget approval timeline be moved back one month from April 30th to May 31st and May 31st to June 30th respectively.
- Discussion ensued around the number of Osceola students and why this number can not be raised. The District, West Side K-8, currently is over enrolled and CSUSA should be marketing additional students for FCCS. Mr. Page responded that busing has always been an issue for FCCS. The Board felt additional opportunities for busing could be worked out with the District.
- Mr. Wheeler suggested a motion to approve the management agreement to coincide with the 3-2 charter contract. Mr. Wheeler will then start negotiations with the new board in November on the specific terms of the incentive fee. In addition, every spring a Board discussion on Osceola enrollment numbers will be addressed. Ms. Barrow suggested to include Mr. Harry Fix, Director of Planning for Lake County School District and that he is consulted.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve amending the Management Agreement between FCCS, Inc. and CSUSA which would mirror the current contract with the exception of the term, which would change to a 2-2 year term to coincide with the charter contract. In addition, Mr. Wheeler, in good faith, will work with CSUSA leadership for a more realistic incentive program and address the transportation concerns with both Lake County and Osceola County Superintendent's. The motion was approved 4-0 (1 absent).

X. FACILITY UPDATE

- Hand Rail - Mr. Hage reviewed the proposals for the hand rail. The Board decided it was best to use Twin City Welding and should be paid for by the Board.

Motion made by Mr. Stone with a second by Mr. Wheeler to approve the installation of the hand rail at FCCS to be completed with Twin City Welding. The motion was approved 4-0 (1 absent).

- HVAC Unit - Mr. Hage reviewed the proposals on the roof. It was suggested by the Board that they move towards a chilled water system. It is more money up front but more economical overall. Mr. Hage will speak with Mr. Wells of the Osceola School district for input. In addition, Mr. Hage will review financial packages for a payment plan.
- Roof - The Board is not familiar with the vendors who provided quotes. They asked that Mr. Hage get with Mr. Wells of the Osceola School District for input on vendors, ask for additional quotes and report back to the Board.

XI. OUT OF FIELD WAIVERS

- Ms. Thompson presented the Board with her Out of Field Waivers for the School Year 2010-2011 and asked for Board approval.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the Out of Field Waivers for the School Year 2010-2011 for FCCS. The motion was approved 4-0 (1 absent).

XII. SCHOOL IMPROVEMENT PLAN

- Ms. Thompson reviewed the School Improvement Plan and asked for Board approval.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the School Improvement Plan for FCCS for the School Year 2010-2011. The motion was approved 4-0 (1 absent).

XIII. MERIT AWARD PLAN

- Mr. Page reviewed the Merit Award Plan and asked for Board approval for the School Year 2011-2012.

Motion made by Mr. Wheeler with a second by Mr. Stone to approve the Merit Award Plan for FCCS for the School Year 2011-2012. The motion was approved 4-0 (1 absent).

XIV. SCHOOL REPORT

- Ms. Thompson reported on enrollment of 655 Elementary students and 347 middle school students for a total of 1002. Budgeted enrollment is 982 students.
- Ms. Thompson went through leading edge participants, SAC Meeting, and Professional Development topics. In addition, she reported on numerous school, PTO, and community activities.

XV. OTHER BUSINESS

- New Board Members - this agenda item will be addressed at the next meeting.
- Fingerprint Check - this agenda item will be addressed when the new board members are elected.

Motion made to adjourn the Four Corner Charter School, Inc. Governing Board meeting.
The motion was approved.

John McKay, Chairman

Date: _____

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, November 4, 2010

SUBJECT: FY11 1st Quarter Review – FCCS, Inc.

Review the FY11 Year 1st Quarter Review for approval for FCCS, Inc.

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School, Inc. FY11 Year 1st Quarter Review.

RECOMMENDATION:

Approval

Submitted by: Migdalia Mercado

Balance Sheet
Statement of Revenues
and Expenditures

For Month Ended:
September 30, 2010

Four Corners Charter School, Inc.
Governmental Balance Sheet
September 30, 2010

	Account Number	Fund Types				Total
		OF1 GENERAL	OF2 DEBT SERVICE	OF3 CAPITAL PROJECTS	OF4 SPECIAL REVENUE	
ASSETS						
Cash and Cash Equivalents	1110	3,122,544.77	0.00	125,712.00	0.00	3,248,256.77
Investments	1160	0.00	0.00	0.00	0.00	0.00
Taxes Receivable	1120	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	1130	0.00	0.00	0.00	0.00	0.00
Interest Receivable	1170	0.00	0.00	0.00	0.00	0.00
Due from Reinsurer	1180	0.00	0.00	0.00	0.00	0.00
Deposits Receivable	1210	0.00	0.00	0.00	0.00	0.00
Due from Other Funds	1140	0.00	0.00	0.00	0.00	0.00
Due from Other Agencies	1220	0.00	0.00	0.00	0.00	0.00
Inventory	1150	0.00	0.00	0.00	0.00	0.00
Prepaid Items	1230	0.00	0.00	0.00	0.00	0.00
Total Assets		3,122,544.77	0.00	125,712.00	0.00	3,248,256.77
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Salaries, Benefits and Payroll Taxes Payable	2110	0.00	0.00	0.00	0.00	0.00
Payroll Deductions and Withholdings	2170	0.00	0.00	0.00	0.00	0.00
Accounts Payable	2120	466,572.31	0.00	0.00	0.00	466,572.31
Judgments Payable	2130	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable	2140	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable-Retained	2150	0.00	0.00	0.00	0.00	0.00
Matured Interest Payable	2190	0.00	0.00	0.00	0.00	0.00
Due to Fiscal Agent	2240	0.00	0.00	0.00	0.00	0.00
Sales Tax Payable	2260	0.00	0.00	0.00	0.00	0.00
Estimated Liability Self Insurance	2270	0.00	0.00	0.00	0.00	0.00
Accrued Interest Payable	2210	0.00	0.00	0.00	0.00	0.00
Deposits Payable	2220	0.00	0.00	0.00	0.00	0.00
Due to Other Agencies	2230	0.00	0.00	0.00	0.00	0.00
Due to Other Funds	2160	0.00	0.00	0.00	0.00	0.00
Deferred Revenue	2410	0.00	0.00	0.00	0.00	0.00
Total Liabilities		466,572.31	0.00	0.00	0.00	466,572.31
FUND BALANCES						
Total Fund Balances	2700	2,655,972.46	0.00	125,712.00	0.00	2,781,684.46
Total Liabilities and Fund Balances		3,122,544.77	0.00	125,712.00	0.00	3,248,256.77

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual September 30, 2010		GENERAL FUND				
		OF1	Budget Amounts		Percentage of Current Budget	
		Account Number	Original	Current		Actual
			982	982		982
REVENUES						
Federal Direct	3100	0.00	0.00	0.00	0.00%	
Federal Through State	3200	0.00	0.00	0.00	0.00%	
State Sources	3300	6,079,077.00	6,079,077.00	1,040,525.99	17.12%	
Local Sources	3400	12,000.00	12,000.00	1,835.00	15.29%	
Total Revenues		6,091,077.00	6,091,077.00	1,042,360.99	17.11%	
EXPENDITURES						
Current:						
Instruction	5000	4,509,635.94	4,509,635.94	1,121,136.53	24.86%	
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%	
Instructional Media Services	6200	0.00	0.00	0.00	0.00%	
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%	
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%	
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%	
Board	7100	12,000.00	12,000.00	108.86	0.91%	
General Administration	7200	791,298.80	791,298.80	178,756.50	22.59%	
School Administration	7300	0.00	0.00	0.00	0.00%	
Facilities Acquisition and Construction	7410	1,135,056.26	1,135,056.26	283,764.06	25.00%	
Fiscal Services	7500	0.00	0.00	0.00	0.00%	
Food Services	7600	0.00	0.00	0.00	0.00%	
Central Services	7700	0.00	0.00	0.00	0.00%	
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%	
Operation of Plant	7900	0.00	0.00	0.00	0.00%	
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%	
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%	
Community Services	9100	0.00	0.00	0.00	0.00%	
Debt Service	9200	0.00	0.00	0.00	0.00%	
Total Expenditures		6,447,991.00	6,447,991.00	1,583,765.95	24.56%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		(356,914.00)	(356,914.00)	(541,404.96)	151.69%	
OTHER FINANCING SOURCES (USES)						
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00		
Transfers In	3600	506,914.00	506,914.00	0.00		
Transfers Out	9700	0.00	0.00	0.00		
Total Other Financing Sources (Uses)		506,914.00	506,914.00	0.00		
FUND BALANCE						
Net Change in Fund Balance		150,000.00	150,000.00	(541,404.96)		
Fund Balance, July 01, 2010	2800	3,197,377.42	3,197,377.42	3,197,377.42		
Adjustment to Fund Balance	2891	0.00	0.00	0.00		
Fund Balance, June 30, 2011	2700	3,347,377.42	3,347,377.42	2,655,972.46		

