

School District
of
Osceola County, Florida



Student Internet Safety Training Plan

2017-2018

School District of Osceola County Florida
Student Internet Safety Training Plan
Effective July 1, 2017

Mission

To provide for the education of minors about appropriate online behavior including interacting with other individuals on social networking sites, in chat rooms, and cyberbullying awareness and response.

School Participation

This plan **requires** the participation of all schools to ensure continuity in E-rate compliance and funding for discounted telecommunications services, Internet access, and internal connections.

The Children's Internet Protection Act (CIPA) enacted by Congress and administered by the Federal Communications Commission addresses concerns about access to offensive content over the Internet on school and library computers. In addition, CIPA imposes requirements on any school or library that receives funding for Internet access or internal connections from the E-rate program.

Policy Issues That Must Be Addressed

1. Access by minors to inappropriate material
A Student Internet and Network Use Procedures form is provided annually to all students. Access to inappropriate material is one of the subjects addressed in this document. The School District of Osceola County, Florida (SDOC) owns Internet/World Wide Web security hardware and software for the purpose of the safety and security of student users of its network.
2. Safety/security of minors when using e-mail, chat rooms, and other direct electronic communications
These issues will be addressed through the monthly Public Service Announcements at each school and the Internet safety lessons provided to students at each grade level.
3. Unauthorized access, including "hacking" and other unlawful activities by minors online
These issues will be addressed through the monthly Public Service Announcements at each school and the Internet safety lessons provided to students at each grade level.
4. Unauthorized disclosure, use and dissemination of personal information regarding minors
Florida educators are required to adhere to The Code of Ethics and The Principles of Professional Conduct of The Education Profession in Florida and the Family Educational Rights and Privacy Act (FERPA) administered by the Federal government.

From the student perspective, these issues will be addressed through the monthly Public Service Announcements at each school and the Internet safety lessons provided to students at each grade level.
5. Measures designed to restrict minors' access to materials harmful to minors
Efforts are ongoing to provide measures of protection from inappropriate material. Security software automatically categorizes Internet content according to pre-selected, intentional filtering techniques. If possibly questionable web sites are discovered, an

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incident ticket is filed with the Technology Help Desk to have the site evaluated and if necessary, blocked.

6. Technology protection measure (filter)
 - a. Specific technology that blocks or filters Internet access
 - b. Must protect against access by adults and minors to visual depictions that are obscene, child pornography, or harmful to minors
 - c. Can be disabled for adults engaged in bona fide research or other lawful purposes
Students and staff members have individual Active Directory accounts. User access to network resources and filtered Internet content is determined by groups within the configuration of Active Directory, based upon status as student or staff. Technology staff is specifically assigned to monitor content and access privileges.

Plan to Educate Students, Parents, and the Community

1. **New for 2018!** The district will be using lessons and resources from iSafe.

All English/Language Arts teachers will download the appropriate grade level Internet Safety lessons and resources from iSafe. There will be an iSafe icon in Classlink for ELA teachers to access the content. Upon completion of each lesson, the teacher will need to certify the lesson complete in the iSafe system. For 2018 ONLY, the lessons must be completed by November 30, 2017.

