



The School District of Osceola County, Florida  
**Poinciana High School**

2300 S. Poinciana Boulevard • Kissimmee • Florida 34758  
Phone: 407-870-4860 • Fax: 407-870-0382 • [www.osceolaschools.net/pnhs](http://www.osceolaschools.net/pnhs)

**Principal**

Mr. Jeffrey Schwartz

**Assistant Principal**

Crystal Farrell  
Sina Vincutonis  
Jaime Woechan

**Superintendent**

Dr. Mark Shanoff

**SCHOOL BOARD MEMBERS**

**Teresa "Terry" Castillo  
Chair**

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407-433-9082

**Heather Kahoun**

District 4 – Kissimmee  
689-241-7822

**Erika Booth**

**Vice-Chair**

District 5 – St. Cloud  
321-442-1341

**Poinciana's  
Mission Statement:**

Engaging all stakeholders  
in respectful  
communication and  
productive collaboration for  
post-secondary success.

**"Rep the P"**



September 8, 2023

Dear Parent or Guardian,

Every Student Succeeds Act of 2015 (ESSA) requires that any school in receipt of Title I Funds must inform parents if their child is assigned a teacher for four or more consecutive weeks who has not yet met state certification/licensure requirements at the grade level and/or subject area in which the teacher has been assigned.

At this time, your student's teacher, Ms. Nicole Diaz, has a state teaching certificate/license, such as a Temporary Teacher Certificate or Professional Certificate in a different grade and/or subject area than the one she is currently teaching.

The District is assisting Ms. Nicole Diaz to obtain certification in the subject area/grade level that she is currently teaching and we have full confidence in her ability to teach effectively in this assignment during the school year.

If you have any questions regarding Ms. Nicole Diaz's qualifications, please feel free to contact me.

Sincerely,

Principal

*Student Achievement – Our Number One Priority*

Districtwide Accreditation by the AdvancED Accreditation Commission

School District Main Office: 817 Bill Beck Boulevard • Kissimmee • Florida • 34744-4492 • Phone: 407-870-4600 • [www.osceolaschools.net](http://www.osceolaschools.net)  
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8 de septiembre 2023

Estimado Padre o Tutor,

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Al momento de esta notificación, el maestro de su hijo, Srta. Nicole Diaz, posee el certificado/licencia de maestro otorgado por el estado, tal como el Certificado Temporero de Maestro o el Certificado Profesional en un nivel de grado o área de estudio diferente al que él/ella actualmente enseña.

El Distrito está ayudando a la Srta. Nicole Diaz a obtener la certificación en el área de estudio/nivel de grado que él/ella está enseñando actualmente y tenemos absoluta confianza en la habilidad de él/ella para enseñar efectivamente en esta labor durante el año escolar 2022-2023.

Si usted tiene alguna pregunta relacionada con las cualificaciones del la Srta. Nicole Diaz, favor de sentirse en la libertad de comunicarse conmigo.

Atentamente,

Director

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At this time, your student's teacher, Ms. Tara Dickinson-Gillette, has a state teaching certificate/license, such as a Temporary Teacher Certificate or Professional Certificate in a different grade and/or subject area than the one she is currently teaching.

The District is assisting Ms. Tara Dickinson-Gillette to obtain certification in the subject area/grade level that she is currently teaching and we have full confidence in her ability to teach effectively in this assignment during the school year.

If you have any questions regarding Ms. Tara Dickinson-Gillette's qualifications, please feel free to contact me.

Sincerely,

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#### Vice-Chair

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8 de septiembre 2023

Estimado Padre o Tutor,

La Ley Cada Estudiante Triunfa de 2015 (ESSA, por sus siglas en inglés) requiere que cualquier escuela que reciba fondos de Título I debe informar a los padres si su hijo está asignado a un maestro durante cuatro semanas consecutivas o más que todavía no ha completado los requisitos de la certificación/licencia estatal para el nivel de grado y/o área de estudio al que el maestro ha sido asignado.

Al momento de esta notificación, el maestro de su hijo, Sra. Tara Dickinson-Gillette, posee el certificado/licencia de maestro otorgado por el estado, tal como el Certificado Temporero de Maestro o el Certificado Profesional en un nivel de grado o área de estudio diferente al que él/ella actualmente enseña.

El Distrito está ayudando a la Sra. Tara Dickinson-Gillette a obtener la certificación en el área de estudio/nivel de grado que él/ella está enseñando actualmente y tenemos absoluta confianza en la habilidad de él/ella para enseñar efectivamente en esta labor durante el año escolar 2022-2023.

Si usted tiene alguna pregunta relacionada con las cualificaciones de la Sra. Tara Dickinson-Gillette, favor de sentirse en la libertad de comunicarse conmigo.