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual September 30, 2010		CAPITAL PROJECTS FUNDS				
		OF3 Account Number	Budget Amounts		Actual	Percentage of Current Budget
			Original	Current		
			982	982		
REVENUES						
Federal Direct	3100	0.00	0.00	0.00	0.00%	
Federal Through State	3200	0.00	0.00	0.00	0.00%	
State Sources	3300	506,914.00	506,914.00	125,712.00	24.80%	
Local Sources	3400	0.00	0.00	0.00	0.00%	
Total Revenues		506,914.00	506,914.00	125,712.00	24.80%	
EXPENDITURES						
Current:						
Instruction	5000	0.00	0.00	0.00	0.00%	
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%	
Instructional Media Services	6200	0.00	0.00	0.00	0.00%	
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%	
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%	
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%	
Board	7100	0.00	0.00	0.00	0.00%	
General Administration	7200	0.00	0.00	0.00	0.00%	
School Administration	7300	0.00	0.00	0.00	0.00%	
Facilities Acquisition and Construction	7410	0.00	0.00	0.00	0.00%	
Fiscal Services	7500	0.00	0.00	0.00	0.00%	
Food Services	7600	0.00	0.00	0.00	0.00%	
Central Services	7700	0.00	0.00	0.00	0.00%	
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%	
Operation of Plant	7900	0.00	0.00	0.00	0.00%	
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%	
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%	
Community Services	9100	0.00	0.00	0.00	0.00%	
Debt Service	9200	0.00	0.00	0.00	0.00%	
Total Expenditures		0.00	0.00	0.00	0.00%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		506,914.00	506,914.00	125,712.00	24.80%	
OTHER FINANCING SOURCES (USES)						
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00		
Transfers In	3600	0.00	0.00	0.00		
Transfers Out	9700	(506,914.00)	(506,914.00)	0.00		
Total Other Financing Sources (Uses)		(506,914.00)	(506,914.00)	0.00		
FUND BALANCE						
Net Change in Fund Balance		0.00	0.00	125,712.00		
Fund Balance, July 01, 2010	2800	0.00	0.00	0.00		
Adjustment to Fund Balance	2891	0.00	0.00	0.00		
Fund Balance, June 30, 2011	2700	0.00	0.00	125,712.00		

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, November 4, 2010

SUBJECT: FY11 1st Quarter Review – FCCS

Review the FY11 Year 1st Quarter Review for approval for FCCS

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School FY11 Year 1st Quarter Review.

RECOMMENDATION:

Approval

Submitted by: Mike Essik



FCCS FY11 Q1 Review

Presented by Mike Essik

November 4, 2010

www.charterschoolsusa.com





Summary of FY11 Forecast :

	FY11 Budget	FY11 Forecast
Student Enrollment	982	1050
Avg FTE Rev / Student	\$ 6,142	\$ 6,142
Total Capital Outlay Revenue	\$ 506,914	\$ 531,612
Net School Surplus / (Deficit)	\$ (164,091)	\$ 259,448

FTE per student is in line with the budget with enrollment favorable to the plan by 68 students. With the additional enrollment, the school is on track for a surplus of \$259K by year end.



Summary of Significant Budget Variances:

<i>Amounts in thousands</i>	July- Sept	FY11	Comments
<u>Revenue:</u>	Actual	Forecast	
FTE Revenue	\$ (2)	418	Higher enrollment by 68 students
Capital Outlay Revenue	(1)	25	Per Capital Outlay payment - FL Dept of Education (fav due to enrollment)
District Fee Refund	-	21	Greater refund due to higher enrollment
Before/Aftercare Revenue	(3)	(3)	
Misc Income	3	3	Rent income (Cornerstone)
Other State/Federal Programs	48	48	MAP Performance Pay
Total Revenue:	45	512	
<u>Expenses:</u>			
Compensation	19	(17)	MAP offset by favorable group health insurance, staffing adjusted for enrollment
Professional Services	(1)	(72)	Calculation of District Fee and Mgt Fee (higher due to enrollment)
Vendor Services	(1)	(1)	Bad debt exp (unplanned)
Administrative Services	-	-	
Instruction Expense	29	-	Textbooks and Consumables (timing of exp)
Plant Operations Expense	(2)	(1)	Waste Disposal higher than budget (roll away bin for summer clean up)
Fixed Expenses	3	2	Favorable Office Equip Lease
Capital Expenses	48	-	Timing of Capital spending
Total Expense:	95	(89)	
Net Change in Fund Balance	140	423	

The School District of Osceola County

Charter School

Projected Revenues & Expenditures

Cover Sheet

2010-2011

0863

School Name: Four Corners Charter School

Charter Holder's Name: Four Corners Charter School, Inc

Board Chairman's Printed Name: John Mckay

Board Chairman's Signature: _____

Date Board Approved: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

OSCEOLA COUNTY CHARTER SCHOOL <i>Four Corners Charter School</i> Projected Revenues & Expenditures	Function	All Fund Types	
		Budget	Actual/Forecast
		2010-2011 982 UFTE	2010-2011 1050 UFTE
REVENUES			
Federal Direct	3100	0.00	0.00
Federal Through State & Local	3200	0.00	0.00
State Sources	3300	6,538,079.99	7,028,331.82
Local Sources	3400	139,450.00	139,621.20
Total Revenues		6,677,529.99	7,167,953.02
EXPENDITURES			
Current:			
Instruction	5000	2,895,058.78	2,998,761.12
Pupil Personnel Services	6100	79,642.94	85,938.81
Instructional Media Services	6200	44,356.61	46,129.13
Instruction and Curriculum Development Services	6300	0.00	0.00
Instructional Staff Training Services	6400	5,779.00	869.10
Instruction Related Technology	6500	259,436.48	211,451.12
Board	7100	0.00	0.00
General Administration	7200	791,298.81	841,947.59
School Administration	7300	430,634.30	394,722.63
Facilities Acquisition and Construction	7400	0.00	0.00
Fiscal Services	7500	12,000.00	12,000.00
Food Services	7600	0.00	0.00
Central Services	7700	15,141.26	12,411.66
Pupil Transportation Services	7800	74,000.00	74,000.00
Operation of Plant	7900	1,851,431.15	1,849,334.21
Maintenance of Plant	8100	324,306.55	324,324.60
Administrative Technology Services	8200	0.00	0.00
Community Services	9100	58,535.21	56,615.17
Debt Service: (Function 9200)			
Retirement of Principal	9200.7100	0.00	0.00
Interest	9200.7200	0.00	0.00
Dues, Fees and Issuance Costs	9200.7300	0.00	0.00
Miscellaneous Expenditures	9200.7900	0.00	0.00
Capital Outlay:			
Facilities Acquisition and Construction	7420	0.00	0.00
Other Capital Outlay	9300	0.00	0.00
Total Expenditures		6,841,621.09	6,908,505.13
Excess (Deficiency) of Revenues Over (Under) Expenditures		(164,091.10)	259,447.89
OTHER FINANCING SOURCES (USES)			
Loans Incurred	3720	0.00	0.00
Proceeds from the Sale of Capital Assets	3730	0.00	0.00
Loss Recoveries	3740	0.00	0.00
Proceeds of Forward Supply Contract	3760	0.00	0.00
Special Facilities Construction Advances	3770	0.00	0.00
Transfers In	3600	0.00	0.00
Transfers Out	9700	0.00	0.00
Total Other Financing Sources (Uses)		0.00	0.00
SPECIAL ITEMS			
	SPCL	0.00	0.00
EXTRAORDINARY ITEMS			
	EXTR		
Net Change in Fund Balances		(164,091.10)	259,447.89
Fund Balance, Beginning	2800	1,050,378.00	1,050,378.00
Adjustment to Fund Balances	2891	0.00	0.00
Fund Balance, Ending	2700	886,286.90	1,309,825.89

OSCEOLA COUNTY CHARTER SCHOOL

Four Corners Charter School

Function	Actual/Forecasted Revenues & Expenditures 2010-2011			2010-2011 <i>1050.00 UFTE</i>
REVENUES				
3100	Federal Direct			0.00
3200	Federal Through State & Local			
	<i>School Recognition Bonus</i>			0.00
	<i>IDEA Grant</i>			0.00
	<i>(Description)</i>			0.00
3300	State Sources			
	<i>FEFP (Fill out Revenue WorkSheet)</i>			6,448,808.82
	<i>Capital Outlay</i>			531,612.00
	<i>Florida Lead Teacher</i>			0.00
	<i>MAP Revenue Performance Pay</i>			47,911.00
	<i>(Description)</i>			0.00
3400	Local Sources			
	<i>Before and Aftercare Revenue</i>			100,442.10
	<i>Rental Income and Other</i>			39,179.10
	<i>Pre-K Revenue</i>			0.00
	Total Revenues			7,167,953.02
EXPENDITURES				
5000	Instruction			
	Teachers	<i>62.00</i>	<i>41,941.48</i>	2,600,371.77
	Classroom Asst.	<i>7.00</i>	<i>14,379.92</i>	100,659.46
	Text Books			102,970.06
	Supplies			112,477.85
	Equipment			5,140.00
	Other			77,141.98
6100	Pupil Personnel Services			
	Attd and Social Wrk	<i>1.50</i>	<i>44,597.95</i>	66,896.93
	Guidance Services			
	Health Services	<i>1.00</i>	<i>18,444.39</i>	18,444.39
	Psychological Services			
	Supplies			597.49
	Equipment			0.00
	Other			0.00
6200	Instructional Media Services			
	Personnel	<i>1.00</i>	<i>44,053.73</i>	44,053.73
	Library Books			2,075.40
	Materials			0.00
	Supplies			0.00

OSCEOLA COUNTY CHARTER SCHOOL

Four Corners Charter School

Function	Actual/Forecasted Revenues & Expenditures 2010-2011		2010-2011 1050.00 UFTE
	Equipment		0.00
	Other		0.00
6300	Instruction and Curriculum Development Services		
	Specialists	<i>(Num of Units)</i>	<i>(Avg Salary)</i>
	Supplies		0.00
	Other		0.00
6400	Instructional Staff Training Services		869.10
6500	Instruction Related Technology		211,451.12
7100	Board		0.00
7200	General Administration		0.00
7300	School Administration		
	Principal	<i>1.00</i>	<i>97,459.67</i>
	Asst. Principal	<i>1.00</i>	<i>80,464.71</i>
	Other Supervisors	<i>1.00</i>	<i>45,979.84</i>
	Secretary	<i>3.00</i>	<i>24,414.53</i>
	Bookkeeper	<i>1.00</i>	<i>49,235.21</i>
	Other Assistants	<i>1.00</i>	<i>32,927.31</i>
	Supplies		3,699.51
	Equipment		750.00
	Other		10,962.81
7400	Facilities Acquisition and Construction		
	Land & Building Purchases		0.00
	Remodeling/Improvements		0.00
	Construction & Additions		0.00
	Lease/Rent		0.00
7500	Fiscal Services (Accounting & Auditing)		12,000.00
7600	Food Services		0.00
7700	Central Services		12,411.66
7800	Pupil Transportation Services		74,000.00
7900	Operation of Plant		
	Insurance		89,523.90
	Security Personnel	<i>1.00</i>	<i>34,824.74</i>
	Utilities & Telephone		317,694.03
	Security		0.00
	Other		1,407,291.54
8100	Maintenance of Plant		
	Ground Maint.		36,249.50
	Bldg Repairs & Maint.		275,847.86

OSCEOLA COUNTY CHARTER SCHOOL

Four Corners Charter School

Function	Actual/Forecasted Revenues & Expenditures 2010-2011	2010-2011 1050.00 UFTE
	Preventative	12,227.24
	Other	0.00
8200	Administrative Technology Services	0.00
9100	Community Services	
	<i>Before and Aftercare</i>	49,665.22
	<i>Aftercare snacks/food</i>	6,949.95
9200	Debt Service	
	Retirement of Principal	0.00
	Interest	0.00
	Dues, Fees and Issuance Costs	0.00
	Miscellaneous Expenditures	
	Normal Expenditures	6,066,557.54
ALLOCATED EXPENDITURES		
	District Holdback	76,903.37
7200	<i>General Administration</i>	100% 76,903.37
	<i>Please Select From Drop Down List</i>	0%
	<i>Please Select From Drop Down List</i>	0%
	<i>Please Select From Drop Down List</i>	0%
	Management Fee	765,044.22
7200	<i>General Administration</i>	100% 765,044.22
	<i>Please Select From Drop Down List</i>	0% 0.00
	<i>Please Select From Drop Down List</i>	0% 0.00
	<i>Please Select From Drop Down List</i>	0% 0.00
	Allocated Expenditures	841,947.59
	Total Expenditures	6,908,505.13
	Excess of Revenues Over Expenditures	259,447.89
OTHER FINANCING SOURCES (USES)		
3720	Loans Incurred	
	<i>(Description)</i>	0.00
	<i>(Description)</i>	0.00
3730	Proceeds from the Sale of Capital Assets	0.00
	Total Other Financing Sources (Uses)	0.00
SPECIAL ITEMS		
SPCL		
EXTRAORDINARY ITEMS		
EXTR	<i>(Description)</i>	0.00
NET CHANGE IN FUND BALANCES		259,447.89

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, November 4, 2010

SUBJECT: Management Renewal

Review draft of Management Agreement Renewal.

EXECUTIVE SUMMARY:

Review and Discuss Draft

RECOMMENDATION:

Informational

Submitted by: John McKay

SECOND ADDENDUM TO MANAGEMENT AGREEMENT

This **Second Addendum to Management Agreement** is approved this 16th day of September, 2010, by and between Four Corners Charter School, Inc., a Florida non-profit corporation, located at 817 Bill Beck Boulevard, Kissimmee, Florida 34744 (hereinafter referred to as "Corporation") and Charter Schools U.S.A. at Four Corners, L.L.C., located at 6245 North Federal Highway, Fort Lauderdale, Florida 33308 (hereinafter referred to as "Charter Schools U.S.A.").

WHEREAS, the Corporation and Charter Schools U.S.A. entered into that certain Management Agreement dated April 4, 2006, as amended by the First Addendum to Management Agreement dated August 15, 2006; and

WHEREAS, the Corporation and Charter Schools U.S.A. have determined that certain provisions of the Agreement require modification.

NOW, THEREFORE, the Corporation and Charter Schools U.S.A. hereby amend the Management Agreement by this instrument as follows:

1. **Recitals.** The recitals set forth in the Whereas clauses above are incorporated herein and made a part of this first addendum.

2. **Term.** The last clause in the second sentence of Paragraph 2 of the Management Agreement shall be amended as follows:

. . . the term of this Agreement shall be extended for a period of four (4) years, commencing July 1, 2011 and terminating on June 30, 2015 (the termination date) unless terminated earlier pursuant to the provisions of this Agreement, or in the event that the Charter Sponsor terminates the Charter given to the Corporation during the term hereof or any option periods otherwise set forth herein.

3. Except as herein expressly modified, the Management Agreement shall otherwise remain in full force and effect, subject to all terms and conditions contained therein.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

IN WITNESS WHEREOF, this Second Addendum to Management Agreement has been executed by the parties as of the date set forth above.

FOUR CORNERS CHARTER SCHOOL,
INC.

CHARTER SCHOOLS U.S.A. AT FOUR
CORNERS, L.L.C.

By: _____
John McKay, President

By: _____
Printed Name

Attest: _____

Attest: _____

Print Name: _____

Print Name: _____

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, November 4, 2010

SUBJECT: Race to the Top

The Board is in full agreement with participation in the Race to The Top Grant Opportunity for FCCS.

EXECUTIVE SUMMARY:

Review and approve the Four Corners Charter School participation in the Race to the Top Grant opportunity.

RECOMMENDATION:

Approval

Submitted by: Mary Vecchione

THE FOUR CORNERS CHARTER SCHOOL, INC.

RESOLUTION

RESOLVED, that the Four Corners Charter School, Inc. (the Board), The Board has reviewed, discussed, understands, and is in full agreement and approval with participation in the Race to the Top grant opportunity for Four Corners Charter School as of this _____day of _____month, 2010.

The undersigned hereby certifies that he/she is the duly elected and qualified elected official and the custodian of the books and records of the corporation, and that said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, the Four Corners Charter School, Inc. have caused this Resolution to be executed and submit signature as presented below.

ATTEST: THE FOUR CORNERS CHARTER SCHOOL, INC.

By: _____
Chairman of The Four Corners Charter School, Inc.

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, November 4, 2010

SUBJECT: Facility – Follow up to Open Items

Review safety inspection concerns, roofing, A/C unit and athletic fields. Report on updates on processes and bids for these projects.

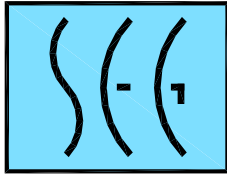
EXECUTIVE SUMMARY:

Review and Discuss and Approve.

RECOMMENDATION:

Informational & Approval.

Submitted by: Dan Coppola/Paul Hage



September 23, 2010

Fax: 407-787-4315

Total Pages: 5

Mr. Paul Hage

Charter Schools USA

6245 N. Federal Hwy, 5th Floor

Ft Lauderdale, FL 33308

RE: **Four Corners Charter School - HVAC Renovation**
Professional Services Proposal

Dear Paul:

Thank you for the opportunity to provide this proposal for professional engineering services for the above referenced project. We understand that the project consists of renovating the HVAC systems in the Pre-K, Elementary, and Middle School buildings and converting the systems from DX to chilled water.

Our design scope is summarized as follows:

- **HVAC**
 - **Air cooled chiller plant approx 400 ton capacity**
 - **CHW hydronic system with backup pumps and underground piping to each building**
 - **Consolidate rooftop air handlers on each building**
 - **Revise duct systems in Pre-K and Elementary buildings to utilize VAV terminal boxes with electric heat for individual temperature control**
 - **Reuse ductwork as feasible to help reduce construction costs**
 - **Upgrade the energy management system to accommodate the new equipment and new sequences.**
- **Power**
 - **Revise power systems as needed for the HVAC modifications**

Scope of Services

Design Development

- Onsite meeting with Client / Owner to determine specific needs.
- Cursory review of existing engineering and/or as-built documents.
- Perform an onsite survey to determine general existing conditions related to the scope of this project. This survey is limited to unconcealed work.
- Prepare AutoCAD floor plans from PDF record drawings.
- Determine acceptable locations for equipment that provide recommended maintenance access and clearance.
- Prepare design development HVAC drawings and meet with Client to review.
- Life Cycle Cost Analysis.
- Further develop and submit the estimate of probable construction cost.

Construction Documents

HVAC engineering services:

- Perform computerized cooling and heating load calculations for the areas in the project scope.
- Draw double line ductwork and highlight equipment to help visual coordination with other disciplines and shop drawings. Indicate maintenance and electrical access and clearance requirements.
- Select, layout, schedule, and generate specifications for equipment.
- Locate controls equipment and develop site specific sequences of operation to reduce HVAC system energy use.

Plumbing engineering services:

- Provide makeup water system in the chiller plant for the CHW loop.

Electrical engineering services:

- Analyze and develop site power distribution design.
- Coordinate with Power Company.
- Design power system for new HVAC equipment.
- Providing new power service to the site is excluded.
- Maintenance lighting at chiller plant.
- Fire alarm system modifications as required for the HVAC modifications.

Structural and Architectural engineering services:

- Design mechanical building to house pumps and VFDs for CHW system
- Chiller plant equipment pads and yard.
- Structural work for rooftop equipment.

Fire Protection engineering services are excluded.

- Based upon the scope of work, we do not anticipate the need for significant modifications to the fire protection system.

Specifications

Specifications will be provided in the following format:

- Book format specifications.

Construction Services – Fixed Scope

The construction will be administered by the Client. To help ensure the construction complies with our documents, **SEG** has included limited construction period services as follows:

Construction Services		Incl.	Hrs.	Fee
Bidding				
Project Bidding and document handling	Yes	10	1,000	
Pre-Bid Meeting	Yes	5	500	
Construction				
Pre-Construction Meeting	Yes	5	500	
Shop Drawing Review	Yes	8	800	
Review pay requests	Yes	5	500	
Field observations				
Observations/Progress Meetings	Yes	72	7,200	
Pre-concealment observations for M/E.	Yes	8	800	
Substantial completion observation for M/E/A/S.	Yes	30	3,000	
Final completion observation for M/E/A.	Yes	18	1,800	
Closeout				
Review HVAC test and balance report and make recommendations.	Yes	4	400	
Review closeout document submittal review.	Yes	4	400	
Prepare As-built Documents.	No			
Construction Services Total:			169	16,900

We will provide a written field report (in the form of an issues list) after each significant construction visit. **SEG** assumes the construction will be performed in one phase within a four (4) month period.

Items Needed from Client

- Site survey, if available.

Construction Budget

Based upon the information we have about the project at this time and assuming the project is competitively bid, we estimate the probable construction cost for the above scope of work will be \$1,200,000.

SEG will update this estimate at the end of the design development phase. Please note that this estimate assumes the project will be **hard bid to Mechanical Prime contractors**. The estimate **does not** include design fees, permitting costs, or any other project management costs.

Schedule

We have prepared the following preliminary schedule for design, bidding, and construction:

- Design Development - 4 Weeks 10/6/2010 – 11/3/2010
- Client Review - 1 Week 11/4/2010 – 11/11/2010
- Construction Documents - 8 Weeks 11/12/2010 – 1/7/2011
- Advertise for Bids (OCSD Policy) - 3 Weeks 1/9/2011 – 1/30/2011
- Contractor Bid Development - 3 Weeks 1/31/2011 – 2/21/2011
- Bid Opening and review - 2 Weeks 2/21/2011 – 3/7/2011
- Process contract for construction - 2 Weeks 3/8/2011 – 3/21/2011
- Planning/Mobilization/Shop Drawings - 3 Weeks 3/21/2011 – 4/11/2011
- Chiller Plant/Site construction - 14 Weeks 4/11/2011 – 7/18/2011
- Interior construction - 9 Weeks 6/13/2011 – 8/15/2011
- **Project Substantial Completion 8/15/2011**

Proposed Professional Services Fee

Based upon the preceding scope of work, we propose to provide these services for the following lump sum fees:

Draw AutoCAD backgrounds from PDF's	\$ 2,800
Design Development	\$ 29,790
Construction Documents	\$ 64,510
<u>Construction Services</u>	<u>\$ 16,900</u>
TOTAL	\$ 114,000

Specific Services:

Service	Included	Excluded
Plotting and printing for 2 submittals	X	
Travel Expenses	X	
Life Cycle Cost Analysis	X	
Energy Analysis		X

This proposal is based upon attached Terms and Conditions limited to the scope described herein. If you have any questions regarding this proposal, please contact me. To accept, please sign below and return to **SEG** or issue a purchase order. Thank you for using **SEG**.

Sincerely,
Sabiston Engineering Group, Inc.



Donald J. Sabiston, P.E.
 President

Accepted By:
Charter Schools USA

Signature

Printed Name

Date

ENGINEERING SERVICES CONTRACT - TERMS AND CONDITIONS

Sabiston Engineering Group, Inc. (SEG) shall perform the services outlined in this agreement for the stated fee arrangement.

Authorization to Proceed:

Execution of this agreement (or issuance of a Purchase Order) by the Client shall be authorization for SEG to proceed with the services. All requests by the Client for SEG to stop work on these services shall be made in writing.

Access to Site:

Unless otherwise stated, SEG will have access to the site for activities necessary for the performance of the services. The firm will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Information from Client:

Client is expected to furnish information, including any special or extraordinary consideration for the project of special services needed and also make available any pertinent existing data.

Fee:

The total fee, if stated, shall be understood to be an estimate, and shall not be exceeded without written approval of the Client. Additional Services can be on an hourly basis or total fee estimate basis. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered. Our rates are as follows:

Principal	\$ 110.00 / Hour	Draftsperson	\$ 45.00 / Hour
Engineer	\$ 85.00 / Hour	Secretarial	\$ 35.00 / Hour
Designer	\$ 70.00 / Hour		

Billings / Payments:

Invoices for SEG's services shall be submitted, at SEG's option, either upon completion of such service, stage of service or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, SEG may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers (if any) shall be credited on the final invoice. If the Client is an Architect or other Engineering Firm, the Client agrees to include SEG's invoice amounts in full to the Owner within 10 days of receipt of invoice. The Client agrees to pay SEG within 15 days of receiving payment or within 60 days of invoice, whichever is first.

Late Payments:

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% on the unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification:

The Client shall indemnify and hold harmless SEG and all of its personnel and consultants from and against and all claims, damages, losses and expensed (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claims, damages, losses or expenses is caused in whole or part by the negligent act of omission and/or strict liability of the Client (except SEG) or anyone for whose acts any of them may be liable.

Risk Allocations:

The Engineer will, in designing the Project exercise a degree of skill commensurate with good engineering practice. In recognition of the relative risks, rewards and benefits of the project to both the Client and SEG, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by the law, the Engineer's total liability to the Client for any and all injuries, claims, losses, expenses or damages arising out of this agreement from any cause or causes, shall not exceed the amount of the Engineer's fee. Such causes include, but are not limited to SEG's negligence, errors, omissions, strict liability, breach of contracts or breach of warranty. The term Engineer shall include the Engineer, the Engineer's consultants and their agents and employees. The Engineer makes no guarantees or warranties expressed or implied.

Fiduciary Duty:

The Client confirms that neither SEG nor any of SEG's subconsultants or subcontractors has offered any fiduciary service to the Client and no fiduciary responsibility shall be owed to the Client or Owner by SEG or any of SEG's subconsultants or subcontractors, as a consequence of SEG's entering into this Agreement with the Client.

Termination of Services:

This agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with this agreement, through no fault of the party initiating the termination. This agreement may be terminated by the Owner upon not less than seven days notice if the project is permanently abandoned. In the event of termination not the fault of SEG, SEG shall be compensated for services performed prior to termination along with reasonable expenses. In addition SEG will be entitled to termination expenses equal to 10 percent of the total compensation earned to date of termination.

Estimates of Cost:

It is understood SEG's Estimates of cost, when provided, are usually based on recent bids of construction contractors on similar work; that SEG cannot control or be responsible for amounts of construction bids and that SEG's estimates do not constitute a guarantee of construction costs.

Construction:

When services are provided during construction under this contract, it is understood that SEG shall not be in charge of or be responsible for the Contractor's methods of construction, construction forces and equipment, construction progress, Contractor's safety procedures or information as to the status of the Contractor's payment of his bills for labor and /or materials used on the Project.

Ownership of Documents:

All documents produced by SEG under this agreement shall remain the property of SEG and may not be used by the Client for any other endeavor without the written consent of SEG.

Applicable Laws: Unless otherwise specified, this agreement shall be governed by the laws of the State of Florida.



A & A Construction and Design, Inc.

October 13, 2010

Proposal No. 095-10

For: Dan Cappola

Project: Four Corners Charter School
9100 Teacher Lane
Davenport, FL 33897

Description: Titex Asphalt Emulsion Roof System

- 1) Clean entire roof by pressure wash
- 2) Cut and fix all air pockets on the roof
- 3) On a dust free 2 ply roof system, install a thick flood-layer of asphalt emulsion 107 with Titex Reinforced Membrane and a second layer of asphalt emulsion, at a rate of 4 to 5 gallons a square
- 4) Allow 12 to 14 days for the emulsion to cure
- 5) Install 2 coats of Henry 287 dc "Solar Flex" reflective system at a rate of 2 gallons per sq/f. in two applications (Solar Flex will reflect 90% of sun's heat)
- 6) Provide a 7 years warranty on labor and a Henry Product Warranty of 10 years with certificate from Henry Corporation

A&A Construction and Design, Inc. shall furnish all labor, materials, tools, equipment and supervision required to finish this project as per specification. All work will be performed in a professional manner with minimal inconvenience to the occupants, tenants and business.

Middle School Building:	\$ 96,599.50
Elementary School Building:	\$ 72,605.50
<u>Pre-K Building:</u>	<u>\$ 31,605.00</u>
Total:	\$ 200,810.00



A & A Construction and Design, Inc.

October 13, 2010

Proposal No. 096-10

For: Dan Cappola

Project: Four Corners Charter School
9100 Teacher Lane
Davenport, FL 33897

Description: TPO Roof System

- 1) Tear existing roof down to the R-19 ISO insulation
- 2) Inspect all insulation and deck and repair as needed
- 3) Add fasteners to provide roof up to county and building codes
- 4) Remove all roof debris
- 5) Install a new 60 mil TPO Roof System with mechanical fasteners, and weld all over lap joints, A/C curbs and all penetrations on the roof
- 6) Remove all wall flashing and re-install with new rubber washer screws
- 7) Provide a 7 years warranty on labor, and a 20 years defect free from mule hide products

A&A Construction and Design, Inc. shall furnish all labor, materials, tools, equipment and supervision required to finish this project as per specification. All work will be performed in a professional manner with minimal inconvenience to the occupants, tenants and business.

Middle School Building:	\$ 121,300.89
Elementary School Building:	\$ 91,171.40
<u>Pre-K Building:</u>	<u>\$ 39,686.69</u>
Total:	\$ 252,158.98

FOUR CORNERS CHARTER SCHOOL

SCHOOL BOARD AGENDA ITEM

Thursday, November 2, 2010

SUBJECT: School Report

Discussion and review on the summary of the School Report for the previous month. The report will summarize the highlights from Enrollment; Reasons for Withdrawal; Staffing Updates; School Updates; Facility Updates; School & Community Activities; and Technology. Detailed information can be found within the summary attached.

Discuss A+ money

EXECUTIVE SUMMARY:

Discussion and review for purposes of evaluating the progress of the school and to generate goals and ideas.

RECOMMENDATION:

Discussion

Submitted by: Denise Thompson

The Board of Directors' School Report

Date: November 4, 2010

I. Enrollment (Sep/Oct)

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Enrollment-Elementary	655	670	692								
Total Enrollment-MS	347	353	364								
Enrollment – Osceola Cty	155	150	146								
Enrollment – Lake County	243	244	248								
Enrollment – Polk County	604	620	652								
Budgeted Enrollment	982	982	982								
% in Attendance	100	100									
# of Student Withdrawals	20	15	10								
# of Suspensions	0	0	1								

II. Reasons For Withdrawal:

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Moving Out of Area	10	10	5								
Curriculum											
Sport/ExtraCurricular											
Transportation/Busing		5	5								
Uniforms											
Not Satisf w Teacher											
Not Satisf w Adminis											
Volunteer Hours											
Discipline											
Other: Please indicate why:											
1. no shows	10										
2.											
3.											

III. Staffing Update

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
# of New Staff	16	1	3								
Grade & Subject Area of Open Positions:	Fully Staffed										
Reasons for Leaving:	5 th grade teacher left due to relocating										
Additions Since Last Report:	ESE Teacher, PE Assistant, 5 th grade teacher										

Leadership Training/Leading Edge Update: <i>Participation:</i> <i>Names:</i> <i>Position:</i>	Ken Toppin, Jenn Reagan, Darlene Wykert, Jeseira Cartagena, Krista Holycross Dean, CRT, Admin Assist., Teachers
Other:	

IV. School Update

School Fidelity Check-Nov.3	Next Date: 11/9/2010
SAC Community event organization <i>Date & Agenda of Last SAC Mtg:</i> <i>Professional Dev Topics for the Month:</i> PTO Updates:	10/12/2010 Differentiated Instruction, Student Goalsetting, Wrap-Up and Closure Book Fair
Other:	
Other:	

V. Facility Update

Cleaning:	Pressure cleaned
Maintenance:	AC/Roof
Building:	New handicap rail
Outdoor Areas:	Mulching playground
Other:	

VI. School/PTO/Community Activities (Highlight any school and/or community activities held that would significantly impact the board)

Event: FCCS Community Festival	Nov. 20 th . SAC sponsored
Event: STRIVE Conference	Oct. 29th
Event: Science Fair (5 th grade)	Nov. 30th
Event:	
Event:	
Event:	

VII. Technology

Technology Improvements(new equip; new software; SIS, etc):	Continuous improvements
Technology Concerns:	N/A
Other:	

VIII. Reports Specific To This Month (This will vary month to month)

September/October:	
Student Enrollment: 1056	Recommits: New Enrollment: 105 Wait List: 172
Out of Field Waivers:	
Other:	

\$70,000
Total Funds

\$59,220
Total Bonuses

\$6,080
Total Class Funds

\$4,700
Balance

grade ship

Classroom Teachers

Hoycross, Krista	\$1,170
Berner, Elizabeth	\$1,170
Root, Kylie	\$1,170
Carr-Wentzell, Jennifer	\$1,170
Cartegena, Jessoria	\$1,170
Cochran, Lisa	\$1,170
Felicitti	\$1,170
Cordero, Jenny	\$1,170
Cordova, Jorge	\$1,170
Cox, Jennifer	\$1,170
Poynter	\$1,170
Smith	\$1,170
Ezzair, Karima	\$1,170
Gomilla, Jennifer	\$1,170
Gosy, Kimberly	\$1,170
Graham, Connie	\$1,170
Groh, Jenny	\$1,170
Haynes, Chiara	\$1,170
Rodriguez, Maria	\$1,170
Chardavoyne, Julie	\$1,170
Kaplan, Sondra	\$1,170
Maday, Jeffery	\$1,170
Braun, Savi	\$1,170
Ness, Catherine	\$1,170
Nickless, Annabelle	\$1,170
Childers, Joe	\$1,170
Ogeltree, Cynthia	\$1,170
Pearsall, Martha	\$1,170
Piccolo, Suzanne	\$1,170
Walsh, Rachel	\$1,170
RC-Sanchez, Maria	\$1,170
Reagan, Jennifer	\$1,170
Reyes, Ramon	\$1,170
Richardson, Megan	\$1,170
Roberts, Mark	\$1,170

Non-Classroom Instruction

Barbara Pisciotta	\$800
Jennifer Castro	\$800
Cynthia Dietris	<u>\$500</u>
	\$2,100

Aides

Ulna Altine	\$150
Ms. Lidia	\$150
2	<u>\$300</u>

Office Assistants

Kristin Cerati	\$400
Stephanie Bucia	\$400
2	\$800

Admin

Michelle Taylor	\$800
Darlene Wykert	\$800
Roy Wykert	\$800
Mr. Toppin	\$800
Mrs. Thompson	\$800
Michelle Aldridge	\$800

\$4,800

Class Funds

Kindergarten	\$250
1st Grade	\$250
2nd Grade	\$250
3rd Grade	\$250
4th Grade	\$250
5th Grade	\$250
PE	\$500
ESE	\$250
ESOL	\$250
Media Center	\$800
Art	\$700
Music	\$700
Computers	\$180
Language Arts	\$250
Reading	\$250
Social Studies	\$200
Math	\$250
Science	<u>\$250</u>
	\$6,080

Student Seivces

Dana LeRoux	\$400
Lesile Molina	\$200
Yesenia Diaz	\$200
Iris Perez	\$200
Olga Torres	\$200
5	\$1,200

Sivers, Alice	\$1,170
Stewart, Nelrose	\$1,170
Angela Restrepo	\$1,170
Marines Martinez	\$1,170
Williams, Katherine	\$1,170
Felicetti, Lindsay	\$1,170
Mayhugh, Diana	\$1,170
Diesm, Anna	\$1,170
Coppel, Lauren	\$1,170
Burdick, Dennis	\$1,170
Nemeth, Megan	\$1,170

Miscellaneous	Perez, Claudia	\$200
	Solano, Sigfred	\$200
	Maria Restrepo	\$200
	Wendell Wilkir	\$200
	Dan Coppola	100

Total	\$53,820
-------	----------



Aldridge, Michelle <maldrige@fourcornerscharter.org>

Fwd: Fw: RE: SAC - THIS JUST IN AT 4 PM TODAY - MONEY HAS BEEN APPROVED! YOUR APPROVAL IS NEEDED.

1 message

Thompson, Denise <dthompson@fourcornerscharter.org>
To: "Aldridge, Michelle" <maldrige@fourcornerscharter.org>

27 October 2010 07:12

SAC has approved the A+ distribution. Please send to Finance and Mary V. by the end of the day and copy me. Thanks

Denise Thompson
Principal
Four Corners Charter School
9100 Teacher Ln
Davenport, FL 33897
Ph# 407-787-4300 ext. 4414
Fax# 407-787-4315
Email: dthompson@fourcornerscharter.org

----- Forwarded message -----

From: "pstuart" <pstuart@peoplepc.com>
Date: Oct 27, 2010 5:01 AM
Subject: Fw: RE: SAC - THIS JUST IN AT 4 PM TODAY - MONEY HAS BEEN APPROVED! YOUR APPROVAL IS NEEDED.
To: "Principal" <dthompson@fourcornerscharter.org>

fyi,
Paula

-----Forwarded Message-----

>From: "Mason, Jennifer J." <Jennifer.J.Mason@disney.com>
>Sent: Oct 2...

>Subject: RE: SAC - THIS JUST IN AT 4 PM TODAY - MONEY HAS BEEN APPROVED! YOUR APPROVAL IS NEEDED.

>

>Paula,

>

>I was not at the last meeting so I am not sure what the story is on the money. It sounds like it is bonus/money for classroom use. If indeed that is what it is then a huge YES from me.

>

>Also, I have just been named as one of the newest WDW Ambassadors for the 2011-2012 years. This will mean the opportunity for me to be more involved as my schedule should allow more flexibility. Also, since we live in the Community Relations dept, I am hoping that I can get some attention to the School.

>

>I start next week, but will be in training for two months. I officially start in January.

>

>Do you know the schedule of future SAC meetings? I am hoping to get them on the calendar here at work so that I can block them off and be able to attend. After I get out of training it will be easier, but during training I may not be able to make it.

>

>Thanks!

>Jen Mason

>

>-----Original Message-----

>From: pstuart [mailto:pstuart@peoplepc.com]

>Sent: Tuesday, October ...



Students

Integrity

Fiscal Responsibility

Learning

People

Teamwork

Commitment

Accountability

High Standards

Four Corners Charter School

2010-11

Strategic Plan

Table of Contents

- Executive Summary (Include Mission statement)
- Planning Process (Describe the process, who was involved, etc.)
- Academic Excellence
 - Scorecard Measures (KIO's,)
 - Objectives
 - Actions
 - Monitoring Process
 - Person Responsible for Monitoring
 - Monitoring/evaluation tools
- Operational Performance
 - Scorecard Measures (KIO's)
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- Superior Culture
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 - Monitoring/evaluation tools
- Growth
 - Scorecard Measures (KIO's,)
 - Objectives
 - Actions
 - Monitoring Process
 - Person Responsible for Monitoring
 - Monitoring/evaluation tools
- Plan at a Glance

Executive Summary

Four Corners Charter (FCCS), was founded in [Insert year school was founded] and conducts strategic planning and School Improvement Planning (SIP) on an annual basis. This establishes a collaborative process for continuous improvement in developing positive performance outcomes. The School has maintained its “A” for the past three years and has become proficient at implementing a strategic direction and engaging in continual improvement.

Moreover, FCCS is also engaged in an external review as a part of CSUSA’s pursuit of District SACS Accreditation from AdvancED by December 2010. The challenge that this plan puts forth is the opportunity to continue to improve and produce academic excellence while charting a path for **maintaining full enrollment**. Moreover, it is because operational processes and systems have been developed that the school is in a position to accelerate **maintain operational performance** in a manner that continues to provide quality. Another key area of focus will be culture and leadership that will be required to accomplish goals in all five strategic priorities.

Foundational Elements

The Mission, Vision, Values and Strategic Priorities are the foundational elements that form the basis for the strategic plan. While FCCS’s mission and vision reflect the unique needs of the community and purpose of the school, it also aligns and contributes to CSUSA’s overall mission and vision. Both the mission and vision statements for the school were updated during this planning session.

Mission
<p><i>CSUSA’s Mission:</i> CSUSA creates and operates high quality schools with an</p> <ul style="list-style-type: none">– unwavering dedication to student achievement– unyielding commitment to ethical and sound business practices <p>Providing a choice for communities, parents, students and professionals that fosters educational excellence in America.</p>
<p><i>FCCS Mission:</i> Mission- The mission of Four Corners Charter School is to provide a network of support among the community (students, staff, parents, administration, and the community at large) to implement an educational model focused on data-driven instruction and student achievement. It is through the articulation and communication of academic progress that all stakeholders begin to understand the process for creating an academic environment that is rigorous, yet focused on increasing student achievement for all.</p>

Vision

CSUSA's Vision:

We will be one of the premier education companies in the world. Our dominant brand and ability to drive student success will create unprecedented demand.

- Communities will petition us to develop a school in their area
- All of our schools will be fully enrolled with waiting lists

Our superior capabilities will allow us to be a catalyst to spawn new synergistic business units and companies which will continue to fuel our growth and geographic reach.

We will make a positive difference to millions of students worldwide.

FCCS Vision:

Vision – To have an innovative hands-on environment where all children can learn, want to learn, and experience success.

Similarly, FCCS shares CSUSA's values and continue to implement the STRIVE 65 character traits for highly effective students. FCCS's values are shown below:

Values:

- Students** – A student centered organization
- High Standards** – Excellence and professionalism
- Integrity** – Honesty, loyalty and personal accountability
- Fiscal Responsibility** – Enriching the present and building the future through profit and growth
- Learning** – Continual renewal at every level and innovation in the spirit of renaissance
- People** – Valuing people with courage, unique talent and vision
- Teamwork** – Partnership and fostering a respectful, family atmosphere
- Commitment** – A life of purposefulness to a greater cause. Giving back and making a difference
- Accountability** – To disciplined processes and required outcomes

Additionally, FCCS have adopted CSUSA's 5 Strategic Priorities to ensure continuous improvement in all aspects of school operations:

- Academic Excellence
- Operational Performance

- Culture of Excellence
- Financial Health
- Growth

These five strategic priorities form the framework for the plan. For each strategic priority, the following are identified:

Key Intended Outcomes (KIO's): These are the outcome measures that will be tracked to determine success. These outcome measures will comprise the School's Scorecard. Targets are set each year for each KIO as part of the Strategic Planning Process.

Key Objectives: These are the specific goals/drivers that lead to the success of the relevant KIO's and form the basis for the actions to be taken.

Actions: These represent specific actions that will be taken to achieve the key objectives and ultimately the KIO's.

The Planning Process

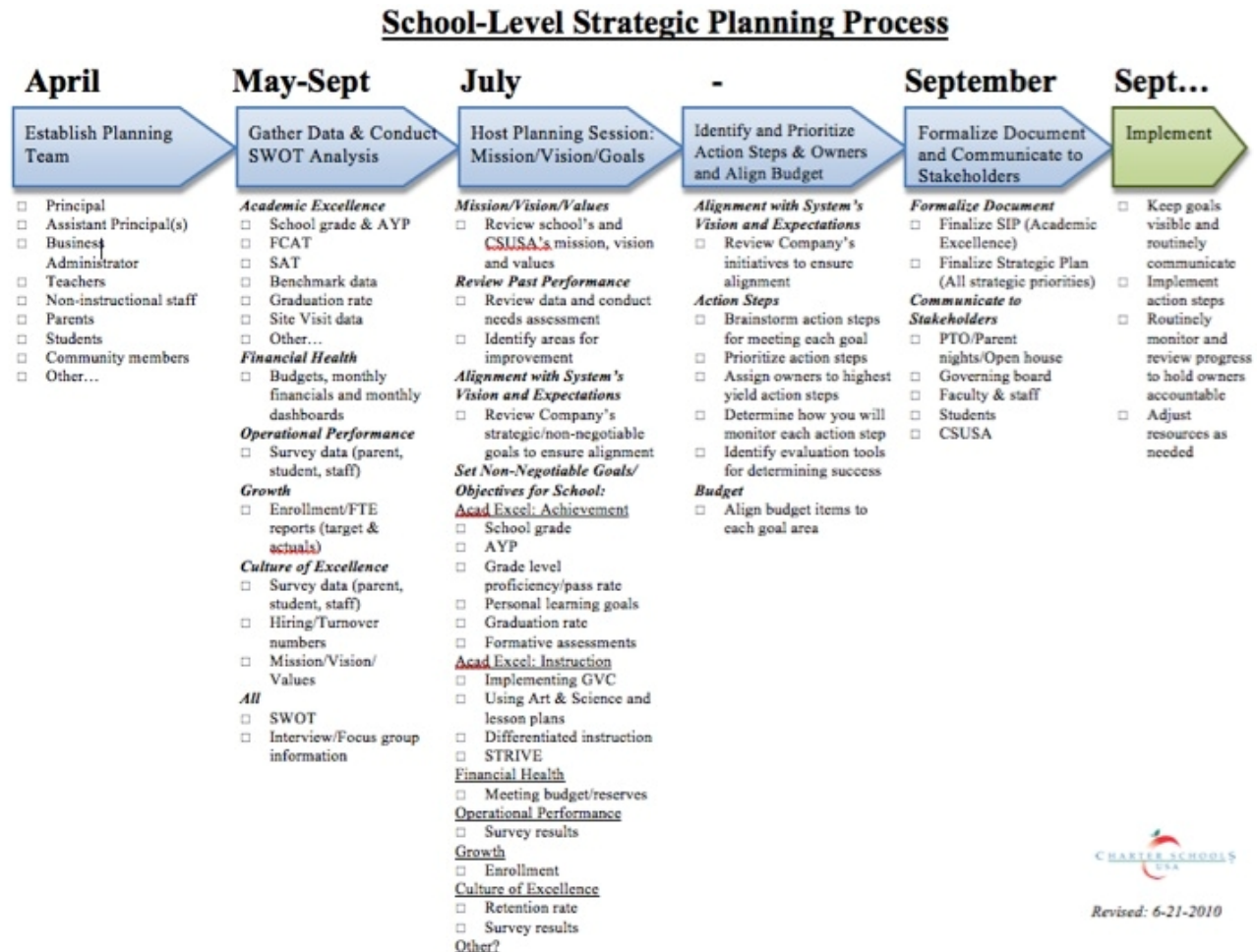
The strategic plan and School Improvement Plan (SIP) are developed by a planning team, the School Advisory Council (SAC), comprised of key stakeholders listed in Table 1:

Table 1.

Name	Stakeholder Group							Title
	Leadership	Non-Instructional Staff	Teacher	Parent	Student	Community	Other	
Denise Thompson	X							Principal
Ken Toppin	X							Dean
Paula Stuart							X	SAC Chair
Tom DeYoung							X	SAC Chair
Karima Ezzair			X					Reading Teacher
Jennifer Reagan			X					LA Teacher
Jennifer Mason				X				
Reunion Resorts						X		Community Sponsor

The School Advisory Council (SAC) meets once per month to review performance and engage in the strategic planning process. The following exhibit represents the planning process used that includes an internal and external scan and alignment with CSUSA's strategic plan:

Exhibit 1.



Internal Scan: The internal scan was conducted through interviews, focus groups and SWOT analyses among all of FCCS's stakeholders. Approximately eight team members participated in the planning process over several months. Moreover, data was gathered within each strategic priority as a basis for planning.

External Scan: The external scan involved a competitive analysis of area schools' performance, key trend analysis at the State and District levels, as well as input from the CSUSA School Site Visit team at least twice a year. Moreover, FCCS may be visited/interviewed by the AdvancED accreditation team as a part of CSUSA pursuing District SACS Accreditation.

Alignment: This plan is designed to be carefully aligned to CSUSA’s strategic plan. Therefore, the planning process began with input from the schools, including FCCS, CSUSA department planning and ultimately enterprise planning at the Corporate level. The plan will be implemented by cascading goals & initiatives in the same manner as shown in Exhibit 2 below.

Exhibit 2.

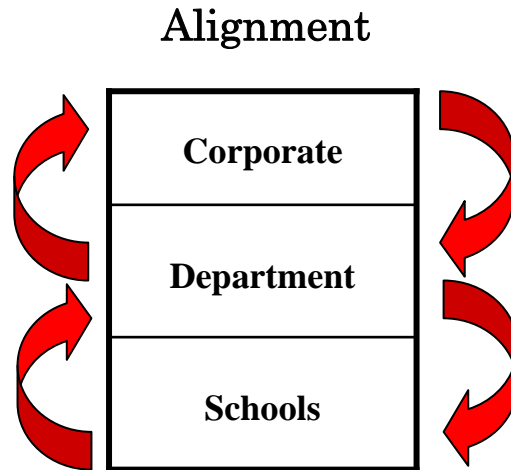
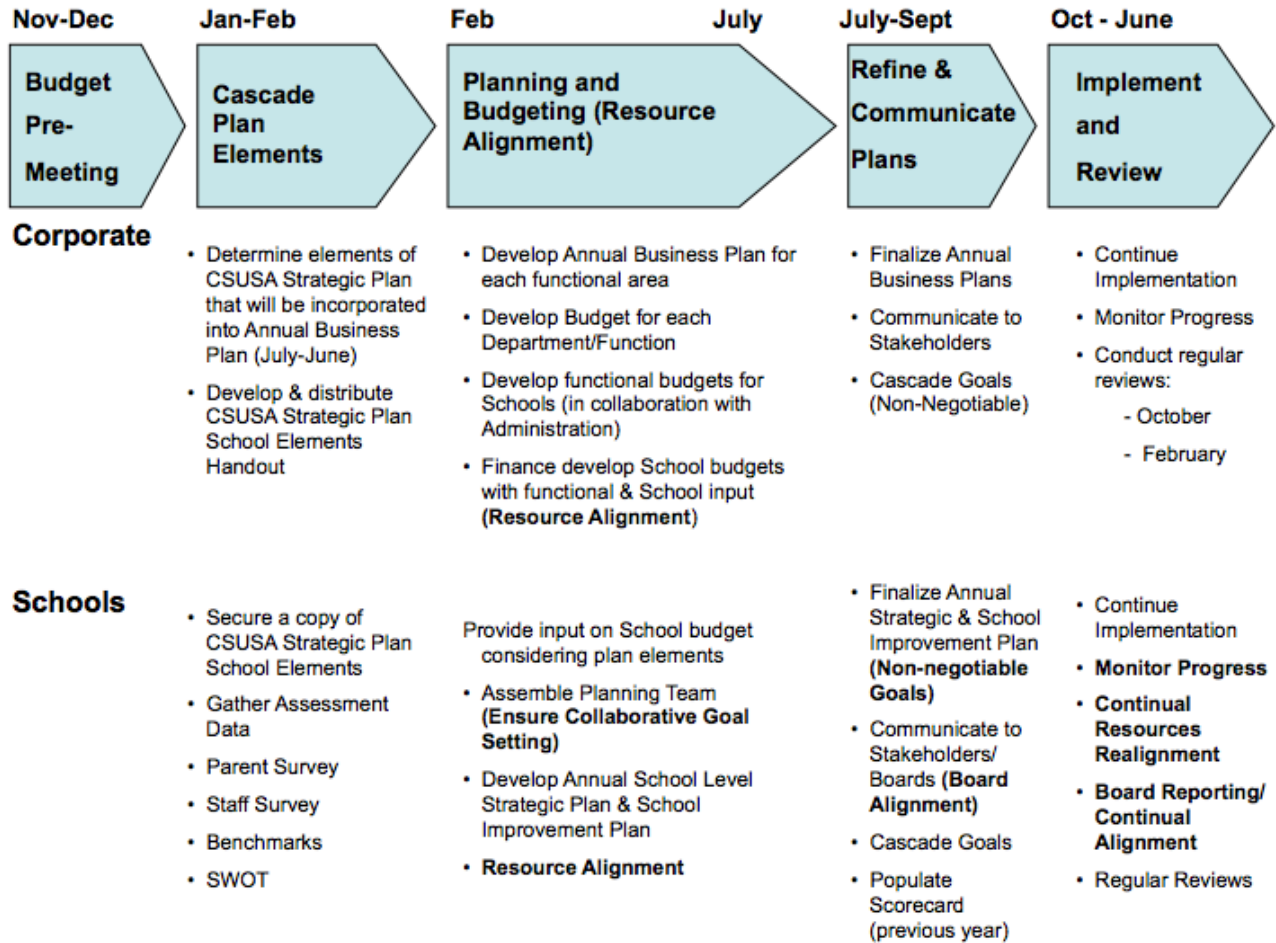


Table 2 below illustrates the schools’ planning timeline aligned to CSUSA’s Corporate activities.

Table 2.

Strategic Planning Timeline Corporate and School Alignment



Academic Excellence

Academic excellence is the cornerstone of the School's and CSUSA's mission. Over the past four years, FCCS has been focused on implementing CSUSA's premier Educational Model. This plan continues a strong focus on the fundamentals while also taking bold steps in the area of literacy, technology, and rigorous continual improvement. Each year, the CSUSA Education team hosts a Principal Institute where building administrators work together with the education team to refine goals and objectives. At the Institute, education goals and initiatives are refined each year. The 2009 focus on "District Leadership that Works" (Marzano & Waters, 2009) and the 2010 focus on "The Power of Many" (by Meg Whitman), led not only to the identification and revision of Company-wide non negotiable goals that have been included in this plan, but also emphasized the power the CSUSA's Network can have in impacting the academic achievement of each an every child in the CSUSA family.

Key Intended Outcomes (KIO's)

<u>Actuals</u>	<u>Target</u>
I. School Grade 2009-2010 ___A___	School Grade 2010-2011 ___A___
II. AYP 2009-2010 ___97%___ (If "NO", % achieved)	AYP 2010-2011 ___Y___
III. % of students who met or exceeded proficiency RD 2009-2010 ___76%___	2010-2011 ___76%___
IV. % of Students Who met or Exceeded Proficiency MA 2009-2010 ___73%___	2010-2011 ___69%___
V. % of Student Who met or Exceeded Proficiency WT 2009-2010 ___86%___	2010-2011 ___92%___
VI. % of Students Who met or Exceeded Proficiency SC 2009-2010 ___45%___	2010-2011 ___53%___
VII. % of Students Who set & Achieved Personal Goals 2009-2010 ___NA___	2010-2011 ___NA___
VIII. Continual Push Towards Mastery (% of students obtaining level "4" who maintained or increased to level "5" on the FCAT) 2009-2010 Math 35%, Reading 29%	 2010-2011 M 40%, R 35%

IX. Every Student's Academic Goal Achieved (% of students who set and achieved their personal learning goals)

2009-2010 _____(NA)

2010-2011 75%

(Estimate)

X. Graduation for Certain (% of seniors continuously enrolled during their senior year who graduated)

2009-2010 NA

2010-2011_NA_____

XI. K-2 Students achieving probability of reading success on FAIR, Benchmark or DRA by period 3

2009-2010 _____92%_____

2010-2011 ____95%_____

XII. # of Books Read by Grade Level

2009-2010 ____N/A_____

2010-2011

KG: ____10_____

1-2: ____20_____

3-5: ____25_____

6-8: ____15_____

9-12: _____

Key Objectives (Goals for Instruction)

Team: List Objectives
1. 100% of Instructional Staff will use assessment to drive instruction 2. 100% if instructional staff will implement the GVC 3. 100% of teachers will use SIS lesson planning tools 4. 100% of teachers will use nine research based instructional strategies 5. 100% of instructional staff will provide opportunities to meet individual needs of students 6. 100% of students will read the required number of books 7. 100% of high school graduates will enroll in post secondary educational programs 8. Implement Virtual Courses (if appropriate) 9. Develop Education Technology Plan for next year 10. SAC Accreditation (if appropriate) 11. 12. 13.
Please identify Leadership Team: Denise Thompson-Principal, Ken Toppin-Dean, Jennifer Reagan-CRT, Pat Jones-Reading Coach, Karima Ezzair-TLC

KIO (Based on assessment, area where improvement is needed)	Objective Linked to KIO	Action(2)	Monitoring the Action Step	Person responsible for Monitoring	Feedback Tool(s)
I, II, III, IV, V, VII	1. Use of assessment to drive instruction	1. Use CSUSA benchmarks	1. Walk through, use of data binder, lesson plans	1. Leadership Team	1. SIS Walkthrough Form
		2. Use summative assessments	2. Walk through, use of data binder, lesson plans	2. Teachers, Leadership Team	2. FCAT, FAIR, Benchmark
		3. Use weekly assessments	3. Walk through, use of data binder, lesson plans	3. Teachers	3. Content area test.
I, II, III, IV, V, VII	2. Implementation of GVC	1. Use Curriculum Maps	1. Walk through, lesson plans	1. Leadership Team	1. Walk-through forms, Quest Doc.
		2. Use Diary Mapping	2. Walk through, lesson plans	2. Leadership Team, Team Leaders, Teachers	2. Observation, Walk-through forms
		3. Teach bell to bell	3. Walk through, lesson plans	3. Leadership Team, Teachers	3. Walk-through forms, Quest Doc
I, II, III, IV, V, VII	3. Use of SIS lesson planning tools	1. Regular lesson plan reviews	1. Structured review schedule	1. Leadership Team	1. Quest Doc, Team Meetings
		2. Training	2. Prof. Dev. Scheduled	2. CRT	2. SIS usage tracking
I, II, III, IV, V, VII	4. Use of nine research based instructional strategies	1. Walk through	1. Structured walk through schedule	1. Leadership Team	1. SIS walkthrough Log
		2. Site Visits	2. Action plans based on Site Visits - scores	2. Network Teachers and Education Team	2. SIS Site visit Log, County fidelity checklists
		3. Professional Development	3. Schedule of Professional Development	3. CRT, County Intranet	3. Sign-in sheets
III, IV, V	5. Provide opportunities to meet individual students needs	1. Differentiated instruction	1. Professional Development, Walk-throughs	1. Leadership Team, Teachers	1. Sign-in sheet and
		2. Use centers	2. FLDOE Resources, curriculum based centers	2. Teachers, CRT, Leadership Team	2. Lesson Plan check and observation of implementation
		3. Use enrichments	3. Reading & Math Supplement	3. CRT, Barbara Pisciotta	3. Lesson Plan, Observation