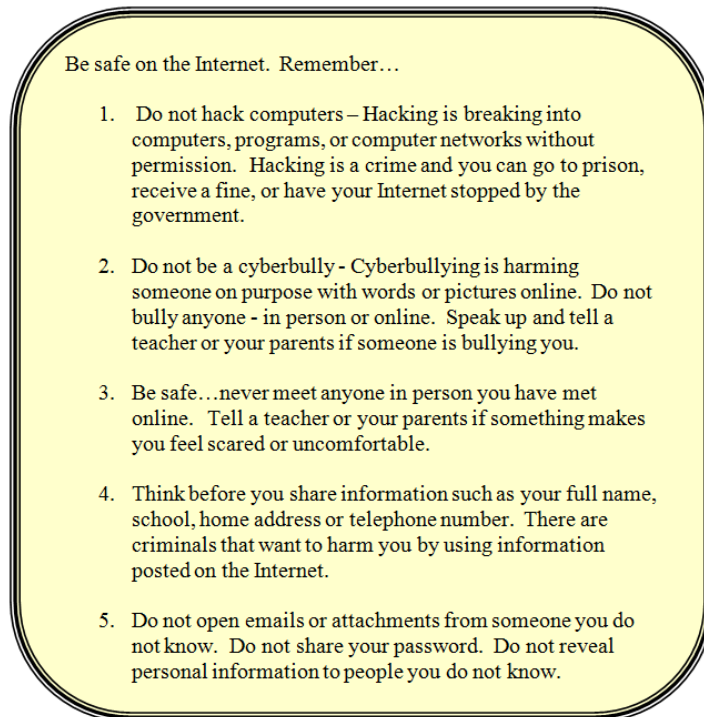
PATHS ONLY: First semester ELA classes must complete lessons by November 30, 2017. Second semester ELA classes must complete the lessons by March 31, 2018.

ELA teachers can contact the school's media specialist with questions about iSafe.

2. Each month, Internet safety information will be provided to students through public service announcements (PSAs) during morning announcements. The district will provide materials to the schools and the schools have the option to develop their own PSAs to supplement resources provided by the district. The 2017-2018 schedule of topics and videos is outlined in Table #1. The video and/or topic could be changed in subsequent years depending on the availability of appropriate videos and requirements of the E-rate Program.
3. The Media & Instructional Technology Department (MITD) will work with the District's webmaster to provide links to online Internet safety resources for parents and the community.
4. All schools will participate in Digital Learning Day scheduled for February 22, 2018. Each school should develop activities to promote digital learning at their school. For more information on Digital Learning Day, go to www.digitallearningday.org.
5. The District has developed and deployed a desktop background to be standard for any computer designated as a "student computer" in Active Directory. The background will include Internet Safety Tips for students on the following topics: Cyberbullying Awareness and Response, Protecting Your Identity, Social Networking & Chat Rooms, E-mail, and

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Hacking. Illustrated below is a sample desktop adapted to meet current requirements of the E-rate Program.



Required Documentation

1. **New for 2018!** Teachers will document lesson completion online through the iSafe system. The Media and Instructional Technology Department will monitor completion and online certification by the ELA teachers. School administrators will receive updates on the status of completion at his/her school.
2. Each school principal is responsible for completing and submitting an Administrator Verification form. This form documents the dates students view the monthly video. The Administrator Verification form is due to the Chief Information and Technology Officer by May 13, 2018.

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Table #1: Internet Safety Video Schedule				
Month	Monthly Topic	Elementary	Middle	High
August	Hacking	UYN: The Password Rap (Netsmartz, 2:01)	Cyberbullying: Broken Friendship (Netsmartz, 1:51)	Cyberbullying: Broken Friendship (Netsmartz, 1:51)
September	Cyberbullying Awareness and Response	Internet Bullies - What is it? (Discovery Education Streaming, 5:17)	Cyberbullying (Netsmartz, 2:18)	Cyberbullying: You Can't Take it Back (Netsmartz, 1:38)
October	Social Networking & Chat Rooms	UYN: The Netsmartz Chat Abbreviation (Netsmartz, 2:28)	Profile Penalty (Netsmartz, 2:48)	Social Networking (Netsmartz, 2:06)
November	Protecting Your Identity	UYN: The Boy Who Loved IM (Netsmartz, 2:00)	Tracking Teresa (Netsmartz, 5:00)	Your Photo Fate (Netsmartz, 2:26)
December	E-mail	UYN: Don't Open That File (Netsmartz, 3:48)	Mike-Tosis (Netsmartz, 3:00)	Information Travels (Netsmartz, 2:52)
January	Cyberbullying Awareness and Response	Internet Bullies - Keep Yourself Safe (Discovery Education Streaming, 5:16)	Terrible tEXt (Netsmartz, 1:34)	Gaming (Netsmartz, 1:32)
February	Social Networking & Chat Rooms	UYN: The Netsmartz Chat Abbreviation (Netsmartz, 2:28)	Post 2 B Private (Netsmartz, 1:13)	Offline Consequences (Netsmartz, 2:07)
March	Protecting Your Identity	UYN: The Boy Who Loved IM (Netsmartz, 2:00)	Tracking Teresa (Netsmartz, 5:00)	Your Photo Fate (Netsmartz, 2:26)
April	E-mail	UYN: Don't Open That File (Netsmartz, 3:48)	Mike-Tosis (Netsmartz, 3:00)	Information Travels (Netsmartz, 2:52)
May	Hacking	UYN: The Password Rap (Netsmartz, 2:01)	Cyberbullying: Broken Friendship (Netsmartz, 1:51)	Cyberbullying: Broken Friendship (Netsmartz, 1:51)

Student Internet Safety Training
Administrator Verification
2017-2018

SCHOOL NAME (PRINT): _____

ADMINISTRATOR'S NAME (PRINT): _____

ADMINISTRATOR'S TITLE (PRINT): _____

I verify that:

The Internet Safety videos for my school were shown as indicated in the chart below.

Month	Monthly Topic	Grades K-5		Grades 6-8		Grades 9-12	
		Video	Date Shown	Video	Date Shown	Video	Date Shown
August	Hacking	UYN: The Password Rap (Netsmartz, 2:01)	___/___/17	Cyberbullying: Broken Friendship (Netsmartz, 1:51)	___/___/17	Cyberbullying: Broken Friendship (Netsmartz, 1:51)	___/___/17
September	Cyberbullying Awareness and Response	Internet Bullies - What is it? (Discovery Education Streaming, 5:17)	___/___/17	Cyberbullying (Netsmartz, 2:18)	___/___/17	Cyberbullying: You Can't Take it Back (Netsmartz, 1:38)	___/___/17
October	Social Networking & Chat Rooms	UYN: The NetSmartz Chat Abbreviation (Netsmartz, 2:28)	___/___/17	Profile Penalty (Netsmartz, 2:48)	___/___/17	Social Networking (Netsmartz, 2:06)	___/___/17
November	Protecting Your Identity	UYN: The Boy Who Loved IM (Netsmartz, 2:00)	___/___/17	Tracking Teresa (Netsmartz, 5:00)	___/___/17	Your Photo Fate (Netsmartz, 2:26)	___/___/17
December	E-mail	UYN: Don't Open That File (Netsmartz, 3:48)	___/___/17	Mike-Tosis (Netsmartz, 3:00)	___/___/17	Information Travels (Netsmartz, 2:52)	___/___/17
January	Cyberbullying Awareness and Response	Internet Bullies - Keep Yourself Safe (Discovery Education Streaming, 5:16)	___/___/18	Terrible tEXt (Netsmartz, 1:34)	___/___/18	Gaming (Netsmartz, 1:32)	___/___/18
February	Social Networking & Chat Rooms	UYN: The NetSmartz Chat Abbreviation (Netsmartz, 2:28)	___/___/18	Post 2 B Private (Netsmartz, 1:13)	___/___/18	Offline Consequences (Netsmartz, 2:07)	___/___/18
March	Protecting Your Identity	UYN: The Boy Who Loved IM (Netsmartz, 2:00)	___/___/18	Tracking Teresa (Netsmartz, 5:00)	___/___/18	Your Photo Fate (Netsmartz, 2:26)	___/___/18
April	E-mail	UYN: Don't Open That File (Netsmartz, 3:48)	___/___/18	Mike-Tosis (Netsmartz, 3:00)	___/___/18	Information Travels (Netsmartz, 2:52)	___/___/18
May	Hacking	UYN: The Password Rap (Netsmartz, 2:01)	___/___/18	Cyberbullying: Broken Friendship (Netsmartz, 1:51)	___/___/18	Cyberbullying: Broken Friendship (Netsmartz, 1:51)	___/___/18

I hereby certify that the above videos were viewed by students during the 2017-2018 school year.

ADMINISTRATOR'S SIGNATURE

DATE