Atentamente,

Director

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At this time, your student's teacher, Mr. Matthew Fetzer, has a state teaching certificate/license, such as a Temporary Teacher Certificate or Professional Certificate in a different grade and/or subject area than the one he is currently teaching.

The District is assisting Mr. Matthew Fetzer to obtain certification in the subject area/grade level that he is currently teaching and we have full confidence in his ability to teach effectively in this assignment during the school year.

If you have any questions regarding Mr. Matthew Fetzer's qualifications, please feel free to contact me.

Sincerely,

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8 de septiembre 2023

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Al momento de esta notificación, el maestro de su hijo, Sr. Matthew Fetzer, posee el certificado/licencia de maestro otorgado por el estado, tal como el Certificado Temporero de Maestro o el Certificado Profesional en un nivel de grado o área de estudio diferente al que él/ella actualmente enseña.

El Distrito está ayudando al Sr. Matthew Fetzer a obtener la certificación en el área de estudio/nivel de grado que él/ella está enseñando actualmente y tenemos absoluta confianza en la habilidad de él/ella para enseñar efectivamente en esta labor durante el año escolar 2022-2023.

Si usted tiene alguna pregunta relacionada con las cualificaciones del Sr. Matthew Fetzer, favor de sentirse en la libertad de comunicarse conmigo.

Atentamente,

Director

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At this time, your student's teacher, Mr. Barry Lee, has a state teaching certificate/license, such as a Temporary Teacher Certificate or Professional Certificate in a different grade and/or subject area than the one he is currently teaching.

The District is assisting Mr. Barry Lee to obtain certification in the subject area/grade level that he is currently teaching and we have full confidence in her ability to teach effectively in this assignment during the school year.

If you have any questions regarding Mr. Barry Lee's qualifications, please feel free to contact me.

Sincerely,

Principal

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Al momento de esta notificación, el maestro de su hijo, Sr. Barry Lee posee el certificado/licencia de maestro otorgado por el estado, tal como el Certificado Temporero de Maestro o el Certificado Profesional en un nivel de grado o área de estudio diferente al que él/ella actualmente enseña.

El Distrito está ayudando al Sr. Barry Lee a obtener la certificación en el área de estudio/nivel de grado que él/ella está enseñando actualmente y tenemos absoluta confianza en la habilidad de él/ella para enseñar efectivamente en esta labor durante el año escolar 2022-2023.

Si usted tiene alguna pregunta relacionada con las cualificaciones del Sr. Barry Lee, favor de sentirse en la libertad de comunicarse conmigo.

Atentamente,

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At this time, your student's teacher, Ms. Kimberly Martinez, has a state teaching certificate/license, such as a Temporary Teacher Certificate or Professional Certificate in a different grade and/or subject area than the one she is currently teaching.

The District is assisting Ms. Kimberly Martinez to obtain certification in the subject area/grade level that she is currently teaching and we have full confidence in her ability to teach effectively in this assignment during the school year.

If you have any questions regarding Ms. Kimberly Martinez's qualifications, please feel free to contact me.

Sincerely,

Principal

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Al momento de esta notificación, el maestro de su hijo, Srta. Kimberly Martinez, posee el certificado/licencia de maestro otorgado por el estado, tal como el Certificado Temporero de Maestro o el Certificado Profesional en un nivel de grado o área de estudio diferente al que él/ella actualmente enseña.

El Distrito está ayudando a la Srta. Kimberly Martinez a obtener la certificación en el área de estudio/nivel de grado que él/ella está enseñando actualmente y tenemos absoluta confianza en la habilidad de él/ella para enseñar efectivamente en esta labor durante el año escolar 2022-2023.

Si usted tiene alguna pregunta relacionada con las cualificaciones de la Srta. Kimberly Martinez, favor de sentirse en la libertad de comunicarse conmigo.

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At this time, your student's teacher, Ms. Anthonette Samuel, has a state teaching certificate/license, such as a Temporary Teacher Certificate or Professional Certificate in a different grade and/or subject area than the one she is currently teaching.

The District is assisting Ms. Anthonette Samuel to obtain certification in the subject area/grade level that she is currently teaching and we have full confidence in her ability to teach effectively in this assignment during the school year.

If you have any questions regarding Ms. Anthonette Samuel's qualifications, please feel free to contact me.

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Chair**

District 1 – Kissimmee  
407-577-5022

**Julius Melendez**

District 2 – Kissimmee  
321-442-2862

**Jon Arguello**

District 3 – Kissimmee  
407-433-9082

**Heather Kahoun**

District 4 – Kissimmee  
689-241-7822

**Erika Booth**

**Vice-Chair**

District 5 – St. Cloud  
321-442-1341

**Poinciana's  
Mission Statement:**

Engaging all stakeholders  
in respectful  
communication and  
productive collaboration for  
post-secondary success.