Operational Performance

Operational performance includes the core operating functions beyond academics & finance including:

- Customer service
- Facilities maintenance and custodial
- District and state compliance
- Board relations

Key Intended Outcomes

I. Parent Survey Overall Satisfaction (Loyalty % - provided by Board Liaison))

2009-10	2010-11 Targets
86.1%	90%

II. Parent Survey – School Level Factors (provided by Board Liaison)

2009-10	2010-11 Targets
3.25	3.50

III. Compliance (Accountability Report, Class Size Yes, No)

2009-10	2010-11 Targets
tbd	

IV. School Reports to Board on Time

2009-10	2010-11 Targets
Y	Y

V. Red Carpet Service (Score provided by Marketing/Enrollment)

2009-10	2010-11 Targets
95.0%	100%

- Key Objectives

Team: List Objectives in School Improvement Plan

1. Increase school level factor ratings on Parent Survey
2. Increase overall parent satisfaction (Loyalty)
3. Enhance Red Carpet Service
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

KIO (Based on assessment, area where improvement is needed)	Objective Linked to KIO	Action(2)	Monitoring the Action Step	Person responsible for Monitoring	Evaluation Tool(s)
I and II	1.Increase school level factors ratings on parent survey	1. SAC Community Event	1. admin will review sign in logs	1.Principal Volunter Coordinator	1.Parent mid yr and year end surveys
		2. PTC/SAC participation	2.	2.	2.attendance sheets
		3.	3.	3.	3.
I and III	2.Increase overall parent satisfaction (Loyalty)	1. Parents sign-in through OASIS	1. Tracking of Parent Volunteer Hrs	1. Volunteer Coordinator	Parent yr and year end surveys
		2. Increase options for parental participation in school events	2. Tracking Volunteer Hours, Parent sign in sheets	2. Volunteer Coordinator/ SAC/PTC Presidents	2. Parent yr and year end surveys
		3.	3.	3.	3.
V.	3.Enhance Red Carpet Service Scores	1. Red Carpet review training	1. mock customer calls	1. Darlene Wykert, corporate	1. Parent Yr and year end surveys.
		2.	2.	2.	2.
		3.	3.	3.	3.
	4.	1.	1.	1.	1.
		2.	2.	2.	2.
		3.	3.	3.	3.
	5.	1.	1.	1.	1.
		2.	2.	2.	2.
		3.	3.	3.	3.

Culture of Excellence

Superior culture is the intangible quality that drives school performance. It is that element that inspires team members to volunteer their best and maximizes the performance of the school. It is also the component that supports team members in finding satisfaction and meaning in their work.

Key Intended Outcomes

I. Staff Turnover (HR will provide)

2009-10	2010-11 Targets
27.6%	25%

II. Overall Average Workforce Engagement (Staff Survey – HR will provide)

2009-10	2010-11 Targets
4.95	5.0

III. Leadership 21 (Staff Survey – HR will provide)

2009-10	2010-11 Targets
4.83	4.9

IV. Overall Satisfaction (Staff Survey – HR will provide)

2009-10	2010-11 Targets
84.5%	90%

V. STRIVE

Staff Survey-Character

2009-10	2010-11 Targets
91.33%	95%

Student Survey-Character

2009-10	2010-11 Targets
86.57%	90%

Student Survey-Positive Choices

2009-10	2010-11 Targets
89.25%	97%

Staff Survey-Positive Choices

2009-10	2010-11 Targets
	97%

Referrals-number, avg per student (TBD)

2009-10	2010-11 Targets

Student Survey-Optimism

2009-10	2010-11 Targets
96.78%	98%

Attendance

2009-10	2010-11 Targets
	97%

VI. Student Survey

2009-10	2010-11 Targets
88.99%	94%

• Key Objectives

Team: List Objectives
<ol style="list-style-type: none"> 1. Improve workforce strength scores 2. Improve leadership 21 scores 3. Enhance STRIVE 4. Faculty will develop and implement professional growth plans 5. Participate in non-education professional development assessment (corp will provide plan) 6. 7. 8.

KIO (Based on assessment, area where improvement is needed)	Objective Linked to KIO	Action(2)	Monitoring the Action Step	Person responsible for Monitoring	Evaluation Tool(s)
II.	1.Improve Workforce Engagement Score	1. leading edge participation	1. assessment of leading edge projects	1. Principal	1. Leading edge participant cert
		2. professional development	2. teacher participation and engagement of classes	2.CRT	2. sign-in sheets
V	3. Enhance STRIVE program at the school	1. Every Student participate in Community Service	1.Student/ community service points earned	1. STRIVE Coordinator	1. Survey
		2. Train staff on STRIVE 65 and other program elements	2.Classroom Walkthrough observations	2. Leadership Team	2.Decrease in discipline %
		3. Ensure STRIVE is visible in the building	3. Building and Classroom Walkthroughs	3. Leadership Team Teachers, ED Team	3. observation, Quest feedback

Financial Health

Financial health includes strategies to ensure that the School is operated with sound business practices that support financial viability and to support the organization in building a solid financial foundation. Moreover as the country experiences an era of unprecedented economic challenge, financial health strategies must be an elevated focus in order to maintain the viability of the school. Financial health provides the ability of the school to invest in innovation and growth and to fulfill its mission and vision.

Key Intended Outcomes

I. Meet or exceed Budget Surplus (Finance will provide)

2009-10	2010-11 Targets
Yes 349,149	Budget Surplus/(Deficit) – (\$164,091)

II. Number of Student Accident Incidents (Finance will provide)

2009-10	2010-11 Targets
2	1

III. Number of Worker's Comp Incidents (HR will provide)

2009-10	2010-11 Targets
7	4

IV. Dollars in Fundraising

2009-10	2010-11 Targets
18,000	25,000

V. After Care Profit (Finance will provide)

2009-10	2010-11 Targets
Yes-\$42,093	Aftercare Budget Surplus/ (Deficit) \$44,915

VI. Grants

2009-10	2010-11 Targets
Special Needs Grant - \$13,295	Budget \$0

VII. Incremental revenue (building lease, etc.)

2009-10	2010-11 Targets
Rental Revenue - \$28,235	Budget Rental Revenue - \$36,000

- Key Objectives

Team: List Objectives
<ol style="list-style-type: none"> 1. Implement PO & Cash handling procedures. 2. Participate in dashboard reviews and calls. 3. Establish Safety Committee 4. Develop ancillary revenue through fund raising 5. Develop ancillary revenues through grants 6. Develop other ancillary revenue opportunities 7. 8.

KIO (Based on assessment, area where improvement is needed)	Objective Linked to KIO	Action(2)	Monitoring the Action Step	Person responsible for Monitoring	Evaluation Tool(s)
I	1. Implement PO & Cash handling procedures.	1. follow CSUSA guidelines	1.periodic cks of paperwork/copies to corporate	1.Michelle Aldridge,Denise Thompson, Lorrie Davidson	1. Annual Audit
		2.staff inservice	2.	1.Michelle Aldridge,Denise Thompson, Lorrie Davidson	2.Inservice Log
I	2. Participate in dashboard reviews and calls.	1. continuous review of final updates	1. adaptive planning	1. D.Thompson, Michelle Aldridge	1. Annual Dashboards
II and III	3. Establish Safety Committee	1. Issue Crisis Management handbook	1.Drills and safety inservice	1.Roy Wykert, Ken Toppin, Denise Thompson	1. Safety Dril Forms
IV	4. Develop ancillary revenue through fundraising.	1.Increase aftercare students	1.Periodic review of aftercare sign-up	1.Stephanie Bucia, Michelle Aldridge	1. Annual Dashboards
VI	5. Develop ancillary revenue through grants	1.Establish grant committee	1.Monthly grant committee meetings	1. Corporate, S. Schmitt	1.Responses to grant applications
VII	5. Develop other ancillary revenue opportunities	1.SAC community fundraising event	1. Log number of sponsors	1.Paula Stuart-SAC president	1.Log of sponsor sign-ups

Growth

Growth, driven by enrollment, forms the basis for financial health of the School. It involves not only fulfilling the capacity of the school and generating waitlists based on unprecedented demand, but also building the capacity of leadership potential in the CSUSA Network as well. The following growth targets represent internal analysis of growth potential.

Key Intended Outcomes

I. October FTE (Marketing/Enrollment will provide)

2009-10	2010-11 Targets
991	1050

II. February FTE (Marketing/Enrollment will provide)

2009-10	2010-11 Targets
990	1050

III. Percent Enrolled to Capacity (Marketing/Enrollment will provide)

2009-10	2010-11 Targets
100%	

IV. Participation in Leading Edge (#)

2009-10	2010-11 Targets
7	4

V. Community Partnerships (#)

2009-10	2010-11 Targets
5	7

- Key Objectives

Team: List Objectives in School Improvement Plan

1. Increase Community Support
2. To Maintain "A"
3. Provide new teachers with extensive support and incentives for retention
- 4.
- 5.
- 6.
- 7.
- 8.

KIO (Based on assessment, area where improvement is needed)	Objective Linked to KIO	Action(2)	Monitoring the Action Step	Person responsible for Monitoring	Evaluation Tool(s)
	1.Increase Community Support	1. Send letters to potential community sponsors	1. SAC Committee	1. Paula Stuart- SAC Chair	1. Sponsor sign- up log
	2. To maintain “A”	1. focus on individual student performance	1. PLP’s	1. Teachers,Students	1. PLP tracking
	3. Provide new teachers with extensive support and incentives for retention	1. Professional Training and Support- Incentives	1. Rewarding Excellent Teachers, Instructing teachers	1.Leadership Team	1. Sign-in log, Survey

MISSION