**"Rep the P"**



8 de septiembre 2023

Estimado Padre o Tutor,

La Ley Cada Estudiante Triunfa de 2015 (ESSA, por sus siglas en inglés) requiere que cualquier escuela que reciba fondos de Título I debe informar a los padres si su hijo está asignado a un maestro durante cuatro semanas consecutivas o más que todavía no ha completado los requisitos de la certificación/licencia estatal para el nivel de grado y/o área de estudio al que el maestro ha sido asignado.

Al momento de esta notificación, el maestro de su hijo, Srta. Anthonette Samuel, posee el certificado/licencia de maestro otorgado por el estado, tal como el Certificado Temporero de Maestro o el Certificado Profesional en un nivel de grado o área de estudio diferente al que él/ella actualmente enseña.

El Distrito está ayudando a la Srta. Anthonette Samuel a obtener la certificación en el área de estudio/nivel de grado que él/ella está enseñando actualmente y tenemos absoluta confianza en la habilidad de él/ella para enseñar efectivamente en esta labor durante el año escolar 2022-2023.

Si usted tiene alguna pregunta relacionada con las cualificaciones de la Srta. Anthonette Samuel, favor de sentirse en la libertad de comunicarse conmigo.

Atentamente,

Director

*Student Achievement – Our Number One Priority*

Districtwide Accreditation by the Advanced Accreditation Commission

School District Main Office: 817 Bill Beck Boulevard • Kissimmee • Florida • 34744-4492 • Phone: 407-870-4600 • [www.osceolaschools.net](http://www.osceolaschools.net)  
An Equal Opportunity Agency



The School District of Osceola County, Florida  
**Poinciana High School**

2300 S. Poinciana Boulevard • Kissimmee • Florida 34758  
Phone: 407-870-4860 • Fax: 407-870-0382 • [www.osceolaschools.net/pnhs](http://www.osceolaschools.net/pnhs)

**Principal**

Mr. Jeffrey Schwartz

**Assistant Principal**

Crystal Farrell  
Sina Vincutonis  
Jaime Woechan

**Superintendent**

Dr. Mark Shanoff

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September 8, 2023

Dear Parent or Guardian,

The Every Student Succeeds Act of 2015 (ESSA) requires that any school in receipt of Title I Funds must inform parents if their child is assigned a teacher for four or more consecutive weeks who has not yet met state certification/licensure requirements at the grade level and/or subject area in which the teacher has been assigned.

At this time, your student is receiving instruction in Science / 9-12 from Ms. Paula Napier Smith, a qualified substitute teacher with a valid substitute teaching certificate. She has taught your student since August 14, 2023. This individual is providing the best educational experience possible during this interim period. A highly qualified teacher is expected to be hired in a timely manner.

The Osceola County School District is dedicated to meeting the educational needs of our students and we are working to ensure that your student receives the best possible education.

If you have any questions regarding Ms. Paula Napier Smith's qualifications, please feel free to contact me.

Sincerely,

Principal





# The School District of Osceola County, Florida

## Poinciana High School

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### Principal

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### SCHOOL BOARD MEMBERS

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8 de septiembre 2023

Estimado Padre o Tutor,

La Ley Cada Estudiante Triunfa de 2015 (ESSA, por sus siglas en inglés) requiere que cualquier escuela que reciba fondos de Título I debe informar a los padres si su hijo está asignado a un maestro durante cuatro semanas consecutivas o más que todavía no ha completado los requisitos de la certificación/licencia estatal para el nivel de grado y/o área de estudio al que el maestro ha sido asignado.

Al momento de esta notificación, su hijo está recibiendo enseñanza en Science / 9-12 por el Sra. Ms. Paula Napier Smith, maestro(a) sustituto(a) cualificado con un certificado válido de maestro sustituto. Ella ha enseñado a su hijo desde 14 de agosto 2023. Esta persona le está proveyendo la mejor experiencia educativa posible durante este periodo temporal. Se anticipa contratar a un maestro altamente cualificado dentro de un tiempo razonable.

El Distrito Escolar del Condado Osceola está dedicado a cumplir con las necesidades de nuestros estudiantes y estamos trabajando para garantizar que su hijo reciba la mejor educación posible.

Si usted tiene alguna pregunta relacionada con las cualificaciones de la Sra. Ms. Paula Napier Smith, favor de sentirse en la libertad de comunicarse conmigo.

Atentamente,

Director

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Districtwide Accreditation by the AdvancED Accreditation Commission

